



Kindergarten Registration Directions



DALTON LOCAL SCHOOLS

Dalton Local Schools



Parent

LOGIN

NEW ACCOUNT



Student

LOGIN



Staff

LOGIN

Admins, Coaches, Teachers and Medical Staff
Please click LOGIN above

Parent Registration

Please bring your child's birth certificate, social security card, proof of residency, immunization records, and if applicable, custody paperwork to your registration appointment. Incoming kindergarteners must be 5 years of age on or before August 1.

If you already have used Final Forms for students enrolled in Dalton Local Schools, click **LOGIN** and skip to number 6. Please do not complete forms for any student other than kindergarten.

What information will I need?

Basic medical history and health information. Insurance company and policy number. You will also need: doctor, dentist, and medical specialist contact information, hospital preference, and emergency contact information.

How do I sign up?

1. Go to: <https://dalton-oh.finalforms.com/>
2. Locate the parent icon and click **NEW ACCOUNT** below.
3. Type your YOUR NAME, DATE OF BIRTH, and EMAIL. Next, click **REGISTER**.

NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, then check your spam folder. If you still can not locate the FinalForms email, then email support@finalforms.com informing our team of the issue.

4. Check your email for an **ACCOUNT CONFIRMATION EMAIL** from the FinalForms Mailman.
Once received and opened, click **CONFIRM YOUR ACCOUNT** in the email text.

Account Confirmation

Instructions  **Inbox**



FinalForms 11:48 AM

to me ▾



Dalton Local Schools

via **FinalForms**

Hello :

Your FinalForms **parent** account with Dalton Local Schools has been successfully created.

Please [click here to confirm your account](#) and complete your registration.

Thank you,
Dalton Local Schools

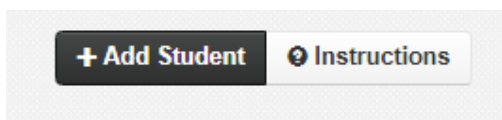
[Click here to access FinalForms](#)

5. Create your new FinalForms password. Next, click **CONFIRM ACCOUNT**.

6. Click the blue button **CLICK TO SWITCH TO (the next school year) REGISTRATION**

CLICK 'OK, Let's Get Started!'

Click **ADD STUDENT**



7. Type in your student's **LEGAL NAME** and the following required information. Then, click **CREATE STUDENT**.

8. Make sure to select kindergarten under grade.

You are currently registering for next school year.
(That's fine, but [click here](#) if you'd like to return to the current school year)

Add a New Student

Legal Name: First... Middle... Last...
MUST match the name on the child's Birth Certificate.

Student Preferred Name: Preferred First Name... (Only if different from First Name above)

Student Email: Admin only field...
The school will provide the student's email after enrollment if appropriate.

Student ID: Admin only field...

Date of Birth: Month ▼ Day ▼ Year ▼

Demographics: Gender ▼ Kindergarten - (Class of 2034) ▼
Grade for 2021-22 school year.

Home Address: Street Address... Unit #...
City... State ▼ Zip...

9. Complete each form and sign your full name (*i.e.* 'Jonathan Smith') in the parent signature field on each page. After signing each, click **SUBMIT FORM** and move on to the next form.

10. When all forms are complete, you will see a 'Forms Finished' message. You will be able to log back in and edit forms at any time and click **UPDATE FORMS** to update information for any student.