COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Wednesday, December 4th, 2025

MEETING DATE: Thursday, December 4th, 12:45-2:30pm via Zoom

Present: Vivian González Cueto, Linda Dobb, Alex Sandoval, Maureen Scharberg, John Eros, Mitch Watnik, Balaraman Rajan, Jeff Simons
Guests: Mark Robinson, Rick Rader, Jason Daniels, Raju Desai
Absent: Germione Villegas (ASI), Elena Dukhovny, Fanny Yeung, Nikita Desale (ASI), Mikahl Banwarth-Kuhn

APPROVED MINUTES

1. Elect/Appoint Secretary (linda agreed to do this)
2. Approval of the agenda (john/maureen)
3. Approval of 11/20 minutes (jeff/john) (all ok, maureen abstained)
4. Reports:
    a. Report of the Chair: almost done receiving 5 year reviews; please do your summaries. Annual report reviews by committee members should all be in. Send email if you haven't finished your annuals or 5-year, otherwise Vivian will do. Maureen asked what is the process for getting a letter of acknowledgement from the Provost? She is going to send her 5-year summary forward. CAPR 1 and CAPR 2 have gone forward to the Senate and been approved; moving things along for the BA for Spanish speakers (will be in extended ed) and MS in Finance. BUT these then go to the Chancellor's Office AND THEN the curriculum and assessment maps will have to go back through CAPR and CIC before going live; fall 2027 might be the earliest we offer these.
    Someone asked Vivian if external reviews for the 5 year review process can be done online? Mitch said for certain online programs this might be ok but certain disciplines require an in-person visit (to see labs, other physical accouterments). Decision: online visit ok if ok with the Dean of the College. 5 year reviews for 25-26 should be in but

some departments have asked for an extension, which Vivian has given them. If you are asked, give an extension until after the holiday period.

b. Report of the Presidential Appointee: Fanny is absent.
c. Report of Academic Programs & Services: Mitch asked that we call in all programs that are under suspension MA communication, BA in French, BS in quantitative information, and MA English and find out if they are permanently gone or thinking of being revived.
d. Report of the Subcommittees (ILO): none

5. Business Items:
   a. 5-year review: History BA/MA (1pm time certain)

      Jason Daniels presented. He is the new chair of a newly merged department with Anthropology and Global Studies. Jason talked about enrollment, new degree pathways. Department has strong enrollment and increases; redesigned programs and outreach are responsible for this. Done well in retaining students as well. They surveyed students in their core courses; 94% are satisfied with their advising and 96% satisfied with their major. Equity gaps have been, by-in-large, removed. They have made good progress with their teaching concentration. CSU East Bay History is only history BA available online in the CSU! Thus, good enrollment. Less than 2% of their students are 1st year students. Major challenges: advising and recruitment do take a lot of time! Another real problem is actually the website; inconsistent information is out there. External reviewer was very positive about the department and its publication (Historica); as did FDEC. Chair Daniels then talked about what they are doing in their newly merged department. For one thing, they are working on a curriculum for those interested in working in Museums and reconsidering what they are doing with Global Studies (as enrollment has declined in this area). Dept. is trying to work with Teacher Ed. (now that they are in CLASS). Need a 4+1 for students so that they can get their BA in History and move right into Teacher Education. Also trying to work more closely with alums, so they can get more internship opportunities for students. Assessment is going well. Trying to do more with outreach to community colleges. Needs? A faculty member for the teaching of history. Vivian asked when does the department assess these courses? Jason explained that he sends a survey to students in their core course (201) before the end of the semester they are enrolled. A Program Learning Outcomes survey (history major exit survey) is done as students finish History 409. Jason explained that each of the Program Learning Outcomes is attached to a particular class and assessed this way.

   b. 5-year review: Liberal Studies BA (1:30pm time certain)

Raju Desai presented. The program has been in Ethnic Studies since 2020 but he is the new program director. Liberal Studies has 3 tracks; the largest is for Early Childhood education. 155 majors; many diverse and first generation students. The newest thing in the department is a course on CSUEB campus that community college students can also take! Also working with teacher ed more intensively, since teacher ed is now part of CLASS. Desai also discussed other plans ahead for Liberal arts at East Bay, perhaps something more focused on liberal arts (for those

just completing a degree) not just would-be-Teacher focused. There has been a decline in majors in the department (59% decrease since 2017), but the department cannot be fully online because some of its courses are on-campus only. The director also went over external reviewer's suggestions, the resources needed, and other future directions. Vivian asked about the assessments and a few other things in the 5 year report. Asked him to put the courses which are part of each Program Learning Outcome in a chart with the PLO.

c. Curriculog
    i. Art, B.F.A. Program (120 units) (Was 127. This lowers the number of units in the program to 120 units! Good. Maureen wanted us to make sure that the assessments for each course are mapped correctly, since there are so many concentrations. Maureen moved that we accept this change, Jeff seconded. Unanimous.
    ii. Art, B.F.A.: Interaction & Game Design Concentration Revision to this concentration. Changing the title, adding some new courses. Linda motioned; Bala seconded. Unanimous.
    iii. Minor in Entrepreneurship: John mentioned that the Entrepreneurship in the Arts course (in Theatre) should maybe also be considered for this minor. Jeff moved and John seconded. It was approved with one abstention
    iv. Theater BA Revision: lots of questions asked. Seemed a little rushed. The committee wants Eric Kupers to come and answer some questions. Jeff, for the catalog, discussed the technicalities that go along with this… they are currently discontinuing their concentrations but will want to have 1 concentration left and will need us to approve something for them. (Theater performance concentration will need to be retained in new major)

6. Information Items/NEW DISCUSSION ITEM
   Program Discontinuances–how are these done? These programs are suspended now but how do they discontinue (B.A. French for example). They must go through Curriculog. There is a program discontinuance form in Curriculog. Paperwork must be completed.
7. Discussion Items (not done) :
    a. In person 5-year external review (see above discussion under Chair's report)
    b. AY 25-26 5 Year Self Studies due end of term. (ditto)
    c. Revisions to the 5-Year Review
        i. 5 Year Review Alignments and Modifications
8. Ongoing work of the Committee
    a. 24-25 Annual Program Review Reports (due to Senate Office 10/1/25)
    b. 24-25 Five Year Program Reviews (were due May 2025)
    c. 25-26 Five Year Program Reviews (are due May 2026)
    d. Academic Program Review Procedures (APRP) (last approved 5/10/22)
9. Adjournment at 2:33 p.m.