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COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Friday, February 9, 2024

**TO:** Members of the Committee on Academic Planning and Review (CAPR)  
**FROM:** Stephanie Alexander, Chair, CAPR  
**SUBJECT:** CAPR Agenda  
**MEETING DATE:** Thursday, February 15, 2024, 12:45-2:30pm via Zoom

[PLEASE CLICK HERE FOR ZOOM LINK](#)

APPROVED AGENDA

1. Approval of the agenda
2. Approval of [2/1/24](#) minutes
3. Reports:
  - a. Report of the Chair
  - b. Report of the Presidential Appointee
  - c. Report of Academic Programs & Services
  - d. Report of the Subcommittees (ILO and GE Assessment)
4. Business Items:
  - a. [Mathematics 22-23 Five Year Review](#) (Chair Julia Olkin) - **time certain 12:45-1:15**
  - b. [Political Science 22-23 Five Year Review](#) (Chair Amy Below and Professor Kim Geron)  
- **time certain 1:15-1:45**
5. Discussion Items:
  - a. [Draft Rubric](#) for Five Year Reviews (language from [APRP, pp. 28-30](#))
  - b. 23-24 Five Year Reviews – External Reviewer Check-in ([CAPR Liaison Sheet](#))
  - c. [In Progress CAPR Visit Schedule](#) for 22-23 Five Year Reviews
  - d. CAPR Requirements/Support for Program Assessment
6. CAPR Liaison Work
  - a. **Liaison Tasks**
    - i. 22-23 Five Year Program Review - [Overview Slides](#)
      1. Liaisons/CAPR/Visit guidelines described in [APRP, Appendix H](#) (p. 48)

2. CAPR Liaisons will work on CAPR Executive Summaries of five year reviews prior to each program's visit to CAPR
    - ii. 23-24 Five Year Reviews
      1. CAPR Liaison assignments on [23-24 Liaison Spreadsheet](#)
  - b. 23-24 CAPR working documents
    - i. [23-24 CAPR Overview](#) (slides)
    - ii. [23-24 CAPR Timeline](#) (spreadsheet)
    - iii. [23-24 CAPR Liaison Assignments](#) (spreadsheet)
    - iv. [Five Year Academic Program Review Calendar](#) (spreadsheet)
  - c. CAPR Senate Documents, 23-24 Revisions
    - i. [Academic Program Review Procedures](#)
      1. [Draft document](#) with list of potential revisions
    - ii. Draft changes to [CAPR Policies and Procedures](#)
7. Adjournment