

**New Hampshire Alpha Delta Kappa**  
**Executive Board Meeting (Hybrid)**  
**Dec. 30, 2025**

**CALL TO ORDER:** State President **Robin Donovan** called the meeting to order at 10:00 AM

**THOUGHT FOR THE DAY:** **Louise** Wallent forwarded a reading from an ADK Member Digest that was shared by Robin. The reading focused on working together as a team

**ROLL CALL:** State Recording Secretary **Karen Taylor** – Present:

**BETA:** Sue Potthoff, Kathleen Malatras **ETA:** Robin Donovan, Lucille Constantine (Zoom), Cindy Damelio **LAMBDA:** Karin Anderson (Zoom), Judy Boulet (Zoom) **MU:** Karen Taylor, Judy Cummings, Jackie Lesser **NU:**

**SECRETARY’S REPORT:** State Recording Secretary **Karen Taylor** – Minutes from Sept 27 ,2025 were presented for approval. Amendments to the lineup of certain bulleted items and name spellings were made. Motion to accept as amended made by Cindy Damelio, 2<sup>nd</sup> by Judy Cummings. Motion approved.

**CORRESPONDENCE:** Secretary **Karen Taylor** shared a letter received from Liberty House thanking ADK NH for the \$225.00 Donation made to support Veterans.

**TREASURER’S REPORT:** State Treasurer **Judith Cummings** presented the budget report showing Dec 28, 2025 Balance of \$11,053.21 consisting of Operating: \$2,776.10, Scholarship \$3,407.51 Conference/Conventions: \$1,743.00 and Discretionary \$3,758.10. Founders Day Expenses were \$2167.83. Registration Money collected for Founder’s Day \$2704.00, realizing a profit of 536.17 that was placed in the Operating budget. Budget report was placed on file for Audit.

**MEMBERSHIP REPORT:** No formal report. Mu chapter will be initiating 3 new Members in February.

**ALTRUISTIC REPORT:** State Chair **Karin Anderson** No report today.

1. **PRESIDENT'S REPORT/NEW BUSINESS:** State President Robin reported that there were 2 people who applied for the State Scholarship to use for the July 2026 Nashville Regional Conference. They were awarded \$500.00 each.

**2026 State Convention Planning and Booklet Discussion:** Questions and concerns have been raised about the need and cost of the convention booklet as it has currently been done over past conventions. Points that were discussed: Do we need to do it? What needs to be in it? How can we do it more cost effectively?

**Judy B:** Yes, we need to do the convention booklet because it serves as a wrap up of all that has been done. It shows what the state and State President has done during the latest Biennium. The booklet serves as an Historical Record and an idea resource to all other state members. We should still have some hard copies at convention for our older members who are not always consistent with accessing information on the computer. Judy said she would do some research on International requirements for the convention booklet and ask what other states do in the Northeast region

**Karen T:** Having put together 2 convention booklets it was asked if there were some pages that could be presented as screen projections only during the convention.

**Karin A:** The Chapter Highlights becomes each chapter's record/resource for what has been done and it is once again a better resource for our older members.

It was suggested that we should also look at the Convention Evaluation Form that each International Representative has to fill out.

**In summary:**

- Do more Investigative work with requirements from International for the booklet.
- Need a minimum of 20 hard copies of booklet at the convention.
- Booklet has to go up digitally as a PDF, to be sent to each chapter President and posted on NH-ADK Website.
- On the Convention Invitation/registration notice provide a check-off option if attendee wants a hard copy for a paid fee.

**OLD BUSINESS: NH 2026 State Convention,** Saturday April 18 at Fratellos Italian Restaurant in Manchester NH.

GOOD NEWS!!!! Jackie Lesser from MU chapter has agreed to step up and be a Co-President with Robin Donovan for the 2026-2028 Biennium. The challenge being now to find 2 new people to step up as Co President Elects under Jackie and Robyn to prepare for the 2028-2030 Biennium.

Each State **has to** have an Executive Board comprised of a President, President Elect, Secretary, and Treasurer at a minimum. We all agree that State Membership Chair is also one of the most important positions. After all, If it weren't for Members where would ADK be?

We are required to have the Executive Board minutes for the last 7 to 10 years as it provides a history of decisions made.

**NEXT MEETING DATE:**

Small Convention-Booklet Planning will be held at Karen's Saturday, January 31 @ 9:00 with Jackie, Robyn, and Lucille. ( I will provide a Zoom Link in case of weather anomalies)

**Full Executive Board Mtg Feb 14, 2026** starts @ 10:00 am at Karen's house, 198 Victorian Way, Manchester NH 03104 Convention planning/ update.

**MOTION TO ADJOURN:** Cindy D. made a motion to adjourn and it was seconded by Jackie L. The meeting was adjourned at 12:00 PM.

**Respectfully Submitted**

**Karen Taylor**

**State Secretary**