

 HSE DOCUMENTS Ready2Use Free Editable	GENERAL WORK ENVIRONMENT & INDOOR AIR QUALITY CHECKLIST			Ref. Number:	
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Date:	
Project:	
Department:	

Sr. No	DESCRIPTION	YES	NO	NA	COMMENTS
1.	All areas are properly illuminated. Glare and reflections avoided.				
2.	Noise levels are within acceptable limits or engineering controls established.				
3.	Areas with high noise levels and hearing protection are required to be used.				
4.	Work areas are clean, sanitary, and orderly. (Garbage disposed properly, etc.)				
5.	Work area properly ventilated for the type of equipment or chemicals in use.				
6.	Vacuum systems are used when possible instead of blowing or sweeping dust.				
7.	Temperature and humidity seem to be within acceptable ranges.				
8.	Areas free of visible fungal/mould growth and associated odours.				
9.	Walls ceilings, and floors free of signs of mold or moisture damage.				
10.	Air intake areas free of odor-causing materials or hazardous chemicals.				

Inspected by:		Verified by:
Name:		Name & Signature

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