

## Student Information File Sheet

Return **THIS SHEET** to your English teacher to keep on file.

Name of Student (please print): \_\_\_\_\_

**Syllabus:** You can read a copy of the syllabus (with all the information below) from the department website:

<https://www.sandiegounified.org/schools/la-jolla/english>

I have read and understood all parts of the syllabus for my English class (check each section):

- \_\_\_\_ 1. Course Rationale
- \_\_\_\_ 2. Course Description
- \_\_\_\_ 3. Student Expectations for Success
- \_\_\_\_ 4. Pacing Guide
- \_\_\_\_ 5. Homework Requirements
- \_\_\_\_ 6. Grading
- \_\_\_\_ 7. Student Support Plan

**I have read and understood the requirements/descriptions for my student's/my English class.**

Signature of Parent/Guardian: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

### CONTACT INFORMATION: Please provide the following information:

Parent/Guardian Phone Number: (\_\_\_\_) \_\_\_\_\_ Best time to call is: \_\_\_\_\_

The name of the adult who answers the above phone number: \_\_\_\_\_

Does this adult speak English? ☞ yes ☞ no If no, which language does he/she speak? \_\_\_\_\_

His/her relationship to the student: ☞ parent, or \_\_\_\_\_

Parents' E-Mail Address (if you have one) (please print clearly!):

\_\_\_\_\_

Student's E-Mail Address (if you have one) (please print clearly!):

\_\_\_\_\_

### PERSONAL INFORMATION

Who was your English teacher last year? \_\_\_\_\_ here; or at ☞ \_\_\_\_\_

Where did you go to elementary school? \_\_\_\_\_ middle school? \_\_\_\_\_

What is your primary language (i.e. in which language did you learn to say your first words)? \_\_\_\_\_

Is there anything else you would like me to know? \_\_\_\_\_

# **Student Computer/Device Use Agreement** Teacher Name: Morgan Rm# 509

Please keep in mind that using the **Netbook, iPad, ChromeBook or whatever device is assigned to you to use in a district classroom** is a privilege, not a right.

## **Expectations:**

- ☐ I will use my student computer/device for school work ONLY.
- ☐ Although the district has an Internet safety plan in place, I am expected to notify my teacher whenever I come across information or messages that are inappropriate, dangerous, threatening, or make me feel uncomfortable.
- ☐ If I have identified or know about a security problem I am expected to convey the details to my teacher without discussing it with other students.

## **General Use:**

- ☐ I understand if I misuse my student computer/device, I will lose access to it for a period of time as determined by my teacher. Not having access to a student computer/device does not excuse me from completing my assignments or projects
- ☐ I must report any problems immediately to my teacher.
- ☐ I must stay on task and follow directions.
- ☐ I may be without a student computer/device while it is being repaired.
- ☐ Mute the sound or ask permission from the teacher to use my own headphones/ear buds.
- ☐ I need to ask permission before printing.
- ☐ I will not use or stream movies, games, and online game sites during the school day unless granted permission by my teacher.
- ☐ I will use verbal instructions rather than touching another student's computer/device.
- ☐ At the end of the working period I need to:
  - o Log out and/or shut down the student computer/device properly.
  - o Return it to the cart.

## **Unauthorized Access:**

- ☐ Access to another person's account or computer/device without his/her consent or knowledge is considered hacking and is prohibited at all times.
- ☐ Do not share usernames or passwords with other students.
- ☐ Do not use the computer/device to download or make unauthorized copies of software or files including music, video & sound files.
- ☐ Do not delete any folders or files unless your teacher tells you to.

## **Computer Care:**

- ☐ There will be no stickers, ink, or any decorative items added to my assigned student computer/device.
- ☐ Handle the equipment **carefully** and follow all rules. (**Vandalism** is not tolerated.)
- ☐ Never leave the student computer/device unattended.
- ☐ Keep all food, drinks, pencils, pens, etc. away from the student computer/device.
- ☐ Place the student computer/device on a flat surface when using it (no stacking).
- ☐ Carry one the computer/device at a time with two hands.
- ☐ I understand that my family and I may be held financially liable to repair or replace the student computer/device at its current value (not to exceed \$480) if I have been involved in negligence or abuse.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Parent Signature \_\_\_\_\_