

Bernards Township Public Schools

RIDGE HIGH SCHOOL

268 South Finley Avenue ♦ Basking Ridge, New Jersey 07920

Phone: 908-204-2585 ♦ Fax: 908-552-7393 ♦ CEEB Code: 310050 ♦ <http://ridgehigh.bernardsboe.com>

Transcript Release

This form should only be used by current RHS students applying to colleges. Federal and State law forbid release of Pupil Records without permission. Ref.: N.J. Administrative Code #6:3-2.6. states, "Organization, Agencies and Persons from outside the School (shall have access to pupil records) if they have written consent of Parents or Adult (age 18) Pupils."

I give my permission for Ridge High School to release all academic records to colleges, scholarship programs and/or athletic representatives. I understand that transcript requests require ten (10) school days to process.

Student's Name (Type or Print)

Parent/Guardian's Name (Type or Print)

Student's email address

Parent/Guardian's email address

Student's signature (if 18 years or older)

Parent/Guardian's signature (if student younger than 18)

Date

Date

Counselor Recommendation Waiver

Under the terms of the Family Educational Rights and Privacy Act (FERPA), after you matriculate you will have access to this form and all other recommendations and supporting documents submitted by you and on your behalf after matriculating, unless at least one of the following is true:

- 1. The institution does not save recommendations post-matriculation
- 2. You waive your right to access below, regardless of the institution to which it is sent:

Yes, I do waive my right to access, and I understand I will never see this form or any other recommendations submitted by me or on my behalf.

No, I do not waive my right to access, and I may someday choose to see this form or any other recommendations or supporting documents submitted by me or on my behalf to the institution at which I'm enrolling, if that institution saves them after I matriculate.

Student Name (Print or Type) _____ Student's DOB _____

Signature _____ Date _____

THIS FORM SHOULD BE SUBMITTED IN GOOGLE CLASSROOM, TYPED SIGNATURES CANNOT BE ACCEPTED.

