

privacy policy of Legalnote

Legal Note complies with domestic personal information protection and related laws that companies must comply with, including the Personal Information Protection Act, and does its best to protect user rights and interests by establishing a personal information processing policy in accordance with relevant laws.

This personal information processing policy applies to the alumni management service (hereinafter referred to as 'Legal Note') that we operate, and includes what information we collect, how we use the collected information, and when and how we destroy information that has achieved its purpose of use. It contains related content.

※ The Legal Note service is a service that can be registered and used by persons aged 14 or older. Membership registration is not accepted for children under 14 years of age.

Article 1 [Purpose)

1. Personal information collection and use status

In order to provide Legal Note services, we collect and use personal information necessary for membership registration, service provision, and use.

Collection method	Personal information items collected	purpose of use
join the membership	[Required] Student ID, mobile phone number, password, school ※ When registering as a member using an external service (Google, Naver, etc.), account-related information provided by the external service and information that the member has agreed to provide	- Required items are collected and used to confirm intent to join, approve membership, verify phone number ownership, identify members, deliver notices, and provide information based on member settings.

Register profile and personal information	<p>[Required] Name, mobile phone number, email, student number, number</p> <p>[Optional] Profile photo Date of birth, profile photo, career information, company name, company address, educational background, other history information, self-introduction, industry</p>	<p>- Optional items are collected and used to register your profile, form and exchange alumni relationships, and provide customized services.</p> <p>- Purpose of member management for bulletin board operation management and notice delivery</p>
---	--	---

2. Personal information retention and use period

In principle, the company destroys a member's personal information without delay upon request for membership withdrawal.

However, in cases where it is in accordance with internal policy or when the law imposes an obligation to store information for a certain period of time, personal information is stored safely during that period, and personal information is stored safely based on <Information storage according to internal policy> to prevent confusion in service use. Stored for 3 months.

1) Storage according to internal policy

- Records of illegal use are kept for one year to prevent illegal use.

2) Storage in accordance with relevant laws and regulations

- Retention of records regarding visits: 3 months (Communication Secrets Protection Act)

3. User rights

go. Members can view, edit, or delete their personal information at any time by logging in to the Legal Note app and selecting profile information or settings menu, and can request to view their personal information.

me. Users may request suspension of processing of personal information at any time, and may reject requests for suspension of processing in cases where there are special provisions in the law.

all. Members may withdraw their consent to the collection and use of personal information at any time through 'withdrawal request'.

la. If a member requests correction or deletion of an error in personal information, the personal information will not be used or provided until the correction or deletion is completed.

mind. User rights can be processed directly on the "Settings" page, etc., or requested through "Contact Us."

bar. User rights can also be exercised through an agent, such as a person authorized by the information subject. In this case, you must submit a “power of attorney” in accordance with the notice on how to process personal information.

buy. Members have the right to refuse consent to the collection of personal information.

However, if you do not agree, you will not be able to use this Legal Note service, and you may not be able to receive event information and various notices through Legal Note.

4. Member rights and obligations

Members have the right to have their personal information protected, as well as the obligation to protect themselves and not to infringe on the information of others. Please be careful not to leak members' personal information, including passwords, and be careful not to damage other people's personal information, including posts.

The member is responsible for any accidents that occur due to inaccurate information entered by the member. Members have an obligation to prevent unexpected accidents by entering personal information accurately and up-to-date.

If a member fails to fulfill the above responsibilities and damages the information and dignity of others, he or she may be punished under relevant laws such as the Personal Information Protection Act and the Act on Promotion of Information and Communications Network Utilization and Information Protection, etc.

5. Obligation to provide guidance and notice regarding entrustment of personal information handling

In order to implement and improve services, we entrust users' personal information to an external company. Through consignment contracts, etc., we clearly stipulate compliance with the service provider's personal information protection instructions, confidentiality of personal information, prohibition of provision to third parties, liability in the event of an accident, and other matters necessary to safely handle personal information. , the contents of the contract are stored in writing or electronically.

Any additions, deletions or modifications to the current personal information processing policy will be announced within the Legal Note app at least 7 days prior to the effective date. However, if a significant change in user rights occurs, notice will be provided at least 30 days in advance, and user consent may be obtained again if necessary.

Announcement date: 2024. 03. 02

Effective date: 2024. 03. 09

6. Contact information of personal information protection manager and person in charge

You can report any personal information-related complaints that arise while using the service to the personal information protection manager or department in charge. We will promptly respond to member reports.

Personal information protection officer

Name: Choi Gyu-seon

Phone: 010-9214-9623

Email: cgcg9623@gmail.com