

SCC Agendas/Minutes

Click on the date below.

8/28/14	9/25/14	10/23/14	11/20/14	1/29/15
2/26/15	4/2/15	4/30/15	5/28/15	9/24/15
10/22/15	11/19/15	12/10/15	1/28/16	2/25/16
3/31/16	4/28/16	5/12/16	9/15/16	10/20/16
11/17/16	12/15/16	2/2/17	3/16/17	4/6/17
5/4/17	8/31/17	9/28/17	10/19/17	1/25/18
2/22/18	4/12/18	5/10/18	9/20/18	10/18/18
11/15/18	1/17/19	2/21/19	4/18/19	5/16/19
9/19/19	11/5/19	1/23/20	2/20/20	4/3/20
5/19/20	9/11/20	11/24/20	12/8/20	1/19/21
2/23/21	5/18/21	8/17/21	9/21/21	11/16/21
12/14/21	2/15/22	3/22/22	4/26/22	

8/30/22	11/15/22	1/17/23	2/21/23	4/25/23
9/19/23	10/24/23	2/20/24	4/30/24	
9/10/24	10/22/24	11/19/24	1/28/25	2/25/25
4/8/25	8/26/25	10/20/25	12/08/25	2/23/2026
4/13/26	5/11/26			

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	8/28/14	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Introductions	Mark Atta- Teacher, Kelli Taboada- TA VP, Mr. Yoshinaga- Principal, John Steeper- Community, Gauta Sakaria- Parent, Lia Gomes- Student body, Ririann- St. body VP, Jane Toyama, Ana Joy Clemente- classified		
Member Roster	See SCC roster		
Voting	Chairperson: Mark Atta Vice Chairperson: Ke lli Taboada Secretary: Ana Joy Clemente Steeper moved to accept, toyama seconds the motion.		
Bylaws	Mr. Yoshinaga asked if all in agreement to have only one person from each category to represent groups. Crossing out the vacant positions. Passed out bylaws- The roles and responsibilities of officers, review and come to a vote. review and look over the bylaws of the SCC members and their responsibilities. Yoshinaga- Article 1- no changes Article 2-5 General guidelines from the board of education. Article 3 - go with 1 member in role group and will look for alternates. classified will run an election for classified Volunteering parents for election and to sit on SCC will go out in september parent newsletter. Article 4- Officers Question? what has other school done? ex. the cost of charging students with IDs. Lost IDs? Things we can addressed -Other issues: uniform policy, can be discussed at the next meeting -Duties of the members Article 7: meetings- time is of value, want to make the process simple. ****SEE FERN ELEMENTARY SCHOOL BYLAWS**** If there are no changes,Mr. Yoshinaga moves to		
	Change in bell schedule:plan to change bell schedcdue from 10:00 to 9:45 proposal sent up to the CAS. Principal is making modification. Waiting for approval. PD Days for 2014: sept. 12, 2014		

	Strive Hi Scores: 142 points of 400 points **See document** 14-15 state is moving to SBAC assessment- test on CCSS. Everything up until now will be washed out. 14-15 school year will be the baseline for schools. This will be the 2nd cycle of Stive high. When placed with others demographics the students didn't grow. chronic absentee has improved, science profiency has improved. WASC: Accreditation. currently teachers are working on chapter 4 and staff is working on writing of the Leadership team will write chapter 5 WASC team will be visiting 2 days in March talking to all parties involved at the school. Sharing: Expectation of students in the cafe morning time. Not officially responsible if students are with the parents. *Walking in the back of the school * put reminder in newsletter * Possibilities of kids going back into the classroom? teachers can pick up kids from the cafe for tutoring or other reasons. * Lower elem students are being held on to after school for safety looking at the CPOs to help with students being picked up after school in the front of the office. School fundraiser: School kine cookies- school wide - Sept 15th - Oct 3rd. 2014 Fighting and bullying at the park- need to get in touch with 21st Grant- 25,000 Robotics- louise Broadcasting Running program ELO summer for 4 week Baseball equipment, sports equipment 5th grade is fundraising for banquet on May 27, 2014 camping is Oct 27, 28, 29 4th grade is fundraising for BI trip May.		
Announcements			

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	9/25/14	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
	Meeting has been canceled.		

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	10/23/14	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
	Mark Atta- Teacher, Kelli Taboada- TA VP, Mr. Yoshinaga- Principal, John Steeper- Community, Gauta Sakaria- Parent, Lia Gomes- Student body, Ririann- St. body VP, Jane Toyama, Ana Joy Clemente- classified, Mary Sueoka-HSTA, Cheryl Au- Teacher 1. Call to Order: 2. Approval of the Minutes (8/28/2014) 3. Committee Reports: -Assign committees later 4. Special Committees: Parent-Involvement/Community; 5. Unfinished Business: A. Title I Program - \$240K - being monitored expenditures/requirements of PTT/PPT - PTT (part-time teacher) met requirements - PPT (paraprofessional teacher) need to pass requirements Title I Team will visit school on Dec 1 B. Fun Fair 6. Agenda calendar items: 7. New Business: A. Possibility of ending school at 12:30pm during parent teacher conferences next school year. Hoping to have more success with parental involvement -RAP (parent involvement/ community) \$10,000 out of Title 1 Budget - Principal already contacted Read Aloud Program (RAP), waiting for response from RAP		

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| | <p>B. Progress of WASC Report</p> <ul style="list-style-type: none"> - approximately has 3-5 months before team visits our school <p>C. School Schedule: Change in recess time from 10 a.m. start time to 9:45 effective Oct. 12th</p> <p>D. Complaint Procedure</p> <p>Principal is working on school wide procedure</p> <p>E. Budget Increase (\$58K-Leg; \$115,708+\$3639-OEC; \$51,000-Title I)</p> <ol style="list-style-type: none"> Expenditures: <ul style="list-style-type: none"> - 20,000 for ELL full time position
(188 ELL students) Increased to 2 full time teachers and 1 half time. Ms. Guerrero started full time Oct. 17th. - Teacher computers 39,000
(Teachers will get Apple computers, apple will come in and train the teachers) - 3,000 for Projectors (5 + 1 system) - 33,000 (Gr. 1 class for 2nd semester)
Keep Blake when Marianne returns. <p>Final decision to make from two choices:</p> <ul style="list-style-type: none"> - 16,000/33,000 (Gr. K for 2nd Semester)
Additional support with half time teacher OR new position (adding a 3rd Kindergarten class).
-Possibility of moving 3rd Gr. (Ms. Kamei) class or PE (Ms. Sanekane) upstairs. <p>Extra monies:</p> <ul style="list-style-type: none"> -Used to purchase extra wonders materials such as the vocabulary cards - For additional student & teacher support <p>F. Change in Parent/Teacher Conference Times from 1:00pm to 12:30pm to allow for more conference times for school year 2015-16 will bring this up to parents and staff</p> <p>G. 2015-16 AcFin Plan</p> <p>will forward latest plan for review and</p> | | |
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	suggestions; discussion will be November 8. Evaluation of Meeting: a. Good points: b. Things to improve: 9. Announcements: a. Next meeting: 11/20/14 b. Events: - Halloween Costume Parade - October 31 1:30pm - 2:00pm Cafeteria - Veterans Day - Nov 12 will have lei & letters to honor US Army invite Capt. Grams & 311th Army Signal Corp c. Other meetings: 10. Adjournment Time: 3:30pm		
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**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	11/20/14	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	1/29/15	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
	Mark Atta- Teacher, Kelli Taboada- TA VP, Mr. Yoshinaga- Principal, John Steeper- Community, Gauta Sakaria- Parent, Ririann- St. body VP, Jane Toyama, Ana Joy Clemente- classified, Cheryl Au- Teacher 1. Call to Order: Hired Mei Ling Lewis as PCNC: help organize events 2. Approval of the Minutes (10/23/14) 3. Committee Reports: -Assign committees later 4. Special Committees: Parent-Involvement/Community; 5. Unfinished Business: A. Title 1 Academic Plan B. No to RAP: look into famous amos guy. C. Feb 9th-13 spirit week D. Feb 11th jump rope for heart E. Started the Boy Scout Program C. Fun Fair March 13, 2015 1:30-5:30 a. Health organizations b. Tax services c. Social service businesses d. Food venders e. Reverend Steeper: (Kel to get back to him) i. Food ii. Carnival games: (dunking booth) iii. Cotton candy machine/popcorn 6. Agenda calendar items: 7. New Business: A. Rainy days, discuss with staff about sending students back to class instead of going into the cafe B. Mornings in the cafe, Gauta needs help with all the		

	students in the cafe C. Progress of WASC Report March 22nd-24th observation H. 2015-16 AcFin Plan will forward latest plan for review and suggestions; discussion will be November 8. Evaluation of Meeting: a. Good points: b. Things to improve: 9. Announcements: a. Next meeting: 2/26/15 b. Events: c. Other meetings: 10. Adjournment Time: 3:30pm		
	Title 1 Academic Plan	Fred	

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	2/26/15	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
	The SCC meeting has been cancelled this week.		

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	4/2/15	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
	Mark Atta- Teacher, Mr. Yoshinaga- Principal, John Steeper- Community, Ririann- St. body VP, Jane Toyama, Ana Joy Clemente- classified, Cheryl Au- Teacher 1. Call to Order: 2. Approval of the Minutes (1/29/2015) 3. Committee Reports: 4. Special Committees: 5. Unfinished Business: -Reflect on the Fun Fair success Email Reverend Steeper about possibly asking businesses to match your fundraising donations during the Fun Fair Ideas for next year: Shave ice truck from Reverend Steeper, using the parking lot for booths and games (everyone park at the church), consolidating all of the booths to one area 6. Agenda/Calendar: 7. New Business: -Approval of the 2015-2016 Academic Plan Recommendations: -Home visits to KPT prior to the start of the		

	school year to break the ice and give out your information. (magnet contact cards CA) -Supplement classrooms with counseling services for high needs/high risk students (Goal 1 Strategy 2: 1.1.4) Acfin Plan was approved by the committee 8. Evaluation of meeting: 9. Announcements: Next Meeting: May 14th 10. Adjournment time: 3:30PM		

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	4/30/15	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	5/28/15	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	11/19/15	Note Taker:	Cheryl Au
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business	Cheryl Au elected as chairperson Attendance: F. Yoshinaga, J. Dela Cruz, C. Au, J. Toyama, M. Ito, G. Sakaria	Principal	
2016 Financial Plan (FinPlan) Due 12.11.15 Next mtg: 12.10.15	Staffing (30.5 FTEs) - Gr. K (2 teachers)= unknown - Gr. 1 (3 teachers; 54 students) - Gr. 2 (5 teachers; 47 + n) - Gr. 3 (4 teachers; 98 students) - Gr. 4 (5 teachers; 107 students) - Gr. 5 (4 teachers; 88 students) (2 teachers) A.F., KG Resource/Support (8-Tech, CC, CC, PE, Music, ELL, ELL (.5), Counselor, Counselor (.5) Total=33.0 - FinPlan - Proj Enrollment: 499 - if we get more students, we get \$ - if we have less students, we lose \$ - Current Enrollment: 519 (proj enrollment was 501) - Proposal: Change 1.5 counselor to 1.0 - Tammy S. 1.0 + Mailani 0.5 = 1.5 Article VI - Librarian: PTT? Half-time? for this year - Next year: Full-time? Half-time? Library/Media Next steps: Mr. Yoshinaga is going to start working on AcFin Plan - will bring to staff mtg for input - last day for changes 12.10.15 - AcFin Due 12.11.15		
New Business	Next mtg. 12/10/15 @2:30		
	Mtg adjourned: 3:04p		

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	12/10/15	Note Taker:	Cheryl Au
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business	Attendance: Fred Yoshinaga, Jonathan Steeper, Jancie Dela Cruz, Cheryl Au, Jane Toyama	Principal	
2016 Financial Plan (FinPlan) Due 12.11.15	<i>Notes from previous meeting: 11.19.15</i> <i>Staffing (30.5 FTEs)</i> • Gr. K (2 teachers)= unknown • Gr. 1 (3 teachers; 54 students) • Gr. 2 (5 teachers; 47 + n) • Gr. 3 (4 teachers; 98 students) • Gr. 4 (5 teachers; 107 students) • Gr. 5 (4 teachers; 88 students) • (2 teachers) A.F., KG <i>Resource/Support (8-Tech, CC, CC, PE, Music, ELL, ELL (.5), Counselor, Counselor (.5))</i> <i>Total=33.0</i> • FinPlan • Proj Enrollment: 499 ◦ if we get more students, we get \$ ◦ if we have less students, we lose \$ • Current Enrollment: 519 (proj enrollment was 501) • Proposal: Change 1.5 counselor to 1.0 ◦ Tammy S. 1.0 + Mailani 0.5 = 1.5 Article VI • Librarian: PTT? Half-time? for this year ◦ Next year: Full-time? Half-time? Library/Media <i>Completed</i> <i>Next steps:</i> <i>Mr. Yoshinaga is going to start working on AcFin Plan</i> • will bring to staff mtg for input on 12.9.15 • last day for changes 12.10.15 <i>Next steps:</i> • AcFin Due 12.11.15 - Will submit with a deficit		
New Business			
	Mtg adjourned: 2:49p		

**Fern Elementary School
Meeting Agenda**

Type of Meeting:	SCC	Facilitator:	
Date:	1/28/16	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business	CANCELLED		
New Business			

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	2/25/16	Note Taker:	Cheryl Au
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
	Attendance: Fred Yoshinaga, Tyler Villamil, Stephanie Kapanui, Jane Toyama, Micah Ito, Jonathan Steeper, Cheryl Au		
Old Business 2016 Financial Plan (Final)	- Reviewed Final Financial Plan with Jonathan & SCC members - Discussed having Jonathan do an inservice for staff regarding future KPT visitation in July during teacher workday for school year 2016-17. - Plan: Have inservice before this school year ends. Jonathan off island July - Aug 2016.	Principal	
New Business			
	Mtg adjourned: 3:03p		

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	3/31/16	Note Taker:	Cheryl Au
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
	Attendance: J. Toyama, M. Ito, F. Yoshinaga, C. Au, T. Villamil, G. Sakaria, J. Dela Cruz		
Old Business			
New Business	- Approval of 2016-17 AcFin Plan, discussed and made recommendations - May 25-26 switch end times - Gr. 5 Promotion may be moved to Wed		
	Mtg adjourned: 3:31pm		

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	4/28/16	Note Taker:	Cheryl Au
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business	Attendance:		
	Cancelled		
New Business			
	Mtg adjourned:		

Type of Meeting:	SCC	Facilitator:	
Date:	5/4/17	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business	Attendance: Schyler, Maiyah, Marelee, Lim, Tammy Sanekane, Ms. Joyce, Jonathan Steeper		
New Business	Principal survey	Clifford Lim	2:30pm
	Mtg adjourned:		

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	9/15/16	Note Taker:	Marelee Sales
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Introductions Meeting Dates/Times	-Name/role groups (Sign-in sheets) -9/15, 10/20, 11/17, 12/15, 2/2, 3/2, 4/6, 5/4 (Thursdays) -2:30 p.m.	Fred Yoshinaga	
SCC By Laws	-Review -Revise/Adopt	Fred Yoshinaga	
	Vote for Committee Members Chair: Clifford Lim Vice-Chair: Tammy Sanekane Secretary: Marelee Sales	Fred Yoshinaga	
New Business	Academic Plan is now 3 years instead of yearly. Meet next month to go over new academic plan (6 priority areas to concentrate on).	Fred Yoshinaga	

Mtg adjourned 3:25pm

Type of Meeting:	SCC	Facilitator:	Tammy Sanekane
Date:	10/20/16	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business	Committee Members, SCC Laws		2:40
New Business	- Review 2016-2017 Academic Plan - Develop 2017-2020 Academic Plan Now a 3 year plan 3 goals and strategies that teachers are working on in regards to testing and transitions		2:41
	Successful System of Support Transitions (Preschool, Middle school, & Linapuni) Linapuni Students lack RM/phonics School visitations by grade level teachers (collaboration Fern-Linapuni) Quarterly visits- not at a student level but Admin or teacher level Community involvement, Fern Alumni, and career days More enrichment programs, chess, 'ukulele, robotics		

Mtg adjourned 3:32pm

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	11/17/16	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business			

New Business			

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	12/15/16	Note Taker:	Cliff
Time:	2:30-3:30pm	Timekeeper:	Marelee
Present: Fred, Tyler, Joyce, Cliff, Marelee			

Topic	Desired Outcome	Person Responsible	Time
Old Business	Successful System of Support Follow up -Linapuni -Transitions Tomorrow 7:30am Fern, Kalihi Waena, and Linapuni will talk about next year, Teacher visitation, Linapuni to the schools, and vertical articulations. Discuss specifics. Kindergarten/ Preschool facility? Funds are an issue. Beef up transition from Fern to Dole.	Cliff/Fred	2:37pm
New Business	-Academic Plan Put off till January. Template comes out we will work on it. Three year (2017,18,19 20) 2017-2018 Financial Plan (submit Friday) Projected 454 students Teacher 31.5 to 29.5 SPED 1 to 2 positions Additional 145,000 will add to SPED and half-time position Perfect Attendance Up. Call out names of ALL students with perfect attendance. Principal go to classroom to present their perfect attendance award.	Fred Joyce	

Mtg adjourned 3:10

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	2/2/17	Note Taker:	Marelee Sales
Time:	2:30-3:30pm	Timekeeper:	Marelee Sales

Topic	Desired Outcome	Person Responsible	Time
Old Business	Meeting called to order at 2:35 -2017-2020 AcPlan- Indept guidelines (handout) provide staff with training to ensure student success. 3year acplan(changed from 1year). Entire school is working towards achieving the 60% increase for test taking in 3 years. Suggestions for programs to decrease absenteeism with students, programs to retain teachers and a successful support system. Deadline to finish this plan is May 2017 -Linapuni Transition Plans- Transition from Linapuni to Fern 2nd grade. Linapuni teachers will observe our Fern teachers to strengthen and collaborate so that the 1st grade will be stronger and the transitions will be easier.	Mr. Yoshinaga	2:35-3:03
New Business	2017-2018 FinPlan Staffing- Everybody is scheduled to come back. Staffing number is the same. Parking lot in back of Cafeteria needs repavement for safety reasons. Not enough supervision (teachers) reporting for recess and lunch. Trespassing into campus is still an issue. Administration is aware of campus perimeter. More control over area than before. renovations - Solar Panels and B building bathrooms to begin in February 2017 Recess as one time again when the playground relieves congestion.	Principal	3:03- 3:16
	Attending: Ms.Joyce, Ms. Sanekane, Mrs. Toyama, Mrs. Sales, Mr. Yoshinaga, Mr.Gauta, Mr. Villamil and Student Rep- Dejah Garcia		Meeting Adjourned 3:16

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	3/16/17	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Attending:
Start Time: Cancelled

Topic	Desired Outcome	Person Responsible	Time
Old Business		Principal	
New Business		Principal	

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	4/6/17	Note Taker:	Clifford Lim
Time:	2:30-3:30pm	Timekeeper:	
Attendance: Fred, Tammy, Joyce, Clifford, Gauta, Maiyah, & Xychler			

Topic	Desired Outcome	Person Responsible	Time
Old Business	Switching dismissal times (5/5/17 or 5/27/17): Either May Day or Last Day switched with Wednesday schedule, can't do both in the same month. May Day is switched for Wednesday. Students and staff agree. Transitions: Time to Be determined for last day of school. Usually after lunch. Renovations: Supposed to work on B-building working on restrooms right now, but delays so will start on Monday. F-building outlet concern (on priority list, and check on how much electricity coming into school).	Cliff Lim, Fred Yoshinaga	2:30pm
	AcFin Plan Draft (2 more Wed. Faculty meetings for staff input). Sunday's Project being a positive influence on campus. Positive Basketball games help with positive behaviors. Science Programs	Fred Yoshinaga	

	ELL Coordinator 2 more water filling stations (must police the use of)		
New Business	Approve AcFin Plan next meeting on the 4th		
Next Meeting	May 4th, 2017		
Dismiss	Close		

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	5/4/17	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business			
New Business			

Type of Meeting:	SCC	Facilitator:	Fred Yoshinaga
Date:	8/31/17	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Time	Topic Desired Outcome	Person Responsible	Notes
2:30	Call Meeting to Order Attendance:F. Yoshinaga, J. Nakamoto, M. Belmore, P. Yago, I Robinson, T. Sanekane, C. Segawa,T. Villamil		
	New Business: Dates of Meeting: All meetings times 2:30 - 3:30 Meeting quarterly and special meeting dates as needed Dates: Sept. 28, Nov. 30, Jan. 25, & Apr.26 Student Concerns: - Water Filling Stations - Community Projects (litter) - Fundraising for field trips		
	Nomination of Officers: Chairperson: Tammy Sanekane Vice Chairperson: Marianne Belmore Secretary:		
	Review & Approval of Fern Elementary SCC By-Laws		

Type of Meeting:	SCC	Facilitator:	Tammy Sanekane
Date:	9/28/17	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Time	Topic Desired Outcome	Person Responsible	Notes
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2:30	Call Meeting to Order Attendance:		
	New Business: Mission/Vision statement		

Type of Meeting:	SCC	Facilitator:	Tammy Sanekane
Date:	10/19/17	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Time	Topic Desired Outcome	Person Responsible	Notes
2:30	Call Meeting to Order Attendance: Yoshinaga, Isza Robinson, Miki Sales, Segawa, Sanekane, Sales, Nakamoto, Steeper, Belmore	Tammy Sanekane	
	New Business: Halloween Parade 10/31 (10-10:45 a.m.) FunFair (11/9/2017 1:30-3:30) - Mission/Vision statement - - WASC Considerations https://drive.google.com/a/fernschool.k12.hi.us/file/d/0B9AlXatch5ciLVBnWHZvYi1sa0E/view?usp=sharing - WASC Mid-Cycle visit (Share Chapter 1) https://docs.google.com/a/fernschool.k12.hi.us/document/d/1zldUkWP1d7N3Mofn6qkUu51zV2oe7GirWDROsHrWik/edit?usp=sharing - WSF Financial Plan (due December) - ELL Staffing Next meeting: November 30		Mission Statement - suggestions: Condense it so that it can be reiterated by the students. Summarize, title mission and expanded form with bullet points. For example, current mission we have the "RICHER" acronym. WASC Mid-cycle report due in March, not all goals need to be completed, but should reflect that we are making progress toward those goals. WSF Financial Plan: Teacher positions determined by enrollment Cafe - based upon lunches served ELL services - pull out program expanded this school year due to high level of need (3.5 teacher positions and PTT support in classroom) ICLE training for teachers on strategies for building vocabulary for all students

Type of Meeting:	SCC	Facilitator:	Tammy Sanekane
Date:	1/25/18	Note Taker: Mrs. Segawa/Sanekane	
Time:	2:30-3:30pm	Timekeeper:2:34	

Time	Topic Desired Outcome	Person Responsible	Notes
2:30	Call Meeting to Order Attendance: Ms. Joyce, Mrs. Segawa, Mikioi Sales, Mrs. Belmore, Ms. Sanekane, Pastor John, Po'okumu, Mrs. Sales	Tammy Sanekane	
2:46	Relationship Activity Give name and where you were born and raised New Business: Meet new Principal (Po'o Kumu) Review WASC Mid-Cycle Document March 12,13, & 14 WASC review team will be at Fern Elem.	Po'o Kumu Sanekane Sanekane/Po'o Kumu	
Back to Menu			

Type of Meeting:	SCC	Facilitator:	Tammy Sanekane
Date:	2/20/20	Note Taker: Mrs. Segawa/Sanekane	
Time:	2:30-3:30pm	Timekeeper:	

Time	Topic Desired Outcome	Person Responsible	Notes
2:30	Call Meeting to Order	Tammy Sanekane	
Back to Menu	Relationship Activity New Business:	Po'o Kumu	
	Review WASC Mid-Cycle Document March 12,13, & 14 WASC review team will be at Fern Elem.	Sanekane	
		Sanekane/Po'o Kumu	

Type of Meeting:	SCC	Facilitator:	Tammy Sanekane
Date:	2/22/18	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Time	Topic Desired Outcome	Person Responsible
2:30	Call Meeting to Order Attendance: Po'o Kumu, Reverend Steeper, Marelee Sales, Mikioi Sales, Tammy Sanekane, Casi Segawa, Shannon Kaaa, Marianne Belmore	Sanekane
2:35	Approve Jan. meeting minutes - minutes approved.	Sanekane
2:40	Mission statement revision update/input <u>Sample 1</u> - At Fern School, we are responsible learners who persevere and contribute to our community. <u>Sample 2</u> - We... Strive for excellence. Own our choices. A positive attitude. Respect others and school. Wherever we go! <u>Sample 3</u> - We nurture caring and responsible life-long learners wherever we go. Mission = "Why" / Vision = "How" <u>Student</u>: likes "Soar" because relates to eagles and is familiar with "SOAR" statement. <u>Parent</u>: likes "Soar" it's short and sweet with a song. Maybe consider keeping two - one as vision (the how) and one as a mission (the why) Members of the council agree that the vision and mission should "match up" "We nurture learners" "Learning to love, Loving to learn." Mission: • We... Strive for Excellence Own our choices <u>Attitude is everything (change?)</u> Respect others and school Wherever we go! We are learners who contribute to our community. Vision: • We nurture caring and <u>responsible (change?)</u> lifelong learners. • At Fern School, we are responsible learners who persevere and <u>contribute to our community (how do they contribute?)</u>.	Sanekane Belmore Po`o Kumu

		Members of the council suggested that Po'o Kumu share his perspective with the staff Members of the council were also asked to choose a single word from the mission statement that is most important: persevere, nurture, learner, community, problem-solver (not included in any of the statements, but important) It was also brought up as a question of should mission of school be based on PBIS?	
3:00 Back to Menu		WASC document Review interview parent, community member, students, teachers ... Next SCC meeting: April 12th, May 10th Meeting adjourned 3:25pm	Sanekane Po'o Kumu

Type of Meeting:	SCC	Facilitator:	T. Sanekane
Date:	4/12/18	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business	Approval of meeting minutes from 2/22/18 Attendance: Po 'okumu, J. Nakamoto, Rev. Steeper, T. Villamil, E. Horita, C. Kamei, M. Belmore	Belmore	2:35
	Motto: "We achieve because we believe! Vision: We will be caring, responsible, lifelong learners who SOAR. Mission: We nurture caring and responsible lifelong learners who Strive for excellence Own their choices Act with positive attitudes Respect themselves, others, their school, community, and world. Traditional Motto - "Kulia i Ka Nu'u"- Kumu Wada shared that he remembers that motto while he was a student here		
	Beautification Day- April 28 - Storm Water Report must be done every calendar year Will grow plants in areas around electrical and water boxes Menehune Magic - donating soil DOE - donate topsoil P.O. for native Hawaiian Plants Paint with non-skid paint - add extra coarse sand on top of the paint 3R's Grant for campus improvement- hope to reimburse those funds Rev. Steeper recommends including gravel around the boxes to allow for drainage		
	Ho 'Ike - May 9 1:30 Culminating event - Showcase of the year and celebration Library - Academic Showcase Cafeteria Staff will provide spaghetti meal for families Talent Showcase - Children volunteer Sundays Projects - PACT- Micronesian families learn about American schooling - will perform a cultural dance Slideshow - Parent Involvement Coordinator		
	April Testing Month - SBAC Snack Break - Student suggested a break between the tests Some teachers break up the test 10 questions at a time		2:40
New Business	WASC review - Visiting committee came and interviewed community member, staff, and students Feedback - 6 year Initial report - trying to do too much at one time Mid-term review - we are slowing down to go deeper, no additional areas of need Ms. Joyce - this is a great accomplishment! :)		

Back to Menu	Questions and Thoughts Pave road behind school- Po'o kumu will check into the DOE request list Reinstate meetings for support teachers (EA's, PTT's, PPT's) resumed April 5 and will support staff will be updated monthly		
	School Improvement Ideas from 4th Graders for next year Jungle Gym Science Lab Bike Racks Cooking Class		3:05
Next Meeting	May 10 Evaluation for the year		

Type of Meeting:	SCC	Facilitator:	T. Sanekane
Date:	5/10/18	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Old Business	Approval of meeting minutes from 4/12/18 (Motion made and approved) Attendance: Po 'okumu, J. Nakamoto, Rev. Steeper, T. Villamil, P. Yago, C. Kamei, & T. Sanekane.	Sanekane	2:30
Sharing	PBIS - rework "working agreements" in English, Hawaiian,Samoan, Tagalog, Chukkees, and Marshalles. Clean-Up day and Campus with beautification with students having difficulties in class. Group members shared a positive experience they had during the school year.	Po`okumu	
New Business	SCC Self Assessment (As a group)	Sanekane	
	Principal Evaluation (As a group)	Sanekane	
	Sanekane will submit scores and comments online.		
Next Meeting	September 13, 2018 (2:30 - 3:30)		
		Adjourned	3:35
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Type of Meeting:	SCC	Facilitator:	T. Sanekane
Date:	9/20/18	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: E. Horita, M. Belmoro, G. Miyasato, T. Vilamill, H. Leitu, T. Sanekane	Sanekane	2:33
Inclusion activity	Introduce each other.	Sanekane	
Old Business	Approval of meeting minutes from 5/10/18 (Minutes approved)	Sanekane	
New Business	SCC Officer Election/Selection (Same as last year.)	Sanekane	
	Academic Plan : Focus on Student reading/math achievement. RTI strategies 3-5 times a week We will focus on science after we meet our reading/math goals.	Principal	
	Enrollment: 445 students right now.	Principal	
	Progress on Social Emotional Learning (SEL)	Principal	
	No Bully Program - Teachers trained at the beginning of school year. Process in place if bullying is occurring	Principal	
	Working Agreements: Group formed last year and came up with new working agreements to come up with common understanding of how to work together. Vision and Mission statements were also updated. Each classroom has posters of vision and mission statements. Walk throughs are also asking students if they know the working agreements.	Teacher	
	Response to Intervention (RTI): Grade levels will start on (9/24/18) Blocks of time designated to work with small groups to increase learning.	Teacher	
	Student Council Rep. VP Ethan Horita. Shared that members had an all day retreat, and will be helping/planning the following activities: Mayor Fern Assembly, Halloween Assembly, Food Drive, and Christmas door decorating contest.		
	SCC Pre Assessment Survey Completed	Sanekane	
Next Meeting Back to Menu	October 18, 2018 (2:30 - 3:30) Meetings will be held every 3rd Thursday of Each month.	Adjourned	3:09

Make copy of SSC timeline

Type of Meeting:	SCC	Facilitator:	T. Sanekane
Date:	10/18/18	Note Taker:	Marelee Sales
Time:	2:30-3:30pm	Timekeeper:	2:30-2:50

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: TS MB, HL, MS, GM, JN	Sanekane	
Inclusion activity		Po`okumu	
Old Business	Approval of minutes from Sept. 20, 2018	Sanekane	
New Business	Review SCC timeline- Guideline on all the task and activities and target date. SCC are on task.	Sanekane	
	Mayor Fern Day report- Great Day, wonderful turnout and special guest were impressed.		
	Coffee Hour- First for the school year. Great turn out, very engaging, No Bully presentation for parents- lots of tips especially. Most effective for parents are the electronic messages, prizes and food		
Events	Fun Fair, Food Drive, Veterans/Assembly		
Next Meeting	November 15, 2018 (2:30-3:30)	Adjourned	
Back to Menu			

Type of Meeting:	SCC	Facilitator:	TS
Date:	11/15/18	Note Taker:	MS
Time:	2:30-3:30pm	Timekeeper:	TS

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: MB, EH, TS, GM, HE, JN, PJs	TS	2:28
Inclusion activity	Power Point- what kind of worker are you? Updates of school programs (AC/AC replacements, Golf Cart for Custodians, Renovation for alarms, play equip. For grade K behind F bldg. May need to remove old cement foundation from old playground. Causes flooding and may be a safety hazard	GM	
Old Business	Approval of minutes from October 18, 2018	TS	
New Business	Strive HI data- Last years data, percentage jumped by 9.2%, only getting higher	GM	
	Student Council update - November is Kindness Month-Fern food Drive for the Hawaiian Food Bank, Bucket filler, and Talent Show for the Fun Fair.	EH	
	Fix fans in the Cafeteria Kalihi Union Church- Thanksgiving on Thursday morning at the church. Happy Dance for Ms. Joyce		
Next Meeting	(2:30-3:30) January 17th 2019	Adjourned	3:15
Back to Menu			

Type of Meeting:	SCC	Facilitator:	TS
Date:	1/17/19	Note Taker:	MB
Time:	2:30-3:30pm	Timekeeper:	TS

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: GM, TV, MB, JN, & TS	TS	2:30
Inclusion activity			
Old Business	Approval of minutes from November 15, 2018 - Did not approve - Not enough members from each role group.	TS	
New Business	School Design - At Fern Elementary school students and their languages and cultures are highly valued. Students are provided with a safe, supportive, and engaging learning environment. Our Design Elements: 1. "Every student is highly engaged" 2. Rigorous, creative, and innovative academic curriculum 3. Engaged in their learning environment 4. Powerful applied learning practices aligned to college and careers	GM	
	Financial Plan - buying another position for grade 1 in SY 2019-2020	EH	
	Campus Beautification - Once every calendar year (Waste water fed. requirements) March 30 possible date to clean behind B-bldg and create a Hawaiian Garden and Ahu outside of library Kids Heart Challenge and Makahiki on February 20 - Will ask soldiers to help with Makahiki games	TV TS	
	School events		
Next Meeting	(2:30-3:30) February 21st 2019	Adjourned	2:52
Back to Menu			

Type of Meeting:	SCC	Facilitator:	TS
Date:	4/18/19	Note Taker:	MB
Time:	2:30-3:30pm	Timekeeper:	TS

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance:	TS	2:30
Inclusion activity			
Old Business	Approval of minutes from November 15, 2018 & January 17, 2019	TS	
New Business	Financial Plan	GM	
	Spring Concert Thurs. April 18, 2019 from 5:30PM - 7:00 PM Farrington complex track & field meet April 26, 2019 @ Farrington HS 3rd-5th graders	TS	
	School Updates: Teacher Positions PBIS	GM	
Next Meeting	(2:30-3:30) May 16, 2019 (Principal and SCC evaluations)	Adjourned	
Back to Menu			

Type of Meeting:	SCC	Facilitator:	TS
Date:	5/16/19	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	TS

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: JS, GM, TV, JN, MB, EH, & TS	TS	2:30
Inclusion activity			
Old Business	Approval of old minutes 11/15/18 & 1/17/19 moved to approve, second and passed by group.		
New Business	Academic Plan: Basically same goals from years past. Some changes: Investment in iready program for school. There have been improvements in reading and math. Most changes are on last page with after school programs.	Po'okumu	
	School updates Parent appreciation day and art showcase Fri. 5/17/19 Applied for a grant to address extracurricular activities support.		
	SCC Self Assessment		
	Principal Assessment		3:30
Next Meeting			
Back to Menu			

Type of Meeting:	SCC	Facilitator:	T.Sanekane
Date:	9/19/19	Note Taker:	T.S. & M.C.
Time:	2:30-3:30pm	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: H.E, G.M, J.N., T.S, M.R, M.S, M.L	T.Sanekane	2:26
Inclusion activity	•Meet new and old members of Fern SCC. •Update SCC member roster •share one “good” thing that happened to you.	T. Sanekane	
Old Business	Approval of old minutes 05/16/19. Motion was made and approved	SCC Members	
New Business	•Orientation/training of new members. Orientation was •Review Bylaws (no changes) •Academic Plan	T. Sanekane Po’okumu	
	•School updates- decline in test scores, improve teacher learning, Use ELL strategies, Wonders program used through all grade levels, Cycles of professional learning •Mayor Fern Day Celebration on Sept. 25th.	Po’okumu	
	New programs: Roots of Empathy, Band, Entrepreneur Club, & Choose Love		
	•Budget is lower than expected because of student enrollment. Right now 418, projected was 428. May have to make budget cuts for next year. •Grants have been written to pay for: Writing PD, Artists in the school, after school activities, cafe improvements, band program/instruments, and ukulele and guitars.		
Next Meeting	Nov. 5th and Dec. 10		
Back to Menu			

Type of Meeting:	SCC	Facilitator:	T.Sanekane
Date:	11/5/19	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: JN, TS, AO, GM, KC, & JS	T.Sanekane	2:30
Inclusion activity			
Old Business	Approval of old minutes 09/19/19. Make changes to show what was done under the topics. Motion made by GM (with changes), 2nd by JS and passed by SCC members.	SCC Members	
New Business	Comprehensive Needs input	Po'okumu	
	<u>Requesting for additional waiver days for SY2020-2021:</u> •4 more waiver days. 6 total for school year. •To continue CPL without depending on Title II\$ •Provide school-wide PD days without using school funds •Provide for Hon. Dist. EL success initiative planning and training. •Possible vertical articulation time for curricular alignment without using school funds. Motion to approve waiver day by JS and 2nd by TS. Vote taken and passed (6 for and 0 against) 180 school days		
	<u>Updates:</u> <u>Pictures</u> - Students Council taking over the school recycling program. Band program stated in school. Coffee Hour with 2nd grade parents during parent teacher conf. Math scores are low. What can we do as a school? We do many stratigies that blue ribbon schools use, but how do we increase achievement? Teachers met and came up with actions to try to increase scores. Looked at Stepping stones and how it aligns with HSA. Will discuss further. Daniel Taira Awarded a math award from Lehua Elem. Idea to talk to him about math strategies. Wellness Policy (Developed for Fern Elem School): Goals: Students are: Physically healthy Socially and emotionally Healthy		

	Understand value and practice healthy lifestyles. Priority initiatives: High quality health and physical education, Nutritional ed, Social emotional learning Choose love, SOAR, roots of empathy), No Bully program, Model school breakfast initiative, after school sport activities, community partnership (lions club, KKV), Na Hopena A'o, Multi tiered systems of support. Acceptable starting point for a wellness policy for Fern Elementary School? JS concerns with general statements. May have to meet with the wellness committee to refine policy and bring back to SCC for approval (vote)		
	New funding formula for Special Education: Some schools will be short in funds for positions next year. Fern Elem. should be OK for next year. Principals in the Kalihi area have been discussing ways to benefit both students and teachers.		
Next Meeting	Dec. 10, 2019 @ 2:30 - 3:30 (Postponed to Jan. 23, 2020)	Adjourned	3:40pm
Back to Menu	JS appreciated the transparency with principal.		

Type of Meeting:	SCC	Facilitator:	T.Sanekane
Date:	1/23/20	Note Taker:	
Time:	2:30-3:30pm	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: GM, TS, HA, MS, RH, AO, ML	T.Sanekane	2:29
Inclusion activity			
Old Business	Approval of old minutes 11/5/19. Motion made by GM, second HA. Passed by vote.	SCC Members	
New Business	Share Comprehensive Needs Assessment (C.N.A.) Facilities project(In Summer of 2020) - Grass area in front of office will be paved and striped. - Grade area by B17 to prevent flooding. - Install gutters on Cafe - Re-fence Hydro-ponics and 5th grade Garden	Po'okumu	
	Share Farrington Complex School-Home compact. Vote to approve/disapprove as an SCC. Po'okumu will bring it up to the teachers to have them approve it also. We also have something like this in the opening packet, will it replace it? Compact brought up for a vote: all attended voted in favor or it.	Po'okumu	
	Upcoming Events: Science Fair Feb. 8 Beautification (9:00am - 11:00am) Feb 15 Keiki/Makua Breakfast- Choose Love Sino Memorial School "sister school"- Pen pals, Skyping, donate old tech (Chuuke?)	Po'okumu	
Next Meeting	Thursday, February 20th		
Back to Menu		Adjorned	2:57

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Type of Meeting:	SCC	Facilitator:	T.Sanekane
Date:	2/20/20	Note Taker:	T. Sanekane & MS
Time:	2:30-3:30pm	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: HA, JN, TS, MS, MS, AO, GM	T.Sanekane	2:30
Inclusion activity	Choose Love Pillars- Choose Aloha Hawaiian version Courage + Gratitude + Forgiveness + Compassion = the choose love equation We each described how one pillar stands out to us and why.	Po'okumu	
Old Business	Approval of old minutes 2/5/20. MS motioned to approve the minutes, and HA seconded it	SCC Members	
New Business	Exciting things @ Fern Keiki Makua \breakfast -choose love activity by Ms. Basilio (whole school breathing & reflecting) was very nice Artist in the School Science Fair - Projects were very good Garden Project by Grade 5 Roots of Empathy -new class started in Ms. Jambaro's class Comprehensive Needs Assessment 1. Improve student achievement in Math 2. Improve student achievement in Reading & Writing 3. Improve student achievement in Science Upcoming Events -2/28 Literacy Night -3/2 PC Day WW Follow-up Training -3/7 Beautification day 9-11 -3/16 Start of Spring Break Intersession	Po'okumu	

	-3/23 Big Island Trip (Gr4-5) -3/26 Kuhio Day (No School) 4 extra waiver days for 2020-2021 were approved (Waena & Linapuni will have same 6 days off)		
Next Meeting	April 16, 2020		
Back to Menu		Adjourned	3:00

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	4/3/20	Note Taker:	T. Sanekane
Time:	8:00AM-9:00AM	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: GM, ML, MB, MS, RH, JS, & TS	T.Sanekane	8:00AM
Old Business	Went straight to “new business”		
New Business	Discussed the steps Fern Elem. is taking during the school closure. Custodial/cafeteria staff deep clean classrooms Students pick - up/return enrichment packets Students/Parents who need computers are borrowing from the school. Teachers are connecting with students virtually.	Po’okumu	
Next Meeting	To be determined, Will be in May, based on situation with stay at home orders. Need to complete Principal survey, SCC self assessment, and SCC assurances.		
Back to Menu		Adjorned	8:30

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	5/19/20	Note Taker:	T. Sanekane
Time:	9:00AM-10:00AM	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: MS, MS, MB, AO, TS, & ML JN, JS, and HL	T.Sanekane	9:00 AM
Old Business	Review/approve old minutes (Feb. 20, 2020 and April 3, 2020) MS motioned to approve minutes from Feb. and it was seconded and passed by all in attendance. MB motioned to approve minutes from April and it was seconded and passed by all in attendance.	SCC Members	
New Business	Election of new members: MS will bring up during a meeting on Wed. 5/20 with Non-classified staff. TS will bring up with faculty on 5/26 mtg. Review Academic Plan (SCC Assurances) Each member was given a copy to review prior to meeting. Went over any concerns. One concern that was brought up is funding concerns for next school year. Since plan was made prior to pandemic, the plan needs to be reevaluated. Principal Miyasato also shared parts of the academic plan throughout the year, but was not specifically noted in minutes. Complete end of the year forms for SCC: Principal Survey : Members worked together to complete survey. SCC Self Assessment: Members worked together to complete assessment.	T. Sanekane	
Next Meeting	Dependant upon new members for next school year.		
Back to Menu		Adjorned	9:45 AM

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	9/11/20	Note Taker:	T. Sanekane
Time:	2:30PM-	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: G. Miyasato, T. Sanekane, R. Horita, M. Belmoro, J. Nakamoto, L. Lum, M. Lau.	T.Sanekane	2:30PM
New Business	- Fern has been selected to house the registered nurse (Leanne Siu) for the complex funded by the State (DOH). Housed with Ms. Emilia in G-110. Students and staff can use services. - Need a vote on adding paragraph to CNA and Academic Plan Revision proposal will help to provide more flexible funding assisting with Covid 19 related expenditures. The onset of the COVID-19 pandemic in Spring of 2020 has become the major challenge for Fern Elementary, all schools, all communities, our nation, and our global society. The need to move to Distance Learning models has presented serious challenges in the following areas: health/safety, social/emotional wellbeing, restructuring of school models, personnel, professional development, technology, equipment, behavior, finances, instruction, and changing of mindset. (added 8/20/2020). Vote was brought forward (G. Miyasato) and seconded (T. Sanekane). Vote was taken with members that were present. All members voted in favor of adding in the paragraph to the CNA and Academic Plan - Facilities update: Funnel ball going up, between Library and B-Bldg.	Po'okumu	
Back to Menu		Adjorned	2:42

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	11/24/20	Note Taker:	T. Sanekane
Time:	2:15PM-	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: G. Miyasato, T. Sanekane, J. Steeper, K. Sepulona, & C. Johnson	T.Sanekane	2:15PM
New Business	Welcome and updates Cheryl Johnson takes care of the PACT room at KPT. Loaned school 15 hot spots WASC accreditation - First week of March (virtual mtg. March 1st, 2nd, & 3rd 2021). School self study completed. SCC looked at findings and add comments. Shared google slide presentation. https://docs.google.com/presentation/d/1FBlhZb0ulzl4g45UMS31UmAXa8KdxyYyy6-B7zENcx0/edit?ts=5fbd8d2f#slide=id.ga32ad0e51f_0_139 Big factor is getting students back to school - work on communication and time with faculty and staff. Distance learning is stressful for everyone.	Po'okumu	
Back to Menu	Next meeting scheduled for 12/8/20 @ 2:15 - Financial plan for SY 21-22	Adjorned	3:00pm

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	12/08/20	Note Taker:	T. Sanekane
Time:	2:15PM-	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: G. Miyasato, T. Sanekane, D. Garcia, M. Belmore, M. Sales, J. Steeper, C. Johnson, K. Sepulona	T.Sanekane	2:15PM
New Business	• Welcome and updates • Financial plan for SY 21 - 22 Will need to make up a deficit of \$125,594 (weighted school formula) Will need to make cuts but trying not to cut classroom teacher position cuts. Po'okumu will personally speak to individuals affected by the cuts. Special Education deficit \$147,248. Will need to make position cuts. State will allow schools to carry over funds from this school year to next school year. Kalihi Union Church would like to offer help to families (food, back packs, school supplies) Teacher appreciation support for teachers that are displaced. PACT can offer help during student in person. When we have green/white rotations, students that are working asynchronous can get help from the PACT room at KPT if space is available. •SCC Minutes from September and November were approved.	Po'okumu	
Back to Menu	Next meeting scheduled for January 19th @2:30	Adjourned	2:45pm

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	1/19/21	Note Taker:	T. Sanekane
Time:	2:30PM-	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: G. Miyasato, K. Sepulona, J. Steeper, D. Garcia, M. Belmore, T. Sanekane, C. Johnson	T.Sanekane	2:30pm
New Business	- WASC update: Deadline today for WASC self-study report 2021. Visit (virtual) by accreditation team will be on March 2-4. Three members of the committee have been selected Dr. Robert Slaby (Chair), Ms. Wilma Roddy (Principal), and SCC needs to vote on adding in verbiage to academic plan regarding General Learner Outcomes (GLO) indicators and targets in math (1st year), to across content areas (2nd year), and increase percentage of instructors (by 3rd year). A concern was brought up about having teachers keep in mind that there may be cultural norms that the students are following that may be in conflict with the way the GLOs are graded. Motion was put on the floor to approve the verbiage to add into Academic plan regarding GLOs, it was put to a vote and passed by all attending. - Progress of hybrid in-person school: K, 1, and 2 alternating schedule. Upper grades have a few in person and the rest on line. They will be switching to Green/White in a few weeks. Approx 140 students on campus daily. All staff doing a great job helping with the safety of the students on campus. C&C still not allowing use of their facilities during school time. Using all spaces to distance students during recess. Letters were written to former and new Mayors. - Update on rethinking about - Still space at KPT study area. Send referral. Sent proposal to Castle grant to help with learning loss. - How is teacher moral? How to encourage teachers?? - Are students where they should be? Is there dialog figuring out how to address the loss of learning? Summer learning hubs is one option. Addendum (Feb. 2, 2021) SCC members voted on Allowing Fern Elem. School to use one of its approved waiver days to provide for early release of students on March 2 and 4 2021 in order for teachers and staff to participate in the WASC accreditation interviews. Dismissal of students will be at 11:30am instead of 2:15pm. All role groups voted in favor of making the change. In favor (Sanekane, Miyasato, Belmore, Sales, Garcia, Sepulona, Steeper, & Leitu)	Po'okumu	
Back to Menu	Next meeting scheduled for February 23, @2:30	Adjourned	3:04pm

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	2/23/21	Note Taker:	T. Sanekane
Time:	2:30PM-	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: G. Miyasato, T. Sanekane, M. Belmore, J. Steeper, D. Garcia, S. Kapanui, & P. Steeper,	T.Sanekane	
New Business	- Financial Plan update: State is cutting less of the budget. We will only be approx 59,000 short next year. Pookumu will be carrying over \$ from this year to next year. Enrollment projection 403. - Waiver day(s) approval. Apr. 23 (Fri.) and Apr. 30 (Fri.) Rescheduling of waiver days. Motion was made to change dates and it was seconded. Vote was taken with all in attendance voting to approve the change. Will be having federally funded Summer school to address learning deficits. - Progress of hybrid in-person school: School is following phase 3 schedule, with K-5 students attending on a green and white rotation. Running smoothly with rearranged recess activities and lunch schedule. - WASC Virtual meeting update: - Rep Monyihan joined in on the walking school bus and expressed interest in bringing back some kind of parent group like a PTA for Fern Elem.	Po'okumu	
Back to Menu	Next meeting March 30, 2021		

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	5/18/21	Note Taker:	T. Sanekane
Time:	2:30PM-	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: G. Miyasato, M. Belmore, T. Sanekane, M. Sales, K. Sepulona, J. Steeper, M. Lau, C. Johnson, & D. Garcia.	T.Sanekane	
New Business	Approval of Minutes from February 2021 Meeting - AcFin Plan, Waiver Day Approval, WASC visit - Lau motion to approve; Steeper seconded - Passed and Approved Approval of Changes to Academic Financial Plan - Changes to Academic Financial Plan for next 3 years - Passed and Approved WASC Virtual meeting update - Six Year Accreditation - Academic Plan - Focus on WASC recommendations to focus on English Language Arts (ELA), Math and General Learner Outcomes (GLO) including English Learner and Special Education students - Data Learning Team Process - focus on Math for one half of the day and Language Arts for the other half of the day - Grade level planning will take place at another time (not during DLT/Articulation day) - Writing, Science, and Social Studies and other grade level planning will take place during extended meetings and professional development days Next school year, all students will be returning to “in person” learning beginning in August. Mary Kenui is our new health nurse on campus (Covid registered nurse). Her position will be guaranteed for the next two years. Principal Survey Completed by all members SCC Self Assessment Completed by all members Meetings next school year will be on the 3rd Tues. of each month. <u>Community members:</u> J. Steeper & C. Johnson, <u>Classified:</u> D. Garcia, <u>Parent:</u> M. Sales, Teachers: ?, Student:?	Po’okumu	
Back to Menu	Next meeting August 17, 2021		

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	8/17/21	Note Taker:	T. Sanekane
Time:	2:30 PM-3:03 PM	Timekeeper:	T.Sanekane

Topic	Desired Outcome	Person Responsible	Time
Call to Order	Attendance: K. Pascua, L. Lum, G. Miyasato, M. Lau, C. Johnson, M. Sales, J. Steeper, B. Daquiaoag, D. Garcia, & T. Sanekane	T.Sanekane	2:33 PM
New Business	<u>Approval of Minutes from May 18, 2021 Meeting</u> - Motion to approve minutes was made and 2nd. All present voted and approved the minutes from 5/18. <u>Create member roster</u> Administrators: Glen Miyasato (Principal - Vice Chair) Melvin Lau (Vice Principal) Teachers: Tammy Sanekane (Chairperson) Laurie Lum Certificated: Donna Garcia Parent: Marelee Sales (Secretary) Community: Jonathan Steeper Cheryl Johnson Kelsey Pascua Student: Brooklyn Daquioag <u>SCC Orientation/Training for new members</u> Reviewed the purpose of SCC, went over procedures for voting, and agreements for meetings which will be held monthly on the 3rd Tuesday at 2:30 PM <u>Review SCC Bylaws</u> A copy of Fern SCC bylaws were sent electronically to each member to view and make any recommendations for changes if needed. No changes were suggested. <u>Opening of school year 2021-2022</u> Po'okumu shared a powerpoint presentation which gave the SCC members an update of how the opening of the school year went. Highlighted interim Superintendent's goals (311) for the school year to assess: (3) attendance, academics and social-emotional learning, (1) support the well-being of staff, and (1) ensuring a safe return to school.	T. Sanekane T. Sanekane T. Sanekane T. Sanekane T. Sanekane T. Sanekane T. Sanekane G. Miyasato	
Back to Menu	Next meeting September 21, 2021		

Type of Meeting:	SCC (Google Meet)	Facilitator:	TS
Date:	9/21/21	Note Taker:	MS
Time:	2:30 PM	Timekeeper:	

Topic		Person Responsible	Time
Call to Order	Attendance: JS, TS, BD, CJ, ML, GM, DG, MS, KP, LL		2:33
New Business	<u>Approval of Minutes from August 17, 2021 Meeting</u> CJ moved to approve minutes from our August 17th meeting. ML seconded it. All voted to approve minutes. <u>Updates:</u> <u>School Protocol</u>-Update of progress of school daily routines. Walking school bus, numbers are improving and rising. 2 points of entrance for campus, cafeteria, and bubble recess. Flowchart of procedures for a positive case on campus. Academic Goals- Math and ELA Parent Teacher Conference in October. In person meetings. October 8th end of the quarter. Q&A- about procedures from KPT and how we quarantine and close our classrooms. Concerns about vaccines in children. <u>Mayor Fern Day - Friday September 24, 2021</u>	T. Sanekane G. Miyasato	
Back to Menu	Next meeting November 16th, 2021		

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.S.
Date:	11/16/21	Note Taker:	M. S.
Time:	2:37 - 3:13 PM	Timekeeper:	

Topic		Person Responsible	Time
Call to Order	Attendance: TS, GM, CJ, MS, KP, LL, JS, BD, DG, H	TS	2:37
New Business	Approved the minutes from last meeting Gather input/review Department of Education use of the Elementary and Secondary School Emergency Relief (ESSER) funds (Federal) SCC to discuss per superintendent Educational Plan- Video 3 major areas of focus: Health and safety, Accelerated learning, and Social Emotional learning. MJF Elem. school requested Tutors (approved) Workbooks for Students that were not able to attend school (not approved), Health clerk for health room (approved) and a storage container to make space in classrooms (approved) A new request will be made for bilingual tutors (EL students). There also may be available tutors from K. Union Church. Waiver Day Exception Request for school year 2022-2023. In the past, waiver days have been used for language arts. Waiver day request was put to vote and unanimously passed in favor by all who were in attendance. Our written request will be sent to Complex Area Superintendent (CAS).	TS GM/ LL GM End meeting	2:40 3:13
Back to Menu	Next meeting Dec 14, 2021 2:30 pm		

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.S.
Date:	12/14/21	Note Taker:	M. S.
Time:	2:30 - 3:00 PM	Timekeeper:	

Topic		Person Responsible	Time
Call to Order	Attendance: G. M., M. L., M. S., L. L., D. G., T. S., C. J., B. D., J. S., & K. P.	T S	2:33
New Business	Approved the minutes from the last meeting. Ms. S. projecting last month's meeting minutes. Motion was made and seconded to approve minutes from last meeting 11/16/21 Rewarding students with good attendance- Mr. H. working on a plan. Should be ready by January 2022 Financial plan for school year 2022-2023. Shared slides of financial plan (this was also shared with faculty) Discussed with faculty and staff. Ideas were given to save cost. Xerox was the biggest cost that was expendable. Special Education funds approved from the CAS. To retain SPED teachers and aides. Covered walkway done in time for the big rain. Next project: campus drainage. ESSER funds: All but one request was funded - Workbooks not accepted because of one to one computers.	T S G. M End meeting	2:51 PM
Back to Menu	Next meeting Jan. 18, 2022 2:30 pm Postponed to Feb. 15 2022		

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	2-15-22	Note Taker:	M. Sales
Time:	2:30 - 3:00 PM	Timekeeper:	

Topic		Person Responsible	Time
Call to Order	Attendance: G. Miyasato, M. Sales, L. Lum, D. Garcia, T. Sanekane, C. Johnson, B. Daquiag,	T Sanekane	2:35
New Business	<u>Covid 19 update:</u> Following protocols set by state. Will change as State rules change. Covid testing on Wednesday on Campus and continue health screening. New Nurse on campus- Mrs. Philamore (SP?) Police Department resumed D.A.R.E and RAP back on campus. Starting 2/15/22 <u>Artist in the School:</u> back in school. Clay Classes Monday and Fridays. Problems that are arising- overnight visitors at F Building. Drinking and urinating. Emailed HPD to request extra patrolling of Kahauiki Place. Moved dumpsters onto campus because of fires that were set. ART team meet for reading and math guidelines. For increased student achievement focus on Math DLT/RTI and General Learner Outcomes. PACT update - Afterschool programs are still going on following social distancing. Minutes from the December meeting was approved by all members present.		
Back to Menu	Next Meeting- Mar 22, 2022	Adjourned	2:50 pm

	Principal's evaluation- Getting the sidewalk built Walking school Bus		2:44
Back to Menu			

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	8/30/22	Note Taker:	M.Sales
Time:	2:30 - 3:00 PM	Timekeeper:	T. Sanekane

Topic		Person Responsible	Time
Call to Order / attendance	T Sanekane, G Miyasato, M Lau, L Lum, N Taukolo, S Kapanui, J Steeper, L Abaya, T Bryant- Sigrah, T Bryant- Sigrah, The Practice Center- J Rhyss	T. Sanekane	2:30
Approval of Minutes	Approval of 4/26/22 meeting minutes - Motion was made and approved by all in attendance.		2:35
New Business	Welcome new SCC members: Stephanie Kapanui (non certificated personnel), Loida Abaya (Parent), JoYi Rhyss - Pact Hawaii (Community), Lavinia "Nia" Taukolo - PACT teen program (community), Truly Bryant-Sigrah (Student), and Tatum Bryant-Sigrah (student). Review of Fern School Bylaws. Each member was sent through e-mail a copy of the bylaws. The main points were highlighted and explained so that new members understood why we have an SCC and how it is run. <u>Election of Officers:</u> T Sanekane- Chairperson L Lum- Co-Chairperson M Sales- Secretary		2:40
Announcements	<u>School Data:</u> 400 enrollment of students and all teacher positions filled. Still looking for a part time kitchen helper. GE acceptions for grade levels not at capacity. Processing 2 onstaff emergency substitute teachers. State has a shortage of substitutes.		

	Finances are in the black. There is improvement in attendance 88% (pre covid 94%) There are still a few covid protocols in place. <u>School Goals:</u> Follow Superintendent Hayashi's goals: • Healthy habits, Healthy schools • Action-Oriented, data driven decision making. • Responsive capacity building (Students, Faculty & staff) • Effective academic practices. Math and Reading scores went up from last year.. Looking to continue gains in both areas using classroom data and a coherent reading program. There is also an effort to teach and grade the general learner outcomes (GLO) more cohesively throughout all the grade levels. Pastor Steeper was wondering if feedback could be given to Superintendent Hayashi regarding the use of DOE funds in the search for deputy superintendent(s). Also, math and reading scores are looked at, what about science scores? It was also mentioned that Fern school was fortunate to have Principal Miyasato (seasoned Principal) during the pandemic. He helped to ensure that the education of the students was still occurring while following State, DOE, and CDC guidelines. Next Meeting: September 20, 2022 (Cancelled) October 18, 2022 (Cancelled) November 15, 2022		
Back to Menu	Adjournment time	3:04	

Type of Meeting:	SCC (Google Meet)	Facilitator:	T.Sanekane
Date:	11/15/22	Note Taker:	M. Sales
Time:	2:30 - 3:00 PM	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	T. Sanekane, M. Sales, G Miyasato, L. Abaya, J. Steeper, T. Bryant-Sigrah, T. Bryant- Sigrah, L. Lum, S. Kapanui ,& N. Taukolo		
Approval of Minutes	Motion from Pastor Steeper to pass minutes from Aug. meeting and seconded by Po'okumu. All in attendance approved minutes.		2:37pm
Old Business	La Ho`onani - Mayor Fern Day- September 23rd Ceremony, Lei giving, & descendants attended.		
Announcements	1st Quarter Assembly Awards for GLO awards		
	Facility updates Fire alarm system being updated, reroofing of J Building, current enrollment at 400, SPED enrollment increasing, new PPE hires, Attendance improving		2:40pm
	Shared Strive HI test scores, improvements in reading, math, and science test scores. Need to work on attendance, but it has gotten better since the pandemic.		
	Hawai'i Opera Theatre- visited our school and performed for the 1st and 2nd grade students. Sing along to Pirates of Penzance		
	Upcoming Event		2:48pm
	Fun Fair- December 2nd at 1:30pm Christmas Assembly- 2 assemblies for upper grade and lower grades		
	Kalihi Coalition- Gang activities in the community- volleyball tournament to promote friendship. After school activities to have positive influences Volleyball, Video Production, and running club to start soon.		
	No questions Next meeting is the 3rd week. January 17th 2023		
Back to Menu	Adjournment time	2:58pm	

Type of Meeting:	SCC (In Person)	Facilitator:	T.Sanekane
Date:	1/17/23	Note Taker:	M. Sales
Time:	2:30 - 3:00 PM	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	L. Abaya, G. Miyasato, T. Bryant-Sigrah, T. Bryant Sigrah, S. Kapanui, J. Steeper, M. Sales, T. Sanekane		
Approval of Minutes	Motion from Pookumu to pass minutes from November meeting and seconded by M. Sales. Vote taken and all attendees voted in favor to pass minutes. .		
Old Business	Update on Low rise renovation at K.P.T. Mid-rise, 8 stories high. We will lose enrollment in 2024-2025. 40 kids max may lose 2 teachers. When the project is done in 8 years enrollment will go up because of the new families that will be able to move in. Gang related activity and teens gathering after hours by F building. Installing flood lights at the back of G. Bldg. No success in getting funding for security guards or cameras from D.O.E.		
New Business	Waiver days for school year 2023-2024 Schoolwide vertical articulation (K-5) focus on writing program. Math is worked on during DLT days. Look at data from Iready and find trends/deficits, OG lesson planning, Learn and watch OG lessons.		
Announcements	All in attendance approved the Waiver days for the school year 2022-2023". Preschool at Fern . Free public preschool at Fern once legislature funds it. Will still have Headstart , Inclusion preschool and DOE preschool.		
Back to Menu	Next Meeting February 21, 2023 2:30pm	Adjournment time	3:05

Type of Meeting:	SCC (In person)	Facilitator:	T.Sanekane
Date:	2/21/23	Note Taker:	M. Sales
Time:	2:30 - 3:00 PM	Timekeeper:	2:35

Topic		Person Responsible	Time
Call to Order / attendance	L. Abaya, G. Miyasato, T. Bryant-Sigrah, T. Bryant Sigrah, S. Kapanui, J. Steeper, M. Sales, T. Sanekane		
Approval of Minutes	Approval of Minutes Pastor Steve. Ms. Lum seconded. All Approved. Minutes need to be updated and add in "All in attendance approved the Waiver days for school year 2022-2023 (Added into Jan. minutes).		
OLd business	SC Valentines Gram- Successful Next SC event is our assembly.		
	KPT- PACT community meeting for the low rise developments- Michaels Development will answer questions regarding the renovations. 1st movement of families is expected in July/August.		
New Business	<u>Academic Plan 2023-2024:</u> Po'okumu is planning to submit it in a few weeks. Reading improvement- 10% gain and iReady assessment shows gain. But we still need a realistic target which would be 80%. #1 initiative #2 initiative is math. Math improvement #3 GLO Inclusive practices- Not only SPED but EL and Intervention students <u>Hawaii Multitied systems of support</u> (HTMSS) Academic- Teachers have systems in place to support students. Behavioral- Need to highlight positive behaviors. And have students feel safe in the classroom. Physical- Needs school supplies, clothes and shoes - Detailed plans on handout of Academic plans A vote was taken to approve the academic plan. All in attendance voted to approve the academic plan. Student reps were asked at a later date (Left meeting early) if they approve/disapproved of the plan. They both approved it.		
Back to Menu	Next Meeting , March 28, 2023 2:30pm (Changed to 4/25/23)	Adjournment time	3:03pm

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	4/25/23	Note Taker:	M. Sales
Time:	2:30 - 3:00 PM	Timekeeper:	2:35

Topic		Person Responsible	Time
Call to Order / attendance	T. Bryant-Sigrah, T. Bryant Sigrah, D. Garcia, J. Steeper, M. Sales, T. Sanekane	T. Sanekane	
Approval of Minutes 2/21/23	Approval of Minutes Pastor Steve. Ms. Lum seconded. All Approved.	T. Sanekane	2:35
New Business	<u>SCC Principal survey:</u> Principal survey completed as a whole group.		2:40
-	<u>Nominations for SCC school year 23-24:</u> All in attendance replied that they would return and represent their group. Still seeking more parent volunteers		
Announcements	<u>SCC self Assessment:</u> Completed as a whole group Passed out congratulatory cupcakes for Po'okumu's principal of the year!		2:35
Back to Menu	Next Meeting: August 2023 2:30pm	Adjournment time	3:05

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	9/19/23	Note Taker:	M. Sales
Time:	2:30 - 3:00 PM	Timekeeper:	2:31

Topic		Person Responsible	Time
Call to Order / attendance	T. Bryant-Sigrah, T. Bryant Sigrah, J. Steeper, M. Sales, T. Sanekane, L. Lum, Nia Taukolo (KPT), M. Lau	T. Sanekane	
Approval of Minutes 4/25/23	Approval of Minutes Po'o. Second by Ms. Lum - Approved by all in attendance Went over the Bylaws of the SCC. Explained what is the objective of SCC. To make suggestions to the school. Meet once a month.	T. Sanekane	2:35
	Retirees, new employees	Po'okumu	2:39
	School updates		
	Repaint school, chain fence cafe, fire alarm, EOEO preschool		
	Math and Language arts scores have been improving.		
	WASC accreditation visit Mid term visit on November 13th. Need to streamline school programs under Hawaii Multi-Tiered System of Support (HMTSS) Academic support, Physical support, Behavioral, Emotional.		
Announcements	Next Meeting time		
Back to Menu	Next Meeting 10/24/23 12:30	Adjournment time	T. Sanekane 2:57

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	10/24/23	Note Taker:	M. Sales
Time:	12:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance		T. Sanekane	
Approval of Minutes 9/19/23 Updates:	SCC Officers: Sent in as same from last year: • Chairperson - T. Sanekane • Vice Chairperson - L. Lum • Secretary - M. Sales Fire alarm up grade Literacy Fair 10/19/23 1:30pm WASC NO meeting...not enough participants.		
Back to Menu	Adjournment time		

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	2/20/24	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	Truly Bryant-Sigrah, Tatum Bryant-Sigrah, Marelee Sales, Tammy Sanekane, Synthia Mageo, Laurie Lum, Mark Atta, and Glen Miyasato	T. Sanekane	
Approval of Minutes 9/19/23 New Business Updates:	L. Lum moved to pass, and M. Sales seconded it. Everyone present approved it. Fern Elementary School's academic plan school year 2024-2025 https://docs.google.com/document/d/19xNT5Ogc_9CWqdS3bmOrIUPFQLKwWOxATUW5QCbiYU/edit?usp=sharing Priority 1 high learning for all: Language arts and math improvement. New math program for next year. SPED and ELL improvements in language arts and math. Provide transitions to/from Fern Elem. Provide a safe and nurturing learning environment. Afterschool and summer school enrichment. Continue SCC • SCC Officers: Sent in as same from last year: • Chairperson - T. Sanekane • Vice Chairperson - L. Lum • Secretary - M. Sales Fire alarm - Almost done about one more month until completed. WASC update: Po'okumu just received a letter that approved our WASC accreditation for the next 3 years. Student Council did Valentine Grams for all student body, positive affirmation fortune tellers, and a Fern Mural committee (Mural of Kalihi Valley) in the front stairway of office (A. Dodge, M. Sales, J. Carreon) Track and Field day coming up on March 8th - Kalihi schools. Campus Beautification in April (Saturday) Pacific Parent Club will have a 2nd meeting on Thursday 2/22/24 Will have a culture day in April		
Back to Menu	Adjournment time		3:08pm

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	4/30/24	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	T Sigráh- Bryant, T Sigráh- Bryant, M Sales, S Kapanui, M Atta, Pastor Steven, Dave, T Sanekane, & L. Lum.	T. Sanekane	2:30pm
Approval of Minutes 2/20/24	S. Kapanui moved to pass, and M. Sales seconded it. Everyone present approved it.		
New Business	SCC self Evaluation - Whole group discussion and agreement on responses for each question. SCC Principal survey - Whole group discussion and agreement on responses for each question.		
Updates:	Next year SCC membership: All members in attendance will return to represent their role group. Pastor Steeper will have a community meeting on Tues. May 6th and will ask if anyone would be interested in being part of the Fern SCC as either a community or parent representative. Discussed staff vacancies/ for next school year. Next Meeting: Tuesday September 10, 2024 - 2:30pm in Library		
Back to Menu	Adjournment time	3:20 pm	

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	9/10/24	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	M. Sales, L. Sales, T Bryant Sigrav, S, Kapanui, Pastor Steven, G Miyasato, T Sanekane	T. Sanekane	2:30pm
Approval of Minutes 4/30/24	Pastor Steven moved to approve minutes from April, G. Miyasato 2nd. Motion was passed by all in attendance.		
New Business	SCC: Orientation/ training of new members. Approve waiver days, feed back, and budget is what we do on the SCC board. Review Bylaws Membership may increase by double the amount Tammy Sanekane, Chair Lori Lum, Vice Chair Marelee Sales, Secretary Approved Still looking for a parent and a community member Academic plan and waiver days for next year. School: Discuss opening of school year (enrollment, personnel, academics, etc) Facilities - Preschool playground behind F-bldg. With a tricycle path Surrounded by a 6ft non climbable fence. The Fire Alarm System is done. 10 years to update. New school Mural by Alyce Dodge and students Kumu for KSK came to volunteer to clean campus Hired from different heritage cultures. 6- Language on campus pending 1 Taiwanese If in a bind, Pastor Steeper has 10 language speakers. Continue partnership with Fort Shafter. New Math program- 2 standard based Academics: Implemented Wonders 2023 for English Language Arts and Envisions for Math. Waiver Day to learn the new academic program, Literacy fair, Mayor Fern Day, Centennial Celebration Pastor Steeper made a statement "Having a stable staff is remarkable, and is impressive with the stability of the faculty." Next Meeting: Tuesday October 22, 2024 - 2:30pm in Library	Sanekane Miyasato	
Back to Menu	Adjournment time	3:04 pm	

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	10/22/24	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	T. Sanekane, M. Sales, T. Bryant-Sigrah, G Miyasato, L. Lum, S Kapanui	T. Sanekane	2:30pm
Approval of Minutes 9/10/24	T. Sanekane moved to approve the minutes, L. Lum seconded it. All voted in favor. Motion passed to approve Sept. minutes.	Sanekane	
New Business	•Welcome Parent Rochelle Madrid •Discuss and vote on request of 4 waiver Days for next school year.2025-2026 . L. Lum moved to approve the 4 . T. Bryant-Sigrah 2nd it. The proposal was voted on and all in attendance voted in favor of it. •School updates: -Student enrollment went up near 400. That gives Fern school extra \$. -TA VP (2nd semester) Stephen Majzun Starts on Jan. 6, 2025 -Centennial celebration - Will be outdoors on the field. Whole school Participation. No tent. Article will appear in Dec. MidWeek. Dr. Puakea (Hawaiian studies instructor at UH) wrote an Oli for mayor Fern -Fern Fun Fair Friday Nov. 15 from 1:45pm - 3:45pm •Next Meeting: Tuesday, Nov. 19, 2024 - 2:30pm in Library	Miyasato	
Back to Menu	Adjournment time 2:55PM		

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	11/19/24	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	G. Miyasato, T. Sanekane, R. Madrid, L. Lum, & S. Kapanui	T. Sanekane	2:35pm
Approval of Minutes 10/22/24	Motion to approve minutes from 10/22/24 was made, 2nd, and all present voted in favor to approve minutes.	T. Sanekane	
Old Business	Fern School Centennial Celebration - December 13, 2024 Updates: - Invitations made and sent out - Seating chart with dance area made (Student ethnic dances) - Leis, Food, and T-shirts ordered - donation of noodles from Gulick Deli.	G. Miyasato	
New Business	Review draft of Comprehensive Needs Assessment (CNA) to help guide the academic and financial plan for the school year 2024-2025. Discussion about Fern's basic needs according to data. Greatest need are in reading and math. Science scores have been maintained from the previous year...most schools dropped. Positive progress. Fern was able to close the gap between high needs -Special Ed (SPED) & English Language Learners (ELL)- and regular education students (20% less) Teachers will continue to teach fluency reading and continue new math program - Envisions Math- There usually is a dip in math scores when implementing a new program. New science program - Amplify Science - will be recommended to school to purchase for next school year. According to the data from Hawaii Multi Tiered Support System Fern is a loving and caring school, but to support the emotional and social needs of students our "Choose Love" program is in question..is it being taught with fidelity? Need to look into it. There is a need to track behavioral issues. New Vice Principal will be tasked with coming up with a documentation process (make a paper trail) hopefully it can be digital. In summary: Continue reading path, implement new math/science programs, and work on social emotional health program. Next Meeting: Tuesday, Jan. 28, 2025 - 2:30pm in Library/Google meet		
Back to Menu	Adjournment time 3:00 PM		

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	1/28/25	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	S. Kapanui, T. Bryant-Sigrah, M. Sales, L. Lum, T. Sanekane, P. Steeper, G. Miyasato, & K. Freyer	T. Sanekane	2:30pm
Approval of Minutes 11/19/24 New Business	L. Lum moved to approve minutes, J. Steeper 2nd it, and all voted to approve. Welcome to TA Vice Principal Steve Majzun. Welcome also to Kimberly Freyer from PACT (community member) Updates on progress of academic and financial plan for school year 2024-2025 Academic Progress: Walkthrough - 100% are implementing evidence based reading strategies to lead to improved comprehension. 100% of teachers are implementing "envisions" math program as mandated by Board of Ed. May see dip in scores from implementation of the first year, may take 3 years to see gains. Funds that were saved from last year were used on science curriculum "amplify" for next school year. Iready diagnostic and dynamic indicators of beginning early literacy (DIBELS) data shows slow but steady growth this year School survey: Belonging 80% ; Safety - 56% School tries to council students if there were issues not during school time to try and address it to make students feel safe. E-Sports team afterschool club - focus on getting chronic tardy/ absent Students. Students are making a better effort to attend school. Kalihi Kai interschool scrimmage coming up soon. Sunday's Project. Came to end. Held by PACT. February will start Pacific parent club Centennial held in December. Students danced cultural dances. The Chuukese dance club was formed. Invited to educational week to perform and represent Honolulu district Next Meeting: Tuesday, Feb. 25, 2025 - 2:30pm in Library/Google meet	G. Miyasato	
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Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	2/25/25	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	G. Miyasato, S. Steeper, M. Sales, L. Lum, S. Kapanui, Madrid, & T. Sanekane	T. Sanekane	
Approval of Minutes 1/28/25	M. Sales moved to approve the minutes and L. Lum 2nd all voted in favor to approve the minutes	T. Sanekane	
New Business	Review of Academic plan for SY 25-26 It is progressing well. Mrs. Ikei uploaded Faculty (teachers) suggestions for the Academic Plan. Trying to accomplish this by March Updates: 1st Pacific parent meeting was held on 2/19/25. The Marshall Islands culture was shared. 16-20 parents attended. Ms. Theresa was the lead instructor. April will be the next meeting with a Taiwanese theme. Wellness nutrition session with 5th, 4th, 3rd graders. Fruit infused water, koele palau (sweet potato & coconut milk), avocado, & bananas. Different stations offered the students alternatives to their usual snacks of Takis and chips. Security is still important and we are trying to secure the school grounds. Steps taken - Talking to family social worker, State legal team, Farrington High School admin., & police. Next meeting April 15 @ 2:30pm - 3:00pm	G. Miyasato	
Back to Menu	Adjournment time 2:55		

Type of Meeting:	SCC In person/online	Facilitator:	T. Sanekane
Date:	4/8/25	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	G. Miyasato, S. Majzun, J. Steeper, T. Bryant-Sigrah, M. Sales, L. Lum,	T. Sanekane	
Approval of Minutes 2/25/25	L. Lum moved to approve the minutes and M. Sales 2nd all voted in favor to approve the minutes	T. Sanekane	
New Business	Security update: Cameras installed and used. J. Steeper is having problems with former student. Speech team did excellent at Honolulu. Dist. speech festival. Fern chant that honored Mayor Fern Chukeese dance club performed at Farrington and will again at Bishop museum festival. Review of Academic plan for SY 25-26. Thank you to coordinator L. Ikei for keeping everyone on academic review team on task. Transitions are in place and newcomer program that helps new incoming students Implementing 5th step (comprehension) of Dr. Archer reading Program. We are using best practices in reading CAS says math program needs improvement in all schools which we will be focusing on next school year. Upper grades work on small group talking about math. Lower grades work on Singapore math. Need to work on finding continuity between lower and upper grades. Amplify science is the only vetted program. We will start next year to implement the program. The following year we will work on grade level agreements. 5 year plan. Complete SCC self Assessment Complete Principal evaluation Status for SCC representatives for SY 25-26	G. Miyasato	
Back to Menu	Adjournment time		

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	8/26/25	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic		Person Responsible	Time
Call to Order / attendance	2:42 T Sanekane, G Miyasato, Pastor Steeper, Ms. Ili, S Lum, M Sales, K Sales, R Madrid- Bailon	T. Sanekane	2:30pm
Approval of Minutes 4/8/25	moved to approve minutes from 4/8/25 2nd. Motion was passed by all in attendance.	Sanekane	
New Business	SCC: Orientation/ training of new members. Review Bylaws Chair: Tammy Sanekane Vice Chair: Lori Lum Secretary: Marelee Sales Updates: Open House went excellent. Smooth transitions. 3 new J1 teachers from the Phillipines Official enrollment count is 403 (est. was 375) Working on tier 2 instruction for students in reading. Iready and dibles Assessment. 8:15 to 8:45 small group instruction daily. Will be focused on specific "weaknesses" What I Need - WIN time. Club Advisor Meeting- to combat gangs Heat- Temperature monitor F5 and F4 hottest classes on campus AC has been installed in F5 and F3 Swamp Coolers Solar Panels to help- but very expensive Still looking for a parent and another community member Academic plan and waiver days for next year. School: Next Meeting: Tuesday Sep 16, 2025. - 2:30pm in Library		
Back to Menu	Adjournment time	2:55 pm	

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	10/20/25	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic	Fern Elementary School Community Council Meeting Minutes	Person Responsible	Time
Call to Order / attendance	G. Miyasato, M. Atta, M. Sales, L. Lum, T. Sanekane, S. Kapanui, & J. Steeper	T. Sanekane	2:30pm
Approval of Minutes 8/26/25	L. Lum made a motion to approve the 8/26/25 minutes. It was seconded and voted on with all in attendance in favor of motion.	Sanekane	
New Business	Found a parent Mrs. Miki to replace Mrs. Madrid (hired at school) New add on for community member - Lynn Ching. Will join in January Need vote for Comprehensive needs assessment (CNA) Looks at school data and puts in order (prioritize) what should be focused on the next school year. The State has moved to using AI to analyze data for schools going back 3 years. The Academic Financial plan will be based on the needs for the next school year 26-27. State has compiled data and CNA shows top three things that school will prioritize 1) SpEd. Students - ELA and Math proficiency. 2) All Students - Continued growth in ELA and Math...It is higher than State average 3) All students - Growth Mindset (belief that they can get better) and Self-Efficacy (Student believes that they can determine their future) P. Steeper stressed for Fern School's AI (Gemini) needs to be coached to understand how our school functions in order for it to make suggestions that benefit our school. Waiver days for school year 26-27 (4 days) 1) Professional development in math (Envisions) instructional practices. 2) Professional development in language arts (Wonders) instructional practices - 2 days. 3) Professional development in science (Affinity) instructional practices.	Po'okumu	
Back to Menu	Next meeting December 8, 2025 2:30 pm	Adjournment time	3:05 pm

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	12/08/25	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic	Fern Elementary School Community Council Meeting Minutes	Person Responsible	Time
Call to Order / attendance	G. Miyasato, M. Sales, L. Sales, T. Sanekane, J. Steeper, S. Kapanui, Mrs. Miki, M. Atta, & L. Lum	T. Sanekane	2:30pm
Approval of Minutes 10/20/25	G. Miyasato made a motion to approve the 10/20/25 minutes. It was seconded and voted on with all in attendance in favor of motion to approve minutes from 10/20/25	Sanekane	
New Business	Comprehensive needs assessment (CNA) Required from every school used to base the academic and financial plan for each school. AI is used to streamline and organize data to make sure that schools focus on the needs of our school. The priority needs are in order. Special Education students need to make gains (show growth) in reading comprehension and math. Scaffold the learning. All students show growth in both reading and math SBA assessments Relationship building in upper grades (Sense of belonging) Prodigy assessment.	Po'okumu	
Back to Menu	Next meeting February 23, 2026 2:30 pm	Adjournment time	3:00 pm

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	2/23/26	Note Taker:	M. Sales/Lum
Time:	2:30 pm	Timekeeper:	

Topic	Fern Elementary School Community Council Meeting Minutes	Person Responsible	Time
Call to Order / attendance		Po'o Kumu	2:30pm
Approval of Minutes 12/08/25 New Business	Approval of the previous meeting minutes. Marelee motion to approve 12/8. New member to the team, Lynn Tamashiro-Ching Pastor Steeper's last day with us. KPT low risers construction will impact attendance of students to Fern. Beginning foundation building for the mid-rise apartment building (8-9 stories) directly across to Building B. School Updates: Current enrollment is 421. Which is good. We hope to keep it at 400. Hard work and efforts from our staff. We are accepting GEs to keep enrollment up. Keeping enrollment keeps stability to the staff and stability is important to the school's progress including feeling safe at our school. Comprehensive needs assessment (CNA)/Academic and Financial Plan Fiscal projections for 2026-27 Will carry over a maximum amount of money to protect staff. (5% in WSF, and 15% in Title 1). Good news for next school year, congress has passed funding for Title 1,2,3 and 4 same level as this year. Use this year's money for next two years' school supplies (\$600 per teacher and \$500 classroom academic incentives) and spend it now. Use of i-Ready for progress monitoring of our students. Roughly 150 (30 X 5) minutes a week of instruction. Continue to maximize use of the subscriptions and licenses for our curricula programs and office machines- multi year contacts. Stock up on custodial supplies	Lum Po'okumu	

	Update on facilities: 1. All repairs from recent wind damage done. 2. Resurfaced and graded the 2nd floor in Building G was completed in January 2026. Academics: 1. Castle/Kahuku complex area to visit our school so that they can learn from our journey for 100% implementation. 2. Move on to focus in math instruction 3. Dr. Solis is working with the SPED resource teachers on improving reading instructional practices for comprehension as we the TSI-P designation due to SPED student SBA scores. Math later 4. Social/Emotional Learning and Well Being a. Relationship building activities b. Community circle c. Panorama Survey with Sense of Belonging 68% still working on this area. d. Mayor Fern Day - honoring our first Mayor of Honolulu 5. CNA (Comprehensive Needs Assessment) a. SPED reading comprehension support 6. Whole school Tier 2 phonics instruction started this year. WIN time 8:15 - 8:45 am. Small group instruction.		
Back to Menu	Next meeting Monday, April 20 2026 2:30 pm Adjournment time *** Date change to Monday April 13, 2026***	3:00 pm	

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	4/13/2026	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic	Fern Elementary School Community Council Meeting Minutes	Person Responsible	Time
Call to Order / attendance	G. Miyasato, L. Ching, Mrs. Miki, M. Sales, L. Sales, S. Mapa, & T. Sanekane	Po'o Kumu	2:30pm
Approval of Minutes 2/23/26 New Business	Po'okumu moved to approve minutes from 2/23/ 26. It was seconded and voted on to approve minutes. Damage assessment from the Kona low. Ceiling in B20 small damage with nesting material. Roofers will meet with Admin. To follow up on repairs. Comprehensive needs assessment (CNA)/Academic and Financial Plan Link to Fern Elem. academic plan for SY 26-27 https://docs.google.com/document/d/1xRhumJ3WaUycpGtgowhKnhSriRTGv_7FELDfFg7eXVU/edit?usp=sharing The 6 big actions (priorities) are what we are going to focus on. The academic plan is a living document, so there can be changes made to it later. Due on 4/15. There were no questions at this time about the plan. Esports tournament vs teachers today, and with other Farrington complex schools on Friday @ Farrington High. SBA testing help from Mr. Atta with upper grade levels classes before DLT classes. Wednesday (4/15) is our postponed Fun Fair starting at 1:30pm. Iready lawsuit, finding out more information about it and how it would affect our school.	Sanekane Po'okumu	
Back to Menu	Next meeting Monday May 11, 2026 2:30 pm Adjournment time	2:52pm	

Type of Meeting:	SCC (In person)	Facilitator:	T. Sanekane
Date:	5/11/26	Note Taker:	M. Sales
Time:	2:30 pm	Timekeeper:	

Topic	Fern Elementary School Community Council Meeting Minutes	Person Responsible	Time
Call to Order / attendance	L. Lum, S. Miki, S Mageo, L. Tamashiro- Ching, S.Mapa, L. Sales, M. Sales, T. Sanekane		2:30pm
Approval of Minutes 4/13/26 New Business	End of the year business: 1) Principal Survey 2) SCC Self Assessment 3) SCC members for school year 25-27	Sanekane	
Back to Menu	Next meeting Sept. 14, 2026 2:30 pm Adjournment time	3:02 pm	