

FIWARE Summit Porto Program

Committee meeting minutes

Meeting Information

Date/Time of the Meeting:	February, 16th 2018
GoToMeeting bridge	https://global.gotomeeting.com/join/152763229
Name of the meeting:	FIWARE Summit Porto Program Committee Meeting
Venue/bridge info:	Palacio Da Bolsa

Attendees

Name	Organization
Guiomar Tuñón	Naeva Tec / Kurento
Stefan Gessler	NEC
Charlotte Kotterman	FIWARE Foundation
Miguel García	Zabala Innovation Consulting
Margarida Campolargo	Porto
Daniela Monteiro	Porto
Margherita Trestini	Martel (FIWARE Mexico)
Federico Facca	Martel (SmartSDK)
Roi Rodríguez	FundingBox
Juanjo Hierro	FIWARE Foundation
Jorge Rodriguez	Atos Spain
Yolanda Ursa	INMARK, FIWARE Mexico
María Suardíaz	OgilvyOne
Rui A. Costa	Ubiwhere

Daniel Villalba	FIWARE Zone
Emily Carroll	ISDI
Alexandra Carrasco	OgilvyOne
Andrea Gómez	HOP Ubiquitous
Andrea Cruciani	TeamDev

Contact address: fiware-summit-program-committee@lists.fiware.org

Committee: [Link](#) to the member list

Landing Page: <https://www.fiware.org/summit/global-2018/>

Venue: <http://www.palaciobolsa.com/turismo/salas-do-palacio>
<http://www.palaciobolsa.com/centro-de-conferencias>

Agenda

Presentation of the FIWARE Summit Speaker's Deck

a. Presentation of the FIWARE Summit Speaker's Deck

<https://www.fiware.org/wp-content/uploads/2018/02/FIWARE-SUMMIT-SPEAKER-DECK-FEB18.pdf>

b. Summit Draft Agenda

https://docs.google.com/spreadsheets/d/11GaGs1LIGL07IkPOWEuWvPFjpvp7W0_1FMQa1I3zi1w/edit?usp=sharing

i. Review of the Tracks and Speakers Action Points from 02.02.2018

AP for all: to review the topics, add ideas and send them to FF, add them to the [Sessions&Exhibition ideas](#) page.

AP for all Accelerators, iHubs (11) and Mundus team: to support all three domains.

AP for all: to go through the list of suggested speakers and add new ones

AP Update on <http://www.select4cities.eu> (Fede, Bernardita, Stefano - USA?) -

ii. Confirmed Speakers

c. Side Events (VIP dinner, Cocktail or Drinks, Investors' Forum, FIWARE Mexico Workshops and any other Programme Meeting)

i. Investor's Forum

- Link to the survey <http://bit.ly/2mu9BB4>

Review of AP for Bernardita: to engage community and startups to invite them to the Investor's Forum.

ii. FIWARE Mexico

Review of AP for FIWARE Mexico: to suggest topics, speakers.

iii. Other Side Events (Updates on Porto - ScaleUp4Europe & Doing Business)

Review of AP for Margarida: to share the information regarding Daniela's presentation of Porto activities - a new format, entrepreneurship week in Porto, and align with Angeles this week.

d. Update on the Venue/Rooms

General questions - Status/Discussion (minutes and APs)

Presentation of the FIWARE Summit Speaker's Deck

a. Presentation of the FIWARE Summit Speaker's Deck

<https://www.fiware.org/wp-content/uploads/2018/02/FIWARE-SUMMIT-SPEAKER-DECK-FEB18.pdf>

b. Summit Draft Agenda

https://docs.google.com/spreadsheets/d/11GaGs1LIGL07IkPOWEuWvPFjpv7W0_1FMQa1I3zi1w/edit?usp=sharing

i. Review of the Tracks and Speakers Action Points from 02.02.2018

AP for all: to review the topics, add ideas and send them to FF, add them to the [Sessions&Exhibition ideas](#) page.

AP for all Accelerators, iHubs (11) and Mundus team: to support all three domains.

AP for all: to go through the list of suggested speakers and add new ones.

- AP Update on <http://www.select4cities.eu> (Fede, Bernardita, Stefano - USA?)

- Panel idea: LoRa technology

- AP for tech team: to review panels, workshops suggested by Olaf (see the Agenda)

- Juanjo: reactivate mailing lists around topics/speakers discussion

- AP for Angeles and Katya: to process all the suggested session & exhibition ideas by community and create a preliminary plan of slots based on them

- Jorge (Atos): requires a booth at the Summit (Industry) with Mayte etc.

- Margarida, AP for mrkt team and committee: to assign speakers to defined slots in the Agenda.

-Angeles, AP for all: to clean up the list of proposed speaker, mark selected ones in green. Openers will contact them afterwards and check their availability.

ii. Confirmed Speakers

AP for Federico: to talk on Monday to two speakers and give an update on their willingness to present at the Summit.

Yolanda wants to suggest speakers from Mexico. AP for Angeles: to provide Yolanda with finalized tracks&topics first.

c. Side Events (VIP dinner, Cocktail or Drinks, Investors' Forum, FIWARE Mexico Workshops and any other Programme Meeting)

i. Investor's Forum

1. Link to the survey <http://bit.ly/2mu9BB4>

Review of AP for Bernardita: to engage community and startups to invite them to the Investor's Forum.

We received 29 questionnaire responses for the Investor's forum.

-Angeles: do we have to share a booklet before the Summit?

-AP for Roi: to promote the Forum among the Impact Growth startups.

-Juanjo: Wayra's interest in Investor's Forum. AP for mrkt team: to come up with a booklet.

-Angeles: AP for tech team: to review the applicants and decide if they are 'mature' enough to receive funding.

ii. FIWARE Mexico

Review of AP for FIWARE Mexico: to suggest topics, speakers.

iii. Other Side Events (Updates on Porto - ScaleUp4Europe & Doing Business

Review of AP for Margarida: to share the information regarding Daniela's presentation of Porto activities - a new format, entrepreneurship week in Porto, and align with Angeles this week. 1) Scaleup for Europe. 2) Doing Business is a so-called brokerage event

- Roi Rodríguez: 2 Open Calls are planned (in parallel). 2 Info days: for connected car and RobotUnion

d. Update on the Venue/Rooms

ANNEX

Background info and useful resources (content kit, Summit Brief that can have all the details of the rooms, venue, exhibition area... When ready)

- **Landing page:**
<https://www.fiware.org/summit/global-2018/>
- **Eventbrite:**
<https://www.eventbrite.com/e/fiware-global-summit-porto-tickets-42234131424>

Guidelines

https://docs.google.com/document/d/1LA_p9TCtAkZCRQ2aZ3knnqSJhAiknvfYw0EXL5amb5M/edit?usp=sharing