

How to use MHT tool to build Digital Timelines

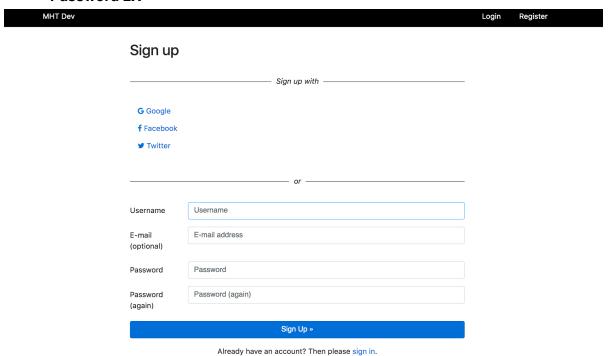
1. Start at http://editor.mediahistorytimeline.org/ and either: Register or Log In

Hello, Anonymous!

• Create new timeline
• Import an existing timeline

2. Register:

- Can sign up with Google/FB/Twitter
- Username
- Email is optional
- Password 2X



After Registering can simply just Login afterwards



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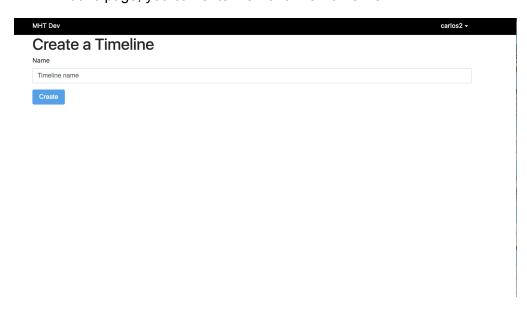
3. Hello, Home Page!

- Create New Timeline
- Import an existing Timeline (can import a TimelineJS-compatible timeline from a Google Spreadsheet or the old TimelineJS-editor)
- Need to authorize Google to import google spreadsheets.
- And if you've already created a timeline it will appear here:



4. Create a Timeline

• At this page, you can enter name for new timeline



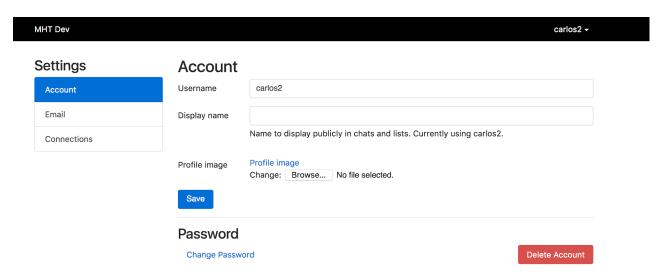


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You can also check settings under your username dropdown menu



You can change your Account settings

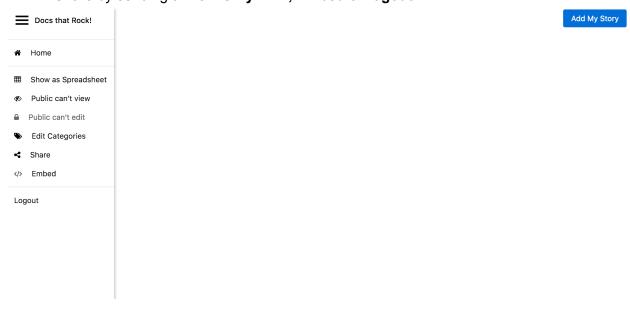


- You can change your Email settings and Social Media connections
- After looking through settings, Name & Create a New Timeline!

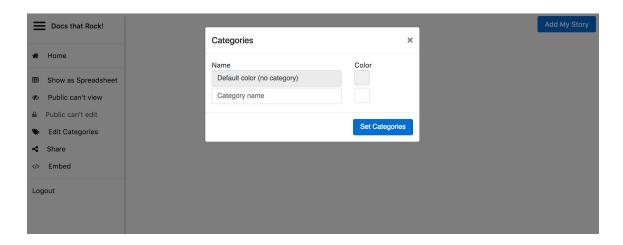


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- 5. The Sidebar Dashboard (accessed by clicking on the 3 stacked dashes) allows you to:
 - Go to your account's **Homepage**
 - Show your timeline as a **Spreadsheet**
 - Select if Public Can or Can't View; Select if Public Can or Can't Edit
 - Edit Categories, (which we'll spend a little time on in a minute)
 - Share by sending a View Only Link, Embed & Logout



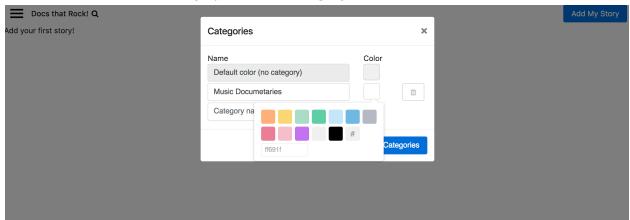
- **6. Editing Categories** (categories are basically the Time tracks of your timeline)
 - Helpful to create your categories first so you can select the category for your 1st story, but not necessary
 - Enter your name for a category





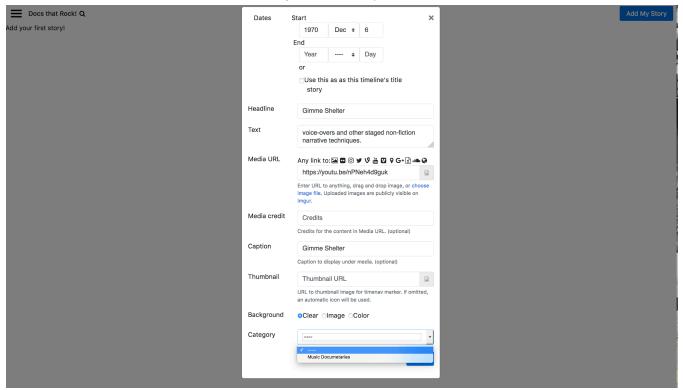
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Select Color for Category then Set Category



7. Adding Your First Story

- In View as Timeline Mode, click Add My Story
- Interface is pop up Window or Dialog Box, where you enter:



Start & End Dates



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- If you select Use this Story as your Title, you can't select Start & End Dates
- Headline (the title of your story)
- Text (a little more information. Perhaps a short summary or teaser)
- Media URL (link to media story)
- Media Credit
- Caption
- Thumbnail
- Background
- Category
- Once fields have been filled in hit SAVE
- You Just Created Your 1st Story!







Gimme Shelter

Documentary directed by Albert and David Maysles and Charlotte Zwerin. An example of Direct Cinema, a philosophy of filmmaking that favored recording events as they naturally unfold rather than using interviews, voice-overs and other staged non-fiction narrative techniques.

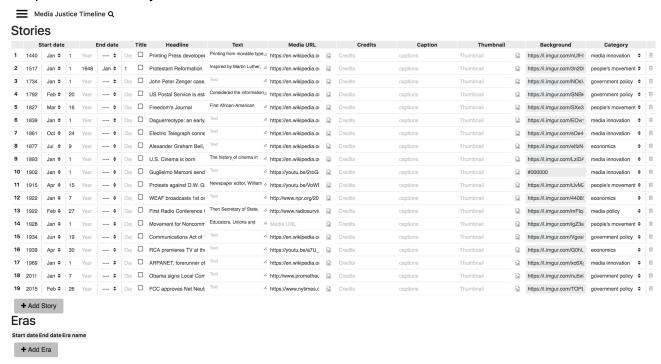
Sect. 10. Sect. 10. Sect. 12. Sect. 28. Sect. 29. Oct. 5. Oct. 1. Oct. 17. Oct. 23. Oct. 20. Nov. 5. Nov. 11. Nov. 17. Nov. 29. Nov. 29. Dec. 6. Dec. 12. Dec. 18. Dec. 24. Dec. 30. Jan. 6. Jan. 12. Jan. 18. Jan. 24. Jan. 20. Feb. 6. Feb. 12. Feb. 18. Feb. 24. March 5. Marc



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8. View as Spreadsheet

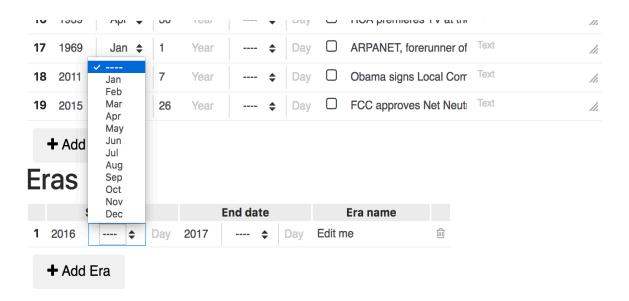
- Another option for editing your timeline
- In Spreadsheet view, you can add Eras



Click on Add Era, then select Start and End Dates and an Era Name



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In Timeline view at bottom of tracks your Era should appear

