



Steering Committee Meeting Minutes

June 20, 2024

[Meeting Attendance](#)

President's Report - Ryan Miller

- Welcome
- Meeting dates for next year:
 - Friday,, September 27, 2024 @ 9:30 am - Virtual
 - Wednesday, December 11, 2024 @ 9:30 am - Virtual
 - Wednesday, March 12, 2025 @ 9:30 am - Virtual
 - Tuesday, June 24, 2025 @ 9:30 am - Looking TBD

Vice President's Report - DeVonna Haskell

- Request for update on the CRDC programming - Specs not released yet
- 23G-Back on Track - SMS and Qmlativ integration status
 - Are the fields available in Special Programs in SMS and in Q?
 - PR 5736139 SMS Targeted in the June Release
 - Qmlativ rolling update: 5736137

Secretary's Report - Michelle Brancheau

- Trustee Applications:
 - Emili Jones - Northwest Community Schools - Qmlativ Finance
 - Kelly Scott - Saginaw Public Schools - SMS Student & Finance
 - Jim English - Cassopolis Public Schools - Qmlativ Finance
 - Courtney Makowski - Oxford Community Schools - Qmlativ Finance
- There are only 3 positions available. A discussion was had regarding an increase in the number of trustee positions to better accommodate SMS and Qmlativ representation.
 - Terra Kelpinski made a motion to amend the bylaws to "ten" trustees rather than "nine" and was seconded by DeVonna Haskell. All in Favor - Hearing no objections, bylaw changes have been included in the permanent record
 - John Milewski made a motion to amend the bylaws to add the statement "The MSUG bylaws will allow for changes based on product support (SMS & Qmlativ) in balancing trustee representation." and was seconded by Devonna Haskell. All in Favor - Hearing no objections, bylaw changes have been included in the permanent record
 - DeVonna Haskell made a motion to approve the addition of the four new trustees: Emili Jones, Kelly Scott, Jim English, and Courtney Makowski, and was seconded by Jennifer Shelito. All in Favor - Hearing no objections, Welcome new trustees!

Technology & Communications Report - Jennifer Shelito

- Please email jshelito@tuscolaisd.org if you would like to be included in the Webex invites for MSUG meetings
- Meeting invitations are included on the Mi-Sky website as well





Webmaster's Report - Heather Huska via Ryan Miller

- Updating the website currently based on committee work

Treasurer's Report - Terra Kelpinski

- Balance - \$68,623.25

Michigan Conference Planning - Conference Committee

-  MSUG 2024 Conference Committee - Planning & Notes
- Progress Updates from each Sub-Committee
 -  MSUG 2024 Conference Sub Committee - Website / App / Communications / Social Media
 - SCED added an invoice option through Stripe
 - [Sample Email](#)
 - [Sample Invoice](#)
 -  MSUG 2024 Sub Committee - Budget / Facility
 - Contact with facility, etc.
 - What were the struggles? -
 - Elevators / Stairs identification
 - Session type/room locations
 - Trustees/members - in colors for assistance
 - Ask me booth??
 -  MSUG 2024 Sub Committee - Conference Sessions
 - Discussion on Introduction / Keynote. Suggestion of keynote at lunch
 - Room for vendors for sessions (smaller room)
 - 15 user-led sessions so far
 - [Presenter Proposal form](#) if interested in presenting at the conference
 -  MSUG 2024 Sub Committee - Food
 - Hospitality hour - more food, limited options, maybe closer to last session, options for that hour, speakeasy space in hotel, possible different room, more than one bar, snacks on each day - maybe for only day 1, entertainment - combine hospitality w/entertainment, registration - ask if they are coming, make sure it says cash bar.
 - More communication with participants
 -  MSUG 2024 Sub Committee - Registration
 - Gift - T-Shirt suggestion for gift
 -  MSUG 2024 Sub Committee - Vendors
 - Sponsorship level this year with option to present at conference
 - If you are working with a specific vendor that is enhancing your Skyward experience, please let [DeVonna](#) know so she can reach out:

DataHub Updates

- Data Hub will be upgrading to 6.2 on **Jul 1, 2024**
 - MSDS Year End and TSDL should be certified by **Jun 28, 2024** in anticipation of the 6.2 upgrade. (for districts who utilize Data Hub for State Reporting)





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- [Michigan DataHub MSDS Quick Start Guide](#) - recommend getting familiar to prepare for the future of reporting through the DataHub.
 - [Subscribe to the Data Hub Newsletter](#)
 - [Join the MiDataHub MSDS Workgroup Weekly Meeting](#)

User Voice Updates

- March Supporting Ideas Submitted
 - [SMS - ERP](#) / [Student](#)
 - [Qmlativ - ERP](#) / [Student](#)
- April Supporting Ideas Submitted
 - [SMS - ERP](#) / [Student](#)
 - [Qmlativ - ERP](#) / [Student](#)
- May Supporting Ideas Submitted
 - [SMS - ERP](#) / [Student](#)
 - [Qmlativ - ERP](#) / [Student](#)
- Student Subcommittee - Lisa Zettle
 - [Student Supporting Ideas](#) from Lisa with voting recommendations.
 - There are some good recommendations! Please review and vote!
- Finance/HR Subcommittee - Fayerene Meeks
 - Not discussed at this meeting

Migration Center (SMS to Qmlativ Migration)

- Staff are looking for documentation comparing tasks in SMS to Qmlativ
- Areas that need to be reviewed prior to migration because they are different
- Continue to check it out for updates

Updates from Skyward

- They are hiring. Looking at the Q-Business side specifically
- Will work on having the update lists out ahead of time so we can review prior to the meetings
- Business/HR/Finance Update - Cody Clark - No update for this meeting
- Student Updates - Christin Hankison / Product Updates - No update for this meeting
- Common Qmlativ Updates - Ashley Prinsen (Qmlativ Framework Team) - No update for this meeting

Old or Unfinished Business

- None

New Business

- None





For the Good of the Order

- API passback - Is there a standards-based option - Standards-based grading in the OneRoster1.2 SMS

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