SF Hospital Meals Intake Guidelines

Thanks for your ongoing hard work in the COVID-19 response. We have created the #SFHospitalMeals program to help support healthcare workers (like you!) and support local restaurants who are otherwise forced to close at this time.

Our ongoing goal is to ensure the safe and easy intake of meals donated to hospital staff under the SF Hospital Meals (#SFHospitalMeals) program.

- The restaurants we are partnering with are working with heightened sanitation practices and employees are screened daily for symptoms of illness: fever, cough, congestion, sore throat, runny nose, and body aches. Any employee who is symptomatic will be sent home and not participate in food preparation or delivery.
- Our food guidelines are to cook food to proper temps then chill before packaging. Food is packaged in individual servings, or individually wrapped whenever possible to reduce risk of illness from food sharing.
- Food should mostly be delivered cold so you can reheat on your schedule
- Do not pay the driver or deliverer. All meals are provided free of charge. If a deliverer arrives asking for payment they are not affiliated with our program.
- Dietary and allergy restrictions should be labeled on the packaging. If in doubt and you have a life-threatening allergy, please use the contact below to double check.
- If you get a duplicate delivery please send an email to one of the contacts below. And if you have surplus food, be sure to share with ancillary staff (ie custodial services, security, etc) or share with other departments in house.
- Our drivers are instructed to not enter your departments to reduce risk of infection for those delivering food and for hospital staff and patients.
- Folks delivering food will contact your department from the entrance, please send someone out with a cart to bring meals into the department.
- Day shift meals will be delivered after 11am, and food for night shift staff will be delivered between 8-10pm.
- Please feel free to post your thanks to social media with hashtag: #SFHospitalMeals and give a shout out to the restaurants too! Share your pics with us to promote the fundraising efforts, text: 832.686.1673
- Please refrain from taking group photos at this time. We want to practice and model safe social distancing. Selfies welcome!
- We have been asked that staff not be photographed wearing PPE in the break rooms out of concern for these images being misinterpreted by the public

For any questions or issues please email Tatiana Graf, <u>danilovna@gmail.com</u> and/or Cassidy Chau, <u>cassidy@forum.vc</u> If you have any clinical questions or concerns, please email Sydney Gressel, <u>sydney.gressel@ucsf.edu</u>