# Accessing Schoology Assignments on the iPad

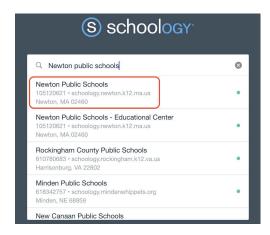
Please download the following apps to your iPad:

- Schoology
- Google Chrome
- Google Drive

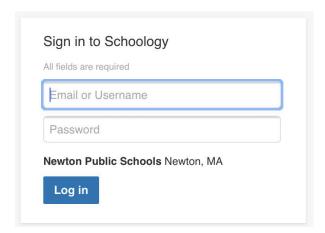
- Google Docs
- Google Sheets
- Google Slides

## How to Login to the Schoology App on the iPad

On the Log in through your School screen, type **Newton Public Schools** in the **Find your school or domain** field. Select the option shown in the picture below.



On the Sign in to Schoology screen, enter your Student ID number and Password.



#### How to Open, Edit, and Submit a Google Drive Assignment in Schoology

On the Schoology mobile app, students can access their assignments and launch the necessary Google Drive apps from within Schoology in order to create their own copies of the content to work on and submit. The instructor can then provide feedback on the Google Doc and grade the assignment.

Students have access to two tabs displayed at the top of their assignment: **Assignment** and **My Document**. Clicking the file icon in the My Document tab will generate a copy of the original file that will then be shared between you (the instructor) and the student. This copied file will then be placed and organized in your drive.

#### In the **Assignment** tab, students can:

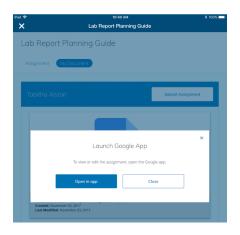
- See the due date and time.
- See the assignment **Description**.
- Review a rubric if one is being used to grade the assignment.

On the Schoology mobile app, students can tap the document icon to generate their copy of the file and to open it in the Google app. Tap the file icon and then tap **Open in App** to view and edit the file in the native Google app.

On the Schoology mobile app, students can access their copy of the file by tapping the **My Document** tab. Then, tap the file icon in the center of the screen.



To open the file, tap Open in App.

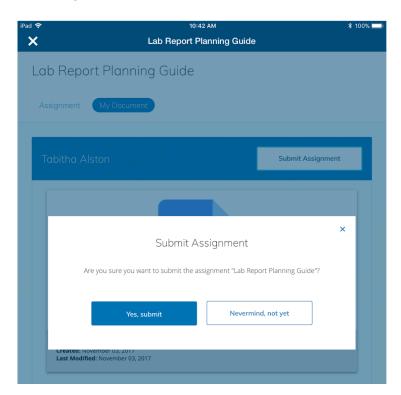


This launches the file in the respective Google app (e.g. Docs, Sheets, Slides). In this example, the student is launching the Google Docs app on a tablet by tapping **Open in App**.

The student's file will launch in the Google Docs app, where the student is able to view and edit her copy of the assignment file. When the student is done working and has saved work in Google, the student can tap Schoology in the upper-left corner of the screen to come back to the Schoology app.



Tap **Submit** to submit the Google file to the instructor. Once the student submits, they no longer have edit access to the Google file.



### How to Open, Edit, and Submit a Kami Assignment in Schoology

Unfortunately, Kami does not make an iPad app. To access Kami on an iPad, please follow these steps:

- 1. Go to <a href="https://web.kamihg.com">https://web.kamihg.com</a> in your **Google Chrome** app.
- 2. Tap **Sign in** and log in using your Newton Google account details.
- Load up the Kami document using the Open from Google Drive or Open from Computer options.

Once your file has loaded up in Kami you can make full use of the toolbar, with some notable exceptions. You will not be able to:

- Make video, audio, or screen share comments.
- View existing audio or video comments.
- Use Speech-to-Text to transcribe.

All other tools will function as normal and edits to docs will be synced to Google Drive.