

RALPH R. MCKEE HIGH SCHOOL
STATEN ISLAND, NY 10301

LESLYE AVILA
PARENT COORDINATOR

WEEKLY UPDATES

#2

Week of: September 22, 2025



To all our families, students, and staff celebrating Rosh Hashanah, we wish you a sweet new year!

During Hispanic Heritage Month, we honor the countless contributions that Hispanic Americans have made to our nation, and especially to New York City, over the years. We also take this time to recognize the trailblazing individuals who fought for progress and equity for their communities.

SCHOOL NEWS

- **No School** - Tuesday & Wednesday September 23-24 in observance of Rosh Hashanah. All students and staff return on Thursday, September 25.
- **Yondr Pouches** - If you were unable to attend one of the pouches sessions, please give me a call to schedule a pick up. Reminder: parent/guardian must sign a form for a student to a pouch. Until a pouch is received, any internet-enabling devices brought to school will be confiscated upon entry, securely stored, and returned at the end of the student's scheduled program.
- **The Counseling Department** at McKee put together an **office calendar** to let families know about upcoming post-secondary trips and events, and class lessons throughout the year. We know there are lots of calendars to keep track of at McKee, but please know that you can contact your child's counselor for any events that are listed here! This is a live Google document, so it will always be up-to-date with all trips/events we have planned! <https://tinyurl.com/McKeeCounselorCal2025>

- **Community Service Opportunity** - Mrs. Avila is hosting a cereal food drive in partnership with the giving circle. Consider donating a box or 2 of cereal and receive community service hours. All donations can be dropped off in room 127b by September 30th.
- **Seniors sizing form** (for their senior hoodie, t-shirt, and graduation cap/gown) Students must fill out no later than September 30th, 2025. Only students have access to the form and they must log in using their nycstudents.net account to complete the form. <https://forms.gle/aux1Z644vtJTArMY7>

PTA NEWS

- We will hold a Virtual Only expedited PTA election on Monday, September 22nd at 6:30 pm via zoom platform.

Join Zoom Meeting

<https://zoom.us/j/96138536470?pwd=IS3LYFIW6bntXW0uDpKxueVmAWMPbl.1>

Meeting ID: 961 3853 6470

Passcode: 791357

All parents and guardians of active Ralph R. McKee High School students are eligible to run for a position. In order to establish an active PTA, we need to have a minimum of 8 parents present for election night.

We must elect a PTA President, Recording Secretary and Treasurer in order to have a PTA.

PTA PRESIDENT/VICE PRESIDENT

- Oversees the executive board, presides at meetings, and represents the PTA
- Managing the PTA Calendar
- Works with the other members of the Board to oversee their functions
- Providing PTA Board representation to the School Leadership Team, which meets once monthly

Recording Secretary

- Takes minutes at meetings, records attendance, and circulates approved minutes ensuring these minutes are distributed to members for review and approval at the next meeting
- Maintaining official records
- Keeping a secure file of all PTA documents, including meeting agendas, sign-in sheets, and past minutes.
- Attends all scheduled PTA meetings to record proceedings.

Treasurer

- Work with the PTA board to create a budget that forecasts income and expenses
- Track spending throughout the year to ensure it stays on track
- Record keeping: Maintain accurate records of the PTA's financial activity

- Reporting: Provide clear and concise financial reports at meetings
- Collecting and depositing funds: Receive and deposit all monies as prescribed in the local bylaws

You can find more information by clicking [HERE](#) or reaching out to me.



EVENTS

<i>Monday September 22</i>	<i>Tuesday September 23</i>	<i>Wednesday September 24</i>	<i>Thursday September 25</i>	<i>Friday September 26</i>
Expedited PTA Elections-Virtual	No School-Rosh Hashanah	No School-Rosh Hashanah	9th Grade assembly during 2nd period 12th Grade assembly during 4th period SLT Meeting 3-5pm	BSAC @tottenville 8am - 2pm

Previous Information:

- **New York City Schools Account (NYCSA)** – Ralph R. McKee High School will be messaging home important information through your NYCSA. NYCSA is a digital information system that allows families to track student progress, view daily attendance, schedule, report cards and transcripts, and fill out important school forms such as Media Consent for NYC Department of Education Use, Military Recruitment Opt Out, Student Ethnic and Race Identification Form, Digital Equity Family Questionnaire, Housing Questionnaire, and Request to Identify Parents on Active Duty in the Armed Forces. You can sign into your account at <https://www.schoolsaccount.nyc/>. Please contact me at Lavila7@schools.nyc.gov, to obtain creation codes if you do not have an account set up.
- **Emergency Contact Information** - It is important that your child's "Blue Emergency Card" is kept current, with the most accurate contact information. This year, we will continue to utilize a digital "Blue Emergency Card" system through NYCSA and Operoo. Ensuring we have accurate and up to date information will allow administration and designated staff to contact you in case of emergency. Those parents/guardians who are not yet registered on Operoo will receive a welcome email with your username, temporary password and further instructions.
- **Family Income Inquiry Form** - You do not need to apply for your child to receive meals. However, we do ask families to complete Family Income Inquiry Form, which helps schools receive money for their programs. It is extremely important that each of our families complete and submit the Family Income Inquiry Form, (formerly known as the lunch form), it will impact both the school budget and the special supports and programs available to your child. We depend on your cooperation. You can complete your form on-line now at www.myschoolapps.com.
- Attached you will find the **bell schedule** for the 2024-25 school year; please take notice of the bell schedule for Fridays as it is different from the Monday-Thursday bell.
- **Cell phone policy** can be found here:
<https://docs.google.com/document/d/1a3MTOhBUVFAwEnq9ghgdaXjSLD4tThrudfhHjMmkLGY/edit?usp=sharing>

McKee High School Prohibited Device Family Letter

<https://docs.google.com/document/d/1d6UMdGT0mxjL4VGvahrVXmHihDvW1QNMGtyWfSy-D3A/edit?usp=sharing>