International Curriculum Development Grants for Off-Campus Courses Guidelines*

Application Deadline: Monday, November 14, 2016

The International Programs Committee (IPC) invites proposals from all UMM faculty and instructional staff for a grant to enhance the existing UMM curriculum by offering students the chance to continue their studies internationally. Both individual and joint projects are welcome. The IPC may award grants of up to $3,000 each. Funds must be spent within two years/two summers of being awarded.

Purpose of Grant Program

The purpose of this grant program is to encourage and enable UMM faculty and other instructional staff to develop international off-campus courses to enhance our on-campus curricular offerings. The off-campus course might involve classroom study in another country, field work, or research projects. Examples of proposed study abroad courses for which this grant has supported development include Joe Alia’s “Chemistry and Cultural Exchange in Thailand,” Marynel Ryan van Zee’s “Sex, Society and Politics in Amsterdam,” and Jimmy Schryver and Julie Eckerle’s “Irish Texts and Contexts.”

Developing a Proposal

Your proposal should indicate the study abroad destination, the on-campus program(s) to which it relates, and the type of course you are seeking to develop. Please provide details as to how the proposed curricular enhancement builds upon on-campus course and learning activities.

Budget information in the proposal must clearly state how funds are to be expended. Be specific.

Grant funds may be requested for a stipend to plan the course curriculum, for travel expenses related to planning, for acquisitions of program-related library materials and/or correspondence and communication. Funding for conference attendance or research will be given consideration, but priority will be given to direct planning of the international off-campus course.

Awarded funds will be available during the summer of 2017 with the expectation that the off-campus course will be proposed within the next two to three years. **Funds must be spent within two years/two summers of being awarded.** Recipients must submit a report of the activities receiving grant support (exploratory trips, acquisition of materials, etc.) by October 15 of the year in which the funds are used.
If a new course is to be developed as a result of the project, grant recipients should also provide a course description and tentative schedule for proposal and course offering. Proposals should also describe how the proposed course will build upon current UMM curricula as well as state the requirements necessary to earn the credits and how the study abroad experience will apply to UMM degree requirements.

**Helpful Hints for Outlining your Course:** Regarding the number of credits to be offered, 1 credit = 15 contact hours for study abroad. The international off-campus course should be no shorter than ten (10) days, although the length of the program is flexible. It could be offered as a short-term program during winter break or a slightly longer program during May term or summer session. A semester-long offering may be a possibility. Please note the timeframe in the course description.

**NB:** A grant award does not guarantee that the proposed course will be approved; all proposals are subject to approval by the Learning Abroad Center. If the course is approved, the course must also have sufficient enrollment in order to run. Students will pay additional tuition and other costs associated with the off-campus course.

**Funding Priorities**

Highest priority will be given to proposals that clearly relate the off-campus course to on-campus programs and/or courses. Priority will be given to proposals that in the judgment of the committee are likely to have long-term impact on the campus’ internationalizing efforts. For example, proposals that have broad student appeal, are more likely to be offered more than once, and are likely to meet the minimum enrollment requirement.

Please note that only one individual proposal and one joint proposal per candidate will be considered.

**Application Materials**

Applications are available for download at: http://www.morris.umn.edu/committees/international/.

*Applications must be submitted directly to Viktor Berberi (berberiv@morris.umn.edu, 104 Humanities) by e-mail, campus mail, or hand-delivery. Applications must be received by Monday, November 14, 2016 in order to be considered.*

In addition, the IPC recommends strongly that applicants also seek support from the
University of Minnesota Global Programs and Strategy Alliance:

http://global.umn.edu/funding/travelgrant/index.html
http://global.umn.edu/spotlight/grants.html

* These grants are funded by the International Programs Committee.