

Human Resources Planning Learning Device Planning						
Module/Course Title		Student Workload	Credits	Semester	Frequency	Duration
6320102095		90.66 Workhours	2 CU 3.18 ECTS	4 TH SEMESTER	ONCE YEAR	1 SEMESTER
1	Types of courses Lectures Structured, Assignments, Independent Study		Contact hours 26.66	Independent Study 31.99	Structured Study 31.99	Class size MAX 50 STUDENTS
2	Prerequisites for participation (if applicable) Human Resources Management in Public Sector					
3	Program Learning outcomes					
	PLO 2 Able to master the theoretical concepts of public sector management to realize the values of good governance					
	PLO 6 Able to utilize information technology in managing the organization					
	PLO 7 Able to formulate alternative solutions to administrative problems in public sector organizations					
	PLO 11 Cooperate and have concern for society and environment					
	CLO 2 Able to master theoretical concepts in the management and planning of human resources to realize the values of good governance					
	CLO 6 Able to utilize information technology in relation to human resource planning in managing the information obtained					
	CLO 7 Able to formulate all forms of alternative solutions to public sector administrative problems related to human resource planning					
	CLO 11 Able to establish cooperation and have concern for society and the environment in accordance with the concepts and objectives of human resource planning					
4	Subject aims/Content (learning objectives of the course/subject material) 1. Employee planning 2. Employee planning					

	3. Employee planning objectives 4. Employee planning orientation 5. Elements of employee planning 6. Employee planning 7. Employee planning objectives 8. Employee planning 9. Preparation of staffing budget 10. Compilation of staffing programs 11. Employee planning and job analysis
5	Teaching methods <i>Problem Base Learning, Group Discussion</i>
6	Assessment methods <i>Portfolio, paper test</i>
7	This module/course is used in the following study program/s as well -
8	Responsibility for module/course COMPULSORY
9	Other information (References) 1. Flynn, Norman. 2012. <i>Public Sector Management</i>. SAGE Publica Lions (Asia Pasific). 2. Hardiyansyah. 2012. <i>Sistem Administrasi & Manajemen Sumber Daya Manusia Sektor Publik</i>. Gava Media. 3. Mangukunegara, Anwar Prabu. 2012. <i>Manajemen Sumber Daya Manusia</i>. Remaja Rosda Karya. 4. Sodikin, Dickdick. 2017. <i>Manajemen Sumber Daya Manusia : Membangun Paradigma Baru</i>. Salemba Empat. 5. Riniwati, Harsuko. 2016. <i>Manajemen Sumber Daya Manusia : Aktivitas Utama dan Pengembangan SDM</i>. UB Press. 6. Mathis, Robert L. 2017. <i>Human Resources Management</i>. Cengage Learning. 7. DeCenzo, David A. 2015. <i>Fundamentals of Human Resources Management</i>. John Wiley & Sons Inc.