



# MISSION ACCESSIBLE

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

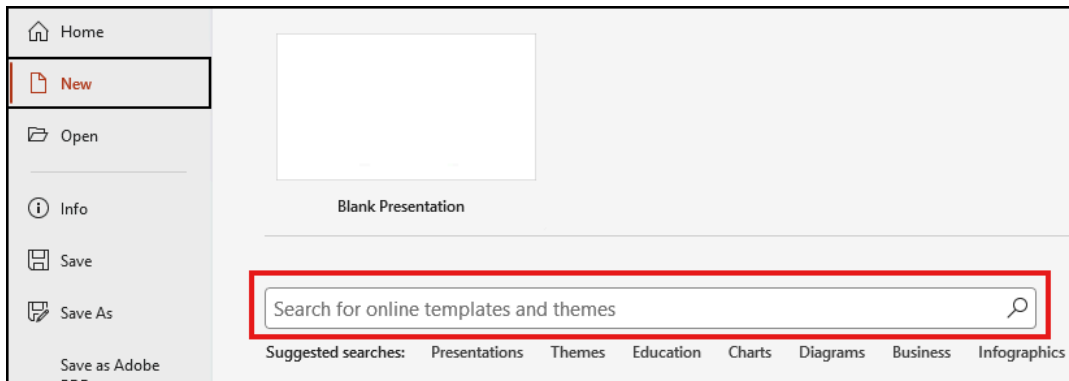
## Use accessible templates from PowerPoint: [Windows](#) and [macOS](#)

Since applications update often, please email [helpdesk@uah.edu](mailto:helpdesk@uah.edu) if you notice that a tutorial needs to be revised.

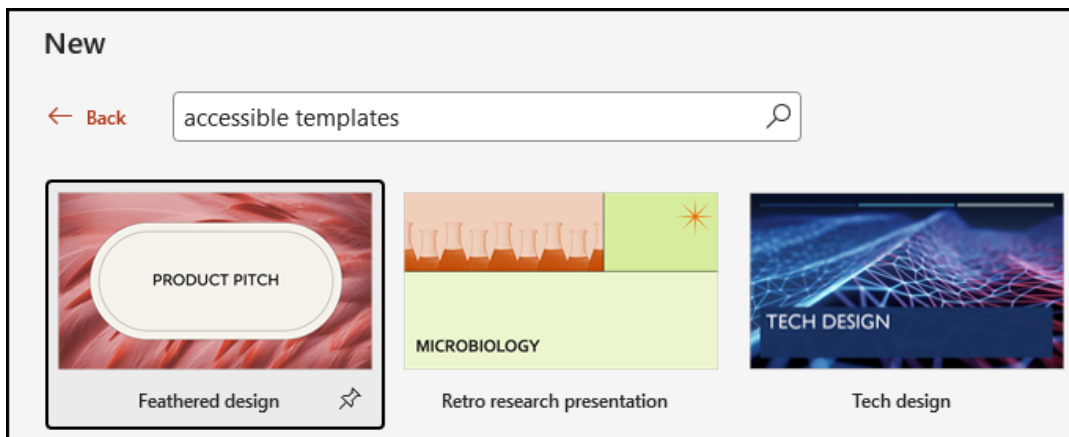
### Windows

Use one of the accessible PowerPoint templates to make sure that your slide design, colors, contrast, and fonts are accessible for all audiences. They are also designed so that screen readers can more easily read the slide content.

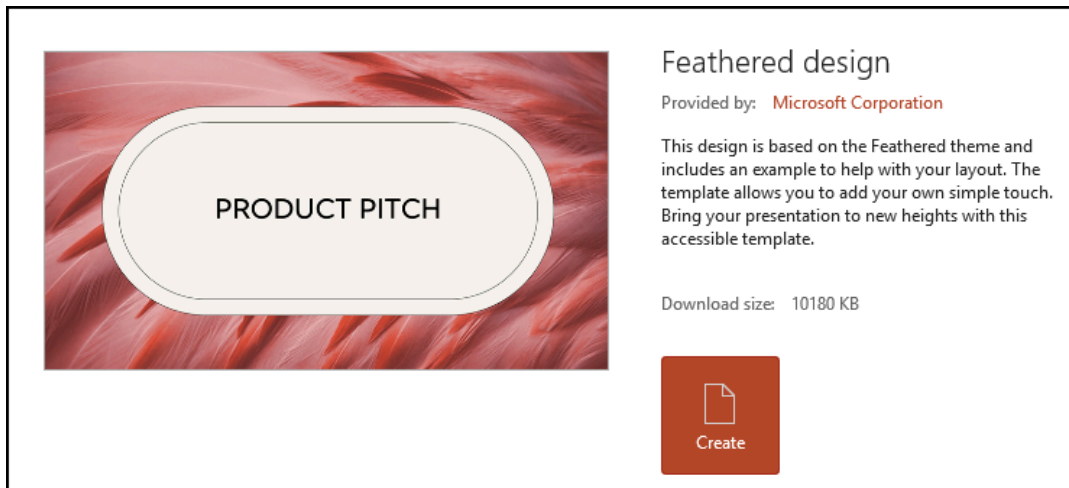
1. To find an accessible template, open PowerPoint and select **New**.
2. In the **Search for Online templates and themes** text field, type **accessible templates** and press **Enter**.



3. In the search results, select a **suitable template**. There are **over 50 templates**.



4. In the template preview, select **Create**.



The screenshot shows a template preview for a presentation slide. On the left, there is a red feathered background with a white rounded rectangle containing the text "PRODUCT PITCH". To the right of the preview, the text "Feathered design" is displayed, followed by "Provided by: Microsoft Corporation". Below this, a paragraph describes the design: "This design is based on the Feathered theme and includes an example to help with your layout. The template allows you to add your own simple touch. Bring your presentation to new heights with this accessible template." Underneath, it states "Download size: 10180 KB". At the bottom right, there is a red button with a white document icon and the word "Create" below it.

If you have further questions, please contact the Enhanced Teaching & Learning Center via [helpdesk@uah.edu](mailto:helpdesk@uah.edu)



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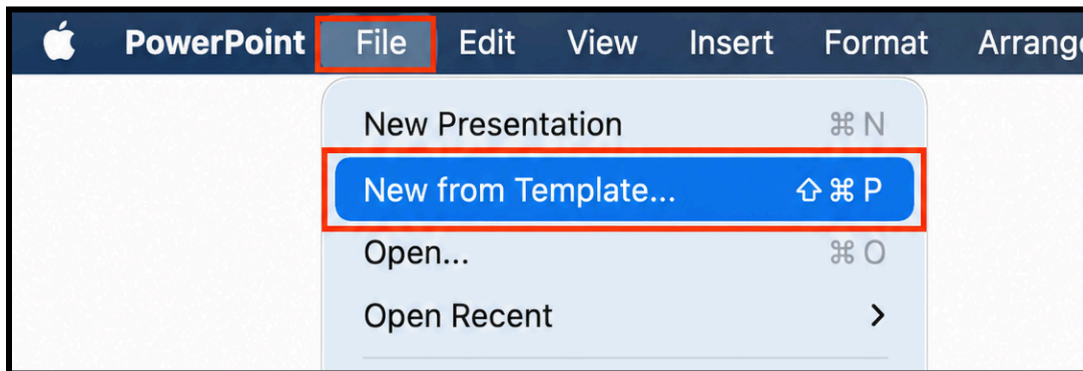
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## Use accessible templates from PowerPoint

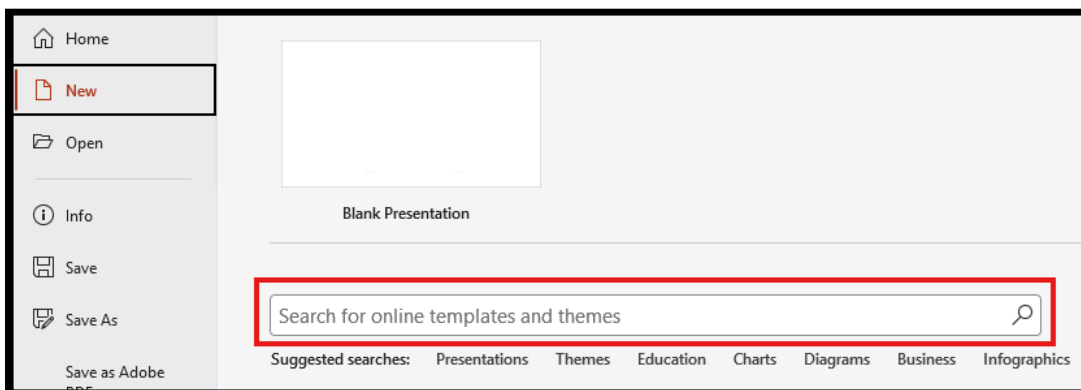
### macOS

Use one of the accessible PowerPoint templates to make sure that your slide design, colors, contrast, and fonts are accessible for all audiences. They are also designed so that screen readers can more easily read the slide content.

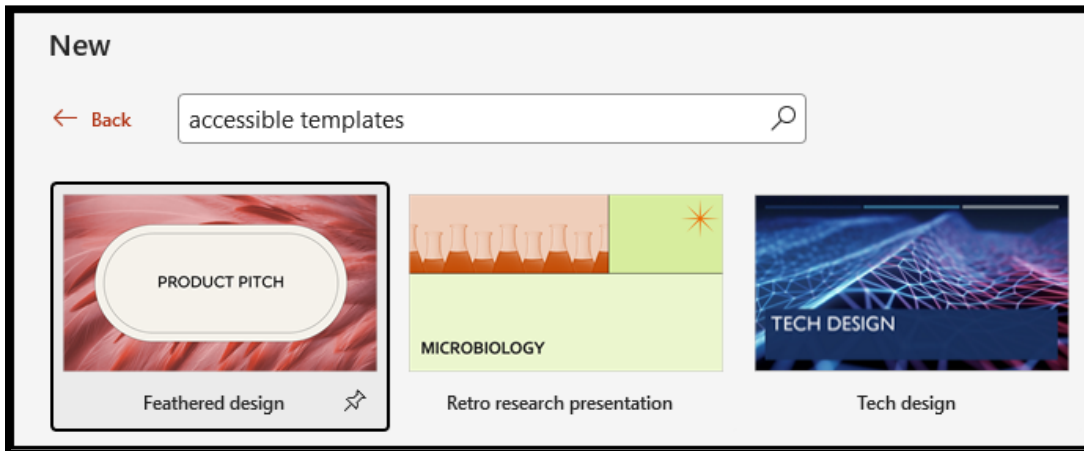
1. To find an accessible template, open PowerPoint and select **File** from the ribbon menu. In the File menu, choose **New from Template**.



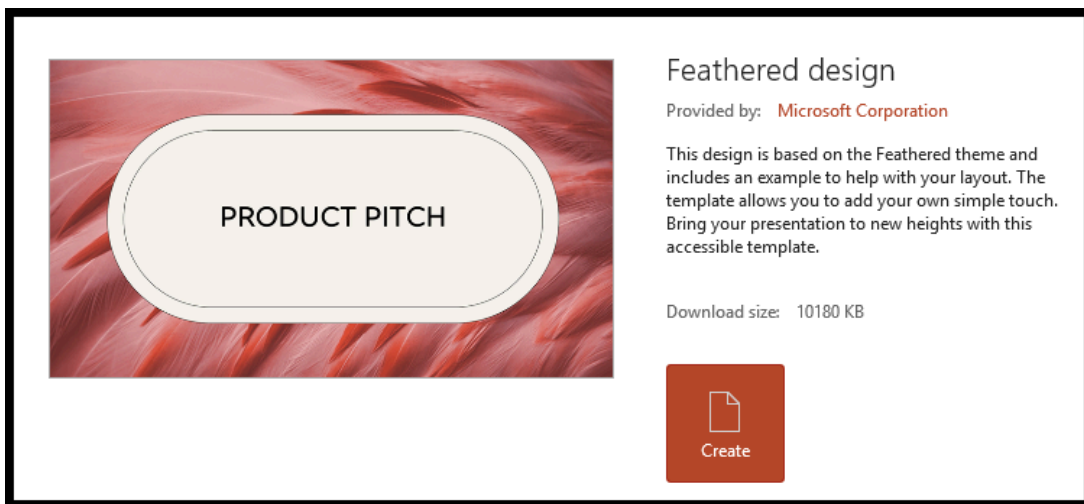
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