



TERMS AND CONDITIONS

FEES

Payment of fees are required via card payment that will be debited via Stripe after your booking has been **ACCEPTED** through Issimo Markets. If you are approved within 50 days of an event the payment will be debited within 24 hours. Please ensure your payment details are up to date.

WEATHER CONDITIONS

Our **INDOOR EVENTS** operate rain, hail or shine. The only people that may be affected by weather are a small number of outdoor traders.

Piccadilly Market and/or the venue will not be held responsible for any loss, damage or injury resulting from adverse weather conditions whilst bringing products in or out of the venue.

For our **OUTDOOR EVENTS** no credits or refunds will be issued if we are required to cancel due to extreme weather within 48 hours of event kick off. This is due to all the outgoing expenses that have already occurred. If it is outside of that time frame there are no refunds, but we will credit your payment to the next date.

This is not a position anyone wants to be put in so the market will not be cancelled unless there is an extreme weather situation that puts you and /or the patrons at risk. This could be due to high winds over 50kmh, torrential rain, fire danger or extreme heat.

ON MARKET DAY

Stallholders must be set up 30 minutes prior to the start time and ready to trade at the commencement of the advertised trading hours and **must continue to trade until closing time**, not a minute before. Even if you have sold out, you need to pop a sign on your table and wait till the end of the day to pack up.

Depending on location, to ensure a smooth Bump In you may be required to arrive at staggered time intervals. This will be clearly conveyed in pre-market communication.

Stallholders must be in attendance during the market trading times.

If you can't make it or if you will be late, please text **0411 131064** as early as you possibly can to give us time to rejig floor plan or to let other stallholders know they can spread out to fill your space. **DO NOT EMAIL** as we do not monitor emails when Bumping In.

No refunds/credits will be given on market days.

Stallholders are to only sell what was listed in their application form

Stallholders are responsible for the security of their items and PM holds no responsibility.

Stallholders who cause any damage to the venue i.e., scratching of floor, ruining grass, wall damage etc. will incur a cost if we are billed by the venue.

Spruiking is **STRICTLY** not permitted at Piccadilly Events

BUMPING IN

Loading in can be very stressful for all involved. It is essential you always read the BUMP IN details for each event which are always very clear and will make your day less stressful. More importantly, let common sense prevail. Everyone is busy and no one is more important than anyone else. The bump is planned to be as smooth as possible with as little impact to your fellow stall holders.

If you are going to be late, let us know with as much notice as possible but understand that it may be IMPOSSIBLE to drive up to the door or to your spot and you will need to cart your goods.

- **WARRALILY MARKET - UNLOAD AS FAST AS POSSIBLE, MOVE YOUR CAR BEFORE SETTING UP. BUMP OUT IS THE REVERSE. I.E PACK EVERYTHING BEFORE BRINGING YOUR CAR ON SITE. THIS MAKES THE PROCESS MUCH FASTER AND EASIER**
- **DEAKIN WATERFRONT, LITTLE CREATURES AND ARTS CENTRE - YOU WILL NEED TO TROLLEY YOUR GOODS IN AND THEN MOVE YOUR CAR TO THE CAR PARK BEFORE SETTING UP.**

The GOLDEN RULE is to NEVER set up before moving your car

RUBBISH REMOVAL

The rubbish bins provided at Piccadilly Events are for general public use only. Stallholders are required to remove their own rubbish at the end of the day.

Please leave your space clean at the close of business including any blu tac used on walls.

FOOD STALLS:

Food stallholders must comply with any local, state & federal health regulations and food acts.

It is the Stallholders responsibility to apply to the local Council to get any permits required and pay any applicable fees.

Stallholders must supply copies of registration with their own local council as well as the council in which they are trading, to Piccadilly Market if requested.

Failure to comply may result in immediate pack up of stall and future stalls may only be affected.

We do receive on site visits from local council from time to time.

INSURANCE

All stallholders must have their own Public Liability Insurance Certificate uploaded in Issimo. If you do not have your own, it can be added to your booking for \$10.

ELECTRICITY

Please ensure any electrical items and leads are tagged in compliance with relevant laws. Make sure you bring long extension cords as you may be placed some distance from an outlet.

MARQUEES AND WEIGHTS

A good quality Marquee is an absolute must at Outdoor Markets and an investment worth making. We have a partnership in place with [Canopy Outdoor](#) and they can offer you a 20% discount using the code **picc20**

You can find detailed information on our website under HOW DO I APPLY

As PE is now operating a large number of Outdoor Markets, we have a new policy regarding weights to ensure everyone's safety and that is 22.5kg minimum on each leg.

WEIGHT	15 KG	22.5 KG	30 KG	45 KG	60 KG
WIND	47 KMH	54 KMH	61 KMH	73 KMH	83 KMH

Once winds hit 50kmh for a length of time, it is likely the market will be cancelled.

YOU CAN NEVER HAVE TOO MANY WEIGHTS. CAST IRON ARE THE BEST AND WHAT WE RECOMMEND.

CANCELLATION FEES

PE has a policy that we will refund 75% of the stallholder fee if you cancel more than 4 weeks prior to a market date, 50% up to 2 weeks and anything within 2 weeks prior to event date is non-refundable.

COVID/DISASTER CANCELLATION SEE BELOW

GENERAL TERMS

Stallholders give PM permission to use images and logos on the website and social media channels for promotion prior to the event. If they are not supplied with the application or in the requested format they will not be chased up and therefore will not appear on any marketing or stallholder pages.

We do not guarantee individual shout outs or promotional posts for everyone and/or on all platforms. These are selected at our discretion.

We do have a quota of number of stallholders accepted in the popular categories and do give first preference to our regulars.

As a lot of the stallholders do not require tables in their display we choose not to include them. At some locations can hire tables for \$10 INC GST. This MUST be pre-ordered to ensure you get one. We do not provide chairs.

Depending on location you will have either a wall or netting behind you or you will back on to another stall.

HOW DO WE JUDGE THE APPLICATIONS?

The quality, innovation and uniqueness of your wares. Think outside the square. Be Unique!!!

If your items are made by hand, or designed by you and then produced/manufactured elsewhere

How your items and stall set up are represented in your photos/website

How your items fit in with our vision and concept; innovative and original items.

Our need to diversify the exhibitors available at PE

The number and diversity of designs or products you offer.

IF I AM STRUGGLING TO CHOOSE BETWEEN MAKERS, I WILL GO ON THE DATE RECEIVED

Your commitment to promoting yourself at a Piccadilly Event. We can bring the people to the event itself but not necessarily to your stall. That is up to you.

HOW WILL I KNOW I HAVE BEEN SUCCESSFUL?

Once you have applied, PLEASE put janina@piccadillymarket.com.au into your address book to avoid mail from us going into your junk mail.

Once we receive your application, we will review it, and you will receive a notification via Issimo. Upon acceptance, full payment will be deducted either 50 days prior to a date or in 24 hours if within 50 days.

PM generally receives far more applications than spaces so if you have not been successful, please don't take it personally and feel free to try again for future dates.

BLACKLIST

We operate a blacklist of stallholders at our events for several reasons.

a) Failure to show up to an event with no prior communication via email or SMS

b) Bullying and/or harassment to our staff and/or fellow stallholders is never tolerated. If you have any issues or concerns, please deal with it in a polite manner. Our motto is pretty much EVERYTHING IS FUGUREOUTABLE

c) Poor Social Media Behaviour

d) Packing up and/or attempting to leave an event prior to the finish.

COVID / DISASTER CANCELLATION POLICY

As with any event, a LOT of work starts the moment applications are open, in fact the lion share of work and money spent is well before the event happens. This involves paid staff, marketing materials, signage, paid advertising, business costs etc. This is time and money that will have been spent prior to any possible announcement cancelling the event due to renewed lockdown measures or similar.

Should we be required to cancel, \$100 will be taken as a non-refundable deposit. The remainder can be used towards one of the next 2 events that are successfully held.

If this business is to survive, we simply cannot bear any more financial losses.

We are all taking a risk.

Please note that the same would apply if we are thrown any other event that could not be seen coming. A war, a zombie takeover, a cyclone...you get my drift.