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CAMDEN-WYOMING LITTLE LEAGUE CONSTITUTION

ARTICLE I - NAME

This organization shall be known as the Camden-Wyoming Little League, hereinafter referred to as the “Local League”.

ARTICLE II - OBJECTIVE

SECTION I

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Members of the Board of Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III – MEMBERSHIP

SECTION 1

Eligibility. Any person sincerely interested in active participation to further the objective of the Local League may apply to become a Member.

SECTION 2

Membership Period. The membership period shall begin on September 15th and end on the last day of August of each year. No individual may become a member in the period 4 weeks prior to elections.

SECTION 3

Classes. There shall be the following classes of members:

- a) **Player Members:** Any player candidate meeting the requirements of the Little League Regulation IV shall be eligible to compete for participation, but shall have no rights, duties or obligations in the management or in the property of the Local League.
- b) **Regular Members:** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon payment of dues as hereinafter provided. Regular Members may be issued a card numbered in sequential order, updated annually. The Secretary shall maintain the roll of membership to qualify voting members. Only Regular Members are eligible to vote at General Membership Meetings. As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.
- c) **Honorary Members:** Any person may be elected as an Honorary Member by a majority vote of all directors present at any duly held meeting of the Board of Directors, but shall have no rights, duties or obligations in the management or in the property of the Local League.
- d) **Sustaining Members:** Any person not a Regular Member who makes financial or other contribution to the Local League may, by a majority vote of the Board of Directors, become a Sustaining Member. Such a person shall have no rights, duties or obligations in the management or in the property of the Local League.

SECTION 4

Other Affiliations. Members shall not be required to be affiliated with another organization or group to qualify as members of the Local League. Board Members also should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

SECTION 5

Suspension or Termination - All Player Members and Regular Members are expected to behave in an ethical and sportsmanlike manner. Membership may be terminated by resignation or action of the Board of Directors as follows:

- a) The Board of Directors, by a two-thirds (2/3) vote of those present at any duly constituted Board meeting, shall have the authority to discipline, suspend, or terminate the membership of any Member when the member's conduct is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the alleged charges and given an opportunity to appear at the meeting to answer such charges.
- b) The Board of Directors shall, in the case of a Player Member, give notice to the manager of the team for which the player is a Player Member, as well as the player's parent(s) or legal guardian(s). Said manager shall appear, in the capacity of an advisor, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) should also be present. The Board of Directors, or duly appointed committee of the Board of Directors, shall have full power to suspend or revoke such player's right to future participation by a two-thirds (2/3) vote of those present at any duly constituted meeting

ARTICLE IV – GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 6). Regular meetings of the Members of the Local League will be convened as necessary during the year to discuss the operations of the League, receive status reports, and for the transaction of such business as may properly come before the meeting. A minimum of one per year (Annual Board of Directors Election Meeting, see Article VI) is required.

SECTION 2

Notice of General Membership Meeting. Notice of each General Membership Meetings shall be delivered personally, electronically, or by mail to each Member, at the last recorded address, at least 10 days in advance of the meeting; setting forth the place, time, and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members.

SECTION 3

Quorum. At any General Membership Meeting, the presence in person or representation by absentee ballot / proxy of one-tenth (10%) of the Members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted, and the meeting shall be adjourned.

SECTION 4

Voting. Only Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during General Membership Meetings. If a member is unable to physically attend the meeting, the member may vote via email.

SECTION 5

Absentee Ballots / Proxy. For the expressed purpose of accommodating a Member who cannot be in attendance at a General Membership Meeting, an absentee ballot / proxy may be requested and obtained from the Secretary of the League. This shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the meeting. The Secretary shall present these to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of seven (7) Members, the President shall call a special meeting of the Board of Directors to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted. By a majority vote of those present, the Board Members will decide if this subject warrants a full meeting of the Members. If such a meeting is called, it shall be scheduled to take place not less than ten (10) days after the President or Secretary receives the request, and the rules of Article V, Sections (2) through (5) shall apply.

SECTION 7

Rules of Order for General Membership Meetings. Robert's Rules of Order shall govern the proceedings of all Membership Meetings, except where it conflicts with this Constitution of the Local League.

ARTICLE V – ANNUAL BOARD OF DIRECTORS ELECTION MEETING

SECTION 1

Definition. The Election Meeting is a meeting for the President to report on the state of the Local League and to elect new Directors for the Board from the general membership for the upcoming year. The Election Meeting will be held in September of each year on the First Wednesday of the Month at 7:00 pm. The Location will be determined prior to the meeting. Only Members are authorized to nominate, run for a Board of Director position, and vote for Board Members.

SECTION 2

Notice of Election Meeting. The Nominating Committee will be responsible for all Notices of elections. Notice of each Annual Election Meeting shall be delivered personally, electronically, or by mail to each Member, at the last recorded address, at least 10 days in advance of the election. Notice of

elections must be posted in the Delaware State News and Dover Post, and/or any other public news media as deemed appropriate or necessary, no less than 10 days in advance of the elections. All notices must state the date, time, and location of the elections, and the meeting's express purpose to elect a Board of Directors. Notice will be made that the meeting will commence at 7:00 p.m. sharp without exception. The notice must include verbiage stating any Member may nominate, run for a position on the Board of Directors, and vote for Board Members.

SECTION 3

Quorum. The Nominating Committee will determine if a quorum has formed, made up by the presence in person or representation by absentee ballot / proxy of one-tenth (10%) of the Members. If a quorum is not present within 30 minutes of the scheduled start time, no business shall be conducted, and the meeting shall be adjourned. The Election Meeting process will start over with the 10-day notification process of a rescheduled meeting. If no quorum is present within 30 minutes of the scheduled start time of the rescheduled meeting, those Members present shall constitute a quorum for this meeting only and business shall be conducted.

SECTION 4

Voting. Only Members shall be entitled to vote at the Election Meeting of the Local League. To be eligible to vote, individuals must have valid identification, which will be compared to the official membership roster by the Secretary for the Nominating Committee during registration. Every eligible Member will then be given an official ballot. No one present without proper identification will be allowed to vote.

SECTION 5

Absentee Ballots / Proxy. For the expressed purpose of accommodating a Member who cannot be in attendance at the Annual Board of Directors Election Meeting, an absentee ballot / proxy may be requested and obtained from the Secretary of the Nominating Committee. This shall be properly completed, signed and returned in a sealed envelope to the Secretary at the address listed on the Notice of Elections prior to the meeting. The Secretary shall present these to the Nominating Chairman on the date of the meeting, prior to the voting portion of the election process.

Any Member requesting the use of an absentee ballot may write in the names of any Members, including themselves, up to the maximum number of Directors determined for the prior year. Any Member, who must leave the election meeting prior to the voting portion of the election process, may complete an absentee ballot and have their votes tabulated with the other ballots.

SECTION 6

President's Report on the State of the Local League. The Membership shall receive at the Annual Board of Directors' Election Meeting, a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

- a) The condition of the Local League, to be presented by the President or his/her designate;
- b) A general summary of funds received and expended by the Local League for the previous year, the amount of funds currently in possession of the Local League, and the name of the financial institution in which such funds are maintained;
- c) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
- d) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made.
- e) The names of the persons who have been admitted to Regular Membership in the Local League during such year.

This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Meeting. A copy of such report shall be forwarded to Little League Headquarters.

SECTION 7

Nominations. The Chairperson for the Nominating Committee will notify the Members that the Constitution allow for a maximum of 50 Board Members on the Board of Directors. The current number, established at the previous year's Election Meeting, will be noted. At this time, the Members may increase or decrease that number by a two-thirds (2/3) vote of the regular membership present. Every Member eligible to vote to elect Board Members at this election will then be asked if they have an interest in being nominated for the Board. If so, their name will be placed on the board in front of all attendees.

The Nominating Chairperson will then make a request before the quorum of Members for nominations to the Board of Directors. This request will be made three (3) consecutive times prior to the nominations being declared closed.

Only Members of the Local League (as verified by the Official League Membership roster) are eligible to nominate others to the Board. Only Members will be recognized for comments and discussion.

Members who served on the Board of Directors during the previous season must have attended over fifty percent (50%) of that season's Board Meetings.

Before voting begins, nominees will state their reasons for seeking a Board of Directors position. Testimonials will be accepted on behalf of absent nominees. The Chairperson will ask the nominee if they accept the nomination. After the final (3rd) call for nominations, the nomination process will be closed.

SECTION 8

Voting Procedures. The official ballot sheet must have 50 lines consistent with the maximum number of Board Members allowed in the Constitution. Once all ballots have been turned in to the Secretary for the Nominating Committee, a call will be made three (3) consecutive times for any uncompleted ballots to be turned in. After the final (3rd) call, the voting will be closed.

The members of the Nominating Committee will collect and tally the ballots. The total number of ballots received cannot exceed the total number of eligible Members present at the elections meeting including all official absentee ballots. The tally of votes will occur at the site of the elections, in front of the Members, immediately following the close of the voting process.

The Chairperson of the Nominating Committee or designee will write the total number of votes next to each nominee's name. The nominees who receive a majority vote (51 percent or more) shall become the new Board Members for the next year. The Chairperson will then announce the names of the new Board Members for the next season. The meeting will then be adjourned. The Secretary for the Nominating Committee will notify all nominees of the outcome of the elections in person, by phone, e-mail, or letter.

The newly elected board will assume their responsibilities on October 1st.

SECTION 9

Rules of Order for Election Meetings. Robert's Rules of Order shall govern the proceedings of all Election Meetings, except where it conflicts with this Constitution of the Local League.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Authority. The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in Number. The number of Board of Directors so fixed at the Election Meeting may be increased at any General Membership Meeting or Special General Membership Meeting. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Members present or represented by a properly executed and signed absentee ballot / proxy filed with the Secretary prior to the Meeting.

SECTION 3

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation, or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board Meeting or at a Special Board Meeting called specifically for that purpose.

SECTION 4

The Board of Directors. One week following the annual election, the Board Members shall meet as a body to elect officers. The Nominating Committee will chair the election of new Board Officers. Only newly elected Board Members of the Local League may attend this meeting, with the exception of any member of the Nominating Committee who may not have been re-elected to the Board of Directors for the new season.

SECTION 5

Required Members. The Board of Directors shall include the President, Vice President of Baseball

Programs, Vice President of Softball Programs, League Player Agent, Secretary, Treasurer, Vice Presidents of Individual Leagues, Player Agent of Individual Leagues, Safety Officer, League Information Officer, Chief Umpire and Equipment Manager.

SECTION 6

Election of Officers. The first position elected will be for the Secretary. Once elected, the Secretary will immediately be responsible for documenting the election process, the results of the election, and the names of new Officers for future reporting.

The next elections will be for the Chief Umpire, Treasurer, Vice President of Softball Operations, Vice President of Baseball Operations, League Player Agent, and President, in this specific order. The Nominating Committee will relinquish the meeting to the new President once all the Officers have been elected.

SECTION 7

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held as often as deemed necessary to operate the League efficiently, but not less than once monthly.

- a) The President and Secretary may, whenever they deem it advisable, or the Secretary shall, at the request in writing of five (5) Board Members, issue a call for a special meeting of the Board of Directors. In the case of special meetings of the Board of Directors, such notice shall include the purpose of the meeting and only those matters may be acted upon at this meeting.
- b) Notice of each Board Meeting shall be given by the Secretary personally, electronically or by mail to each Board Member at least 3 day(s) before the time appointed for the meeting to the last recorded address of each Board Member.
- c) At any meeting of the Board of Directors, half (50%) of the total number of Board Member then in office shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board Meetings.
- e) Any board member with two (2) consecutive unexcused absences of board meetings will not be allowed to vote at the next meeting and a written warning of board dismissal will be sent. After the third (3rd) consecutive unexcused missed meeting, that person may be dismissed from the Local League's Board of Directors.

SECTION 8

Duties and Powers. The Board of Directors shall have the power to appoint standing committees and delegate powers to them as necessary.

The Board of Directors may adopt such Rules and Regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board of Directors shall have the power by a two-thirds (2/3) vote of those present at any regular or special board meeting to discipline, suspend or remove any board member, officer or committee member of the Local League in accordance with the procedures set forth in Article III, Section 5.

SECTION 9

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where it conflicts with this Constitution of the Local League.

ARTICLE VII - OFFICERS

SECTION 1

Appointments. The Board of Directors may appoint such officers or agents as it may deem necessary or desirable and prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the board.

SECTION 2

President. The President should:

- a) Be a Member of the Board of Directors for a minimum of one (1) preceding year.
- b) Conduct the affairs of the Local League and execute the policies set forth by the Board of Directors.
- c) Present a report on the State of the Local League at the Annual Election Meeting as outlined in Article VI Section 6.
- d) Communicate to the Board of Directors such matters as deemed appropriate concerning the welfare of the Local League and make suggestions as may tend to promote the welfare of the Local League.
- e) Be responsible for the conduct of the Local League in strict conformity to the policies, principals, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- f) Designate in writing other officers to have power to make and execute for and in the name of the Local League such contracts and leases they may receive, and which have had prior approval of the Board of Directors.
- g) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board of Directors or Executive Committee as circumstances warrant.
- h) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- i) With the assistance of the Player Agent, examine applications and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.
- j) Coaching, managing and umpiring will be in compliance with the current Official Little League Rules. If a conflict of interest occurs in his/her league, s/he will abstain from any decision- making
- k) Not make any expenditure over \$250.00 without the approval of the Board of Directors.

SECTION 3

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Vice President of Baseball Programs. The Vice President of Baseball Programs should:

- a) Be a Member of the Board of Directors for a minimum of one (1) preceding year.
- b) Coordinate and oversee the efforts of the Baseball Vice Presidents of Individual Leagues.
- c) Assist Player Agents and Vice Presidents with tryouts and drafts.
- d) Prepare all-star ballots and count ballots with the appropriate Player Agent and Vice President.
- e) Perform other duties as from time to time may be assigned by the Board of Directors or by the President.

- f) Coaching, managing and umpiring will be in compliance with the current Official Little League Rules. If a conflict of interest occurs in his/her league, s/he will abstain from any decision- making.
- g) Perform the duties of the President in the absence or disability of the President, provided he/ she is authorized by the President or the Board to so act.
- h) Prepare master schedule for all baseball divisions.

SECTION 4

Vice-President of Softball Programs. The Vice-President of Softball Programs should:

- a) Be a Member of the Board of Directors for a minimum of one (1) preceding year.
- b) Coordinate and oversee the efforts of the Softball Vice Presidents of Individual Leagues.
- c) Assist Player Agents and Vice Presidents with tryouts and drafts.
- d) Prepare all-star ballots and count ballots with the appropriate Player Agent and Vice President.
- e) Perform other duties as from time to time may be assigned by the Board of Directors or by the President.
- f) Coaching, managing and umpiring will be in compliance with the current Official Little League Rules. If a conflict of interest occurs in his/her league, s/he will abstain from any decision- making
- g) Prepare master schedule for all softball divisions.

SECTION 5

Secretary. The Secretary should:

- a) Be a Member of the Local League for at least one (1) year.
- b) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- c) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- d) Maintain a list of all Regular, Sustaining and Honorary Members, Board Members and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- e) Keep the minutes of the meetings of the Members, the Board of Directors, and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- f) Conduct all correspondence if not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- g) Notify Members, Board Members, Officers and Committee Members of their election or appointment.

SECTION 6

Treasurer. The Treasurer should:

- a) Be a Member of the Local League for at least one (1) year.
- b) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- c) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- d) Keep records for the receipt and disbursement of all monies and securities of the Local

League, approve all payments from allotted funds and draw checks therefore in agreement with the policies established in advance of such actions by the Board of Directors. All disbursements by

check must have dual signatures.

- e) Monitor all records for the receipt and disbursement of all monies and securities of the Auxiliary Committee and perform a biannual audit of said records. Prepare an annual budget, under the direction of the President, for submission to the Board of Directors no later than the November meeting of that fiscal year.
- f) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Election Meeting, and to Little League Headquarters.

SECTION 7

Vice-President of Individual Leagues. The Vice-President of Individual Leagues should:

- a) Be a Member of the Local League for at least one (1) year.
- b) Hold meetings to inform managers and coaches of the Rules and Regulations of the Local League.
- c) Prepare a rainout schedule and see that all managers, the Chief Umpire, and the Snack Bar Coordinator receive a copy.
- d) Assist Player Agents with tryouts and drafts.
- e) Prepare all-star ballots and count the ballots with the appropriate Player Agent.
- f) Assist the Vice President of Baseball/Softball Operations Programs as required.
- g) Coaching, managing and umpiring will be in compliance with the current Official Little League Rules. If a conflict of interest occurs in his/her league, she/he will abstain from any decision- making.
- h) Ensure field that is used for their division has adequate equipment and is in good safe condition for players.
- i) Ensure all teams within the division are playing according to the Little League and Local Rules.
- j) Assist League Equipment manager with the distribution and collection of team equipment and uniforms.

SECTION 8

League Player Agent The Player Agent should:

- a) Be a Member of the Local League for at least one (1) year.
- b) Not manage in his/her own League.
- c) Record all player transactions and maintain an accurate up-to-date record thereof.
- d) Receive and review all applications for player candidates and assist the President in verifying residence and age eligibility.
- e) Conduct, with the assistance of the appropriate Vice-President, the try-outs, the player draft, and all other player transaction or selection meetings.
- f) Prepare the Player Agent's list.
- g) Prepare for the President's signature and submission to Little League Headquarters, team rosters, including players claimed, and the tournament team eligibility affidavit.
- h) Notify Little League Headquarters of any subsequent player replacements or trades.
- i) Assist with tournament team / All-Star Team selection process. Prepare affidavits, collect documentation (as mandated by Little League Baseball, Incorporated) and submit to District Staff for approval.

- j) Supervise and mentor all individual league player agents.

SECTION 9

Chief Umpire. The Chief Umpire should:

- a) Be a Member of the Local League for at least one (1) year with three (3) to five (5) years of umpiring experience.
- b) Have attended the Little League Headquarters Umpire School or any Board approved equivalent school or clinic.
- c) Recommend to the President an umpire, with at least five (5) years' experience in the Local League, to be a member of the Managers Selection Committee.
- d) Recommend to the President an umpire, with at least five (5) years' experience in the Local League, to be a member of the Bylaws and Local Rules Committee.
- e) Prepare rosters of all umpires stating names, addresses and phone numbers. Prepare and submit roster of all umpires to the Executive Board and Board of Directors for approval.
- f) Prepare and post schedules in the umpire's room at least seven (7) days before the opening of the season.
- g) Submit a training plan to the Executive Board and the Board of Directors for approval.
- h) Submit an annual operating budget to the Executive Board and the Board of Directors for approval.

SECTION 10

Equipment Manager. The equipment manager should:

- a) Be a Member of the Local League for at least one (1) year.
- b) Be responsible for proper issuance, tracking, and collection, assisted by the League Vice Presidents and the Managers, of all equipment and uniforms belonging to the Local League.
- c) Report any equipment or uniform issues to the Board of Directors.
- d) Be responsible for the proper repair, cleaning and storage of all equipment belonging to the Local League.
- e) Secure bids on needed supplies and equipment
- f) Make recommendations to the Board of Directors concerning all equipment and uniform purchases for the upcoming year

SECTION 11

Safety Officer. The Safety Officer should:

- a) Be a Member of the Local League for at least one (1) year.
- b) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball and Softball, including ensuring the required background checks on volunteers are accomplished.
- c) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

Note: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

- 1) Education - should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
- 2) Compliance - should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.

- 3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 12

League Information Officer. The League Information Officer should:

- a) Be a Member of the Local League for at least one (1) year.
- b) Manage the online registration process (if utilized by the Local League) and ensure that league rosters are maintained on the site.
- c) Assign administrative rights to league volunteers and teams.
- d) Ensure that league news and scores are updated on a regular basis.
- e) Collect, post, and distribute important information on League activities, including direct dissemination of fund-raising and sponsor activities to Little League Baseball, District, League Members, the public and the media.
- f) Serve as primary contact person for Little League and the web site regarding optimizing use of the Internet for league administration and for distributing information to League Members and to Little League Baseball.

SECTION 13

Education Coordinator. The education coordinator should:

- a) Be a Member of the Local League for at least one (1) year.
- b) Represent coaches/managers in league.
- c) Present coach/manager training budget to the Board of Directors and shall operate within the amount appropriated in the approved budget for that purpose.
- d) Gain the support and funds necessary to implement a league-wide training program.
- e) Order and distribute training materials to players, coaches and managers.
- f) Coordinate mini-clinics as necessary.
- g) Serve as the contact person for Little League and its manager-coach education program for the league.

ARTICLE VII - EXECUTIVE COMMITTEE

SECTION 1

The Executive Committee shall consist of the President, League Player Agent, Vice President of Baseball Programs, Vice President of Softball Programs, Secretary, Treasurer, and the Chief Umpire. The President may appoint an additional member of the Executive Committee.

SECTION 2

The Executive Committee shall advise with and assist the Board Members of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board of Directors. If the need for an interim decision or rule interpretation arises, this committee will make the interim judgment and carry the same authority as the whole Board of Directors. In no event will the Executive Committee have authority over the Board of Directors.

SECTION 3

At any meeting of the Executive Committee, a majority of the total number of committee members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

ARTICLE IX - OTHER COMMITTEES

SECTION 1

Standing Committees. The standing committees listed are the minimum that should be in place to ensure both efficient management and long-term stability of the Local League. The President may appoint additional committees that are deemed appropriate to the welfare of the Local League.

SECTION 2

Membership and Nominating Committee. The Board of Directors may appoint a Membership and Nominating Committee consisting of at least three (3) directors and other appointed Members. The Committee shall receive the names of prospective Honorary, Sustaining, and Regular Members, investigate for membership eligibility and recommend those qualified for election at the annual, regular or any special meetings of the Members or the Board of Directors as the case may be.

The Committee shall also investigate and consider eligible candidates and submit at the Annual Election Meeting a slate of candidates for the Board of Directors.

SECTION 3

Finance Committee. The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) directors, and other appointed Members. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League, including corporate and team sponsorships, and submit recommendations.

It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turnover said collections to the Treasurer immediately after each game.

SECTION 4

Building and Grounds Committee. The Board of Directors may appoint a Building and Grounds Committee who shall be responsible for the care and maintenance of the playing fields, buildings, and grounds. It shall present a budget to the Board of Directors and shall operate within the amount appropriated in the approved budget for that purpose. It shall be responsible for repair and improvement recommendations and supervise the performance of approved projects.

SECTION 5

Playing Equipment Committee. The Board of Directors may appoint a Playing Equipment Committee who shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board of Directors. The Equipment Manager shall be an ex-officio member of the Committee.

The Committee shall be responsible for the proper issuance of such supplies and equipment, and for the repair, cleaning and storage thereof at the close of the season.

SECTION 6

Managers Selection Committee. The Board of Directors may appoint a Managers Selection Committee with a minimum of five (5) voting members and a maximum of seven (7) voting members. The committee will consist of a Chairman to be appointed by the Board of Directors, one (1) member to be recommended by League Player Agent, one (1) member to be recommended by the Vice President of Baseball Programs, one (1) member to be recommended by the Vice President of Softball Programs, one (1) member (an umpire), to be recommended by the Chief Umpire, and up to two (2) other members, each of which may or may not be Board Members. All members should have at least 5 years' experience in the Local League, preferably as a coach, manager, umpire, or Board Member.

The Committee may interview and/or investigate prospective managers and coaches for all leagues and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. Any questionable issues that could affect the approval by the Board shall be forwarded to the President for presentation to the Board along with the recommended list.

Upon appointment and approval of the managers by the Board of Directors, the Committee will assign said managers to a team for the upcoming season.

It shall, during the playing season, observe the conduct of the managers, coaches, and players, and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints and make a report thereof to the President or Board of Directors as the case maybe.

SECTION 7

Umpire Committee. The Board of Directors may appoint an Umpire Committee consisting of three (3) directors and other appointed Members. The Chief Umpire shall be the Chairman of any such committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including an Assistant Chief Umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the Chief Umpire who shall train, observe and schedule staff.

It shall, during the playing season, observe the conduct of the umpires and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints and make a report thereof to the President or Board of Directors as required.

SECTION 8

District Committee. The Board of Directors may appoint a District Committee consisting of the Local League President as Chairman and two (2) directors. The Committee shall assist the District Administrator in inter-league district functions including the selection of members of the Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

SECTION 9

Auxiliary Committee. The Board of Directors may appoint an Auxiliary Committee consisting of the Local League Treasurer and two (2) other directors and other appointed Members. The Committee shall coordinate the activities of the Auxiliary and the Snack Bar. It shall review and evaluate auxiliary projects for raising money and disposition of profits and, working with the Finance

Committee, make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

SECTION 10

Auditing Committee. The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer and any other signatories of checks are not eligible.

The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 11

Bylaws & Local Rules Committee. The Board of Directors may appoint a Bylaws & Local Rules Committee consisting of five (5) to seven (7) members. The Committee should consist of a Chairperson selected by the Board of Directors, the Vice President (or a designee) of Baseball Programs, the Vice President (or designee) of Softball Programs, the Chief Umpire (or designee), the Safety Officer, and up to two (2) more members who may or may not be Board Members. The Committee will review the Local League Rules and recommend changes to the Board of Directors for approval.

ARTICLE X - AFFILIATION

SECTION 1

Charter. The Local League shall annually apply for a charter from the Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter, and it shall not be affiliated with any other program or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on the Local League.

SECTION 3

Local League Rules. The Board of Directors shall adopt the local rules of the Local League at a meeting to be held not less than one month prior to the first scheduled game of the season. These local rules shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Inc., nor shall they conflict with this Constitution. The local rules of the Local League shall expire at the end of each fiscal year and are not considered part of this Constitution. (See Article XIII, Section 7 for fiscal year of this league.)

ARTICLE XI - FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income, including Auxiliary funds, in a common league treasury, directing the expenditures of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

Contributions. The Board of Directors shall not permit contributions of funds or property to individual teams but shall solicit it for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised are placed in the Local League treasury.

SECTION 4

Registration Fees. A reasonable Little League participation fee may be assessed as the obligation of a parent or other legal guardian to assure the operational continuity of the Local League. At no time

shall payment of any fee be a prerequisite for participation in Little League Baseball.

SECTION 5

Disbursement of Funds. The Board of Directors shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. Disbursements shall be made by check or credit card. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

SECTION 6

Compensation. No Board Member, Officer or Member of the Local League shall receive, directly or indirectly, any salary or compensation or emolument from the Local League for services rendered as a Board Member, Officer or Member.

SECTION 7

Deposits. All monies received, including Auxiliary funds, shall be deposited to the credit of the Local League in financial institutions approved by the Board. The league, at its discretion, may maintain a separate account for operation of the Snack Bar. The Snack Bar Coordinator and such other officer or officers or person or persons as the Board of Directors shall determine will make disbursements of this account.

SECTION 8

Fiscal year. The fiscal year of the Local League shall begin on October 1 and end on September 30.

SECTION 9

Distribution of Property upon Dissolution. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XII - AMENDMENTS

SECTION 1

The Constitution may be amended, repealed or altered in whole or part by a majority vote at any duly organized meeting of the Members, provided notice of the proposed change(s) is/are included in the notice of such meeting.

Drafts of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

SECTION 3

This Constitution should be reviewed every year after election of the new Board of Directors and Officers of the Board and revised as necessary. Upon review, the newly elected President will sign and date the back page of this document, signifying said review has been completed, and then forward a copy to District and Eastern Regional Headquarters in Bristol, CT for their records.

This Constitution was approved by the Camden-Wyoming Little League Board of Directors on December 6, 2023.

Joseph Carpenter III, President

Date

Little League ID # 2080103

Federal Employer ID # 51-0256242