California Occupational Therapy Fieldwork Council

Non-Public Agency Placement
OTA Level II Fieldwork (10-weeks)

Week One

A. Introduction to site staff
B. Facility tour and information
C. Review facility policies and safety procedures
D. Introduction to IEP and documentation
E. Examine a student file and OT assessment
F. Participate in two OT groups
G. Complete 1 SOAP note due weekly on Friday
H. Review behavior management system (point sheets)
I. Participate in structured clinical observation
J. Complete volunteer packet or **fieldwork will be suspended**
K. Maintain an organized clean motor lab
L. Review Sensory processing system and display understanding
M. End of week review with fieldwork educator

Week Two

A. Ongoing treatment planning, treatment, and therapeutic observation.
B. Display knowledge of staff names and rooms
C. Review IEP goals and learn how to access
D. Introduction to Zones of Regulation protocol
E. Introduction to case load
F. Review roles of site team
G. Daily set up of OT group participants and assist in creating developmental-based activities
H. **Identifies psychosocial components of student behavior and responds appropriately**
I. Review handwriting protocol
J. Participate/observe documentation and clinical notes
K. End of week review with fieldwork educator

Week Three

A. Review IEP goals and create treatment plan for 1 student
B. Run treatment sessions/intervention with supervision
C. Display knowledge of student names and their classroom
D. Review Screening tool
E. Activity analysis
F. Attend student staffing meeting (if possible)
G. Continue with clinical observations
H. Brainstorm possibilities for final project
I. Weekly collaboration with P.E. teacher regarding OT Groups
J. Review keyboarding program
K. Weekly review with fieldwork educator

Week Four

A. Continue to build into an independent case load
B. Increase/refine time management skills
C. Increase involvement in the student led OT group program
A. Use screening tool for 1 student
B. Run a treatment session observed by on site OTD
C. Utilize handwriting protocol for 1 session
D. Plan cooking group
E. Weekly review with fieldwork educator
F. Complete midterm self-evaluation and share with fieldwork educator and submit on Canvas

Week Five

A. Observe 1 session with reading teacher
B. Observe 1 session with counselor
C. Give outline of project to fieldwork educator
D. Documentation should be complete and correct
E. Self-assessment of one thirty minute skilled OT session
F. Receive and review midterm with fieldwork educator

Week Six

A. Independent during assigned case load
B. Catch up on any projects or observations needed
C. Schedule project presentation to staff
D. Meet with a DIS team member regarding interdisciplinary approach
E. Review OT /OTR relationship with OTR on site and complete short write up.
F. Read and print 1 article out of OT Practice that pertains to this site
G. Weekly review with fieldwork educator
H. SOAP NOTE

Week Seven

A. Continue to refine therapeutic use of self and write a short summary of your personal style
B. Print and be able to verbally summarize 1 article from AJOT that applies to this site
C. Observe elementary/ middle school classroom and write up 5 ways to utilize sensory based strategies in the classroom
D. Attend IEP meeting (if possible)
E. Complete an interest checklist with ACT student
F. Weekly review with fieldwork educator
I. SOAP NOTEs on caseload

Week Eight

A. Informal evaluation with areas identified at midterm
B. Run OT Group for this week
C. Continue to bring ideas for group activities
D. Continue to refine treatment sessions
E. Weekly review with fieldwork educator
J. SOAP NOTE on caseload

Week Nine and Ten

A. Begin discussing with students that the internship is ending soon
B. Complete final project
C. Turn in all work
D. Student site feedback and educator evaluation
E. Final exam and completion paperwork
K. SOAP NOTEs on caseload

Received by Academic Fieldwork Coordinator, Date:_____
Academic Fieldwork Coordinator Print Name:_____
Academic Fieldwork Coordinator Signature:_____