

eLC Meeting Agenda

Fall 2023 | Location

November 30, December 1, 2023

Day 1 Meeting Information & Link

Provider: Zoom

Link: <https://us02web.zoom.us/j/82133928649?pwd=MkZvd3lxQldLdTgyVURNd2lxUGNmUT09>

Meeting ID: 821 3392 8649

Passcode: TurkeyLegs

Meeting Room @ Location: Automotive Building – Room 2150 – McNaughton Dining Room

- Campus Map: <https://www.shoreline.edu/map/campus-roads-map.aspx>
- Automotive Building (2100) is in the back of campus (NW side)
- Room 2150 is on the main level (above the auto shop)
- Follow the signs to McNaughton Dining Room and eLC Meeting
- There is parking available nearby
- Must post parking permit (will email to the group)

Recording Archive:

https://us02web.zoom.us/rec/share/6p_fj01zlwevhZBHtApz3lHL1yZnh3lv_8siKBlrLx_RLKHjW1VXY4A_l4t5e9U.VgDZ5PF0T22OjKvt?startTime=1701365442000

Passcode: e%!6Cag9

Day 2 Meeting Information & Link

Provider: Zoom

Link:

<https://us02web.zoom.us/j/81697912876?pwd=T2RLb1RaN0xYUEpTSnl1ektXQ21ydz09>

Meeting ID: 816 9791 2876

Passcode: Snowshoes

Meeting Room @ Location: Automotive Building – Room 2150 – McNaughton Dining Room

- Campus Map: <https://www.shoreline.edu/map/campus-roads-map.aspx>
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Recording Archive:

https://us02web.zoom.us/rec/share/N6bTz1TPQ8FQ5_PfBzymSIPnYU6OuOYAVppo8KsEcQpC2-B_lqwKj7W234eqjJLZ.kYGVVpws_VWG0A1w

Passcode: 75%4uAcy

AGENDA Day 1: Thursday, November 30

Reminder: All times and topics are subject to change (before your very eyes).

8:30 AM (30) SET UP, SIGN-IN, DANCE PARTY!

- Please Sign-in on the [Attendance Form](#)
- Please add your [College Updates \(1234\)](#)
- Meeting Guidelines determined by our [Bylaws](#)
- Add your [Shout Outs!](#)

9:00 AM (30) CALL TO ORDER (**Press Record**)

- Welcome (Whitney Boswell - eLC Chair & Lucas Rucks - Shoreline Acting VPI)
 - Land Acknowledgement - [Duwamish Youth Digital Story](#)
 - [How to Make a Land Acknowledgement](#)
 - [Land and Labor Acknowledgements](#) (courtesy of LLC)
 - Labor Acknowledgement -
 - We pause to recognize and acknowledge the labor upon which our country, state, and institution are built. We remember that our country is built on the labor of enslaved people who were kidnapped and brought to the US from the African continent and recognize the continued contribution of their survivors. We also acknowledge all immigrant labor including voluntary, involuntary, trafficked, forced, and undocumented peoples who contributed to the building of the country and continue to serve within our labor force. We acknowledge all unpaid care-giving labor. Finally, we acknowledge that our institution relies on hourly, student, contingent, and unpaid labor and we recognize those contributions.
 - [ELC EDI Statement](#)
- Establish Quorum (Hannah Lovett)
 - Quorum established
- Introduction of New Council Members, Liaisons & Other Guests - Name, Institution,
 - New to the council?
 - Read our [Welcome](#) on our Google site!
 - The Council Objectives section explains the purpose of the ELC.
 - The [Current Workplan](#) section outlines our collective work goals.

- Be sure to go to the [New Members](#) page and follow the steps
 - You are welcome here :)
- Review and approve prior meeting minutes: [Summer Meeting Minutes Link](#)
 - ***Motion to approve the minutes made by Amy Rovner***
 - ***Seconded by Jeremy Winn***
 - ***Motion passes: 20***

9:30 AM (30) College Updates & Share-out

- Notes:
 - Ben Whitmore (Walla Walla): Accelerated DTA, 25 credit quarter, enrolling for winter. Working on revamping for fall.
 - Shannon Newman (Green River): Tried new things this quarter. Launched a book group, teaching squares, and a new workshop series, created RSI self audit (link in share out doc).
 - David Spiel (Columbia Basin): Made the transition from Hypothesis to Perusall. Moving from Respondus to Proctorio. Converted from 1.1 to 1.3.
 - Christie Fierro: New Canvas admin, Chas. Launched new faculty communities of practice, including AI, apprenticeship, flex, and WA checklist. Faculty received \$250 a quarter. 2 required flex meetings and deliverables.
 - Kevin Bowersox-Johnson (Seattle Colleges): faculty chose PD topics from a survey, and IDs facilitated in the past. Faculty chose their own topics this time and they only have 2 proposals. IDs participation is so important.
 - Jeremy Winn (Gray Harbor): completed the first round of RSI audits. Will be sharing out to the college soon. Received approval to establish a college-wide AI committee. Pre-approval for faculty PIUs. Digital equity plan added to strategic plan.
 - Beth May: "We have a great RSI process that is now being enforced. Faculty have to attend a workshop and then have four options for completing the requirements, one of which is a fully online course. They will not be allowed to teach online if they do not complete one of the four options." Faculty can attend in-person workshop, the fully online option (\$250 stipend), Canvas 201 course (\$250 stipend), equity course (\$150 per credit hour), or a self-assessment for each online class (checked by eLearning, not stipend). Faculty that don't complete are taken off the class schedule. Has institutional buy in, union involvement. Importance of IDs being faculty to help with buy-in. Add RSI to the winter ELC meeting?

10:00 AM (45) Blackboard Ally Prep (Monica Olsson)

- Renewal of Ally has happened, will renew again in 4 years (2027)

- Prep
 - 6 months
 - 1 year
 - 2 years
 - Side by side comparison of Ally, UDOIT, Census Access
- We are speaking for the thousands of students we have at our 34 colleges.
- What issues are you seeing? What are specific examples?
 - Student
 - Faculty
 - Lack of alt text added in Ally staying with the image when the course is copied.
 - Admin
 - No support, waiting weeks/months for answers to emails, they don't even make it to tickets. → We need responses to support requests within a day or two.
 - Spokane is the exception
 - Red in Canvas/Ally to be a different red that is accessible.
 - A specific CSM
 - A specific process for issues, access to ticketing system
 - Hard to find resources/support documentation
- What do you like?
 - Alternative formats for students
 - How it helps faculty fix issues step by step
 - The percentage of "accessibility" of things
- [SensusAccess](#): change anything into any alternative format
- UDOIT: RTC (has it), Peninsula (has it), Everett (uses and wants to upgrade), CBC (wants to),
- Why is UDOIT better?
 - Support of UDOIT is exceptional, they respond quickly and effectively. We wait weeks and in some cases months to a year for responses from Ally support.
 - It actively changes the HTML while Ally is self-described as an overlay product.
 - Guided steps are more intuitive, more help along the way
 - Alt text added in stays with the image when the course is copied
 - Faculty can request alternative formats, students cannot yet (FYI)
 - It checks YouTube and I think Kaltura videos so far. They're working on a partnership with Panopto, but no word on when that will go through (FYI)
- Notes:
 - From Monica:
 - Listening session with Ally (12/01) is step 1 in a 4 step process. Stemmed out of frustration with Blackboard's support and the product in general. We may have lost institutional knowledge about the Ally tool over the pandemic. At the time of the product extension, SBCTC didn't have a reason to continue but things have come up like colleges moving to other

tools. The Ally team is willing to come to the table to discuss the issues further. The purpose of the listening session is for the Ally team to hear the issue so they can return with responses.

- Monica will send out the survey results by email
- Comments and questions:
 - We are setting clear standards and expectations with Panopto and Instructure, we should use the models that we have in place.
 - Many folks are interested or already using UDOIT from Cidilabs
 - Why is this tool easier and better? Important for Ally to hear.
 - EvCC, RTC are using UDOIT
 - Paying for both is challenging for EvCC
 - Cidilabs responds more quickly and effectively.
 - From Christie at RTC: red hex code changes needed from Canvas.
 - Can we do a side-by-side review of Ally and Cidilabs?- Not at this time, we are in the current contract for additional years. We will work on process improvement in the future coordinating between the SBCTC and the colleges.
 - Does UDOIT provide alternative formats?
 - Sarah Mikel: "Faculty can request them! Students can't yet, which is a bummer. If you'd like to see it in action, let me know!"
 - Holding vendors accountable by using measurable tools.
 - Be specific and clear. It is more likely that they can respond with a plan.
 - If Ally had better support would we want to continue with it?
 - Kevin: Yes, due the alternative formats
 - Yes, like the visibility
 - Yes, likes that it gives solutions and not just flags
 - Sarah Mikel: "I think I would still prefer UDOIT since it actively changes the HTML while Ally is self-described as an overlay product. I agree that I love that Ally allows for more student choice in alternative formats, but UDOIT can do it too."
 - Alissa Sells, "The lack of alt text added in Ally staying with the image when the course is copied is frustrating."
 - Sarah: "That was one of the biggest complaints I heard from my faculty. UDOIT fixes that!"
 - Creates issues with Blueprints
 - What types of training and technical support do faculty, staff, and students need to be successful with Ally?
 - Survey themes (18 responses):
 - Tech support- slow, incorrect, unhelpful, disrespectful
 - Folks indicate that support is non-existent, tickets often result in no response

- Feeling disconnected from Ally
- What tips does the Ally team for cultivating buy-in for Ally use from faculty and staff?
- LTI updates have been a hardship
- The majority of responses are unaware of the resources that Ally provides such as office hours.
- The 18 responses represent the faculty and students that we serve

10:45 AM Break (15) [pause recording]

11:00 AM (30) Syllabi Management

- [Everett Demo](#) for Simple Syllabus
 - Piloting Fall 2023
 - Larger Pilot Winter 2024
 - Required all faculty Spring 2024
 - \$5,000 onboarding; \$14,000/year
 - Cursory web search, this was presented at a conference, contract created directly with no RFP
 - Need to fix some of the things in challenges (from PPT)
 - Can it be integrated into Catalog that students could see the syllabus when they are looking at classes?
 - Don't know, can ask
 - They don't have timeline for faculty to get it uploaded
 - Can you get a link to the syllabus?
 - Yes, don't need a login to see it
 - Can generate PDF, it's printable
 - Can students self search for past syllabi?
 - Repository that you don't have to login to see all the syllabi
 - <https://everettcc.simplesyllabus.com/en-US/syllabus-library>
 - If they login, they will only see their past courses' syllabi
- Is anyone exporting syllabi from Canvas?
- What's your process for gathering and housing syllabi?
- Notes:
 - From Brandy Long: "Cascadia has a canvas site where the faculty are required to submit their syllabi and office hours. The documents are scanned for accessibility using ally (and changes are asked for if they are not accessible). It is on the faculty to submit to the page where the head AA does all of the review."
 - From Whitney Boswell: "GRC has one person that gets all of the syllabi from faculty via email, they review for required information and keep it in a repository. They reach out to faculty if it hasn't been received. I don't believe there's an accessibility check and faculty can submit any type of document as long as it has

the required content. Sometimes eLearning has to go back to Canvas course to pull a syllabus for students. We assume there is a process through the person who houses them for most requests.”

- From David Spiel: “Sadly Instruction purchased CleanCatalog to help with Syllabus and a few other things, but then they wanted to integrate with Canvas and there was no means.”
- From Sarah Mickel: “Our Instruction Office also just grabbed CleanCatalog”
- From Marc Lentini: “Email admins, they review(ish); Also, our Deans review a sample based on some criteria, including accessibility. But it’s cumbersome.”
- From Amy Rovner: “Syllabi at Shoreline - All faculty are required to email to AA4 in Divisions and they do something with them in case a student needs to access in the future.”
- From Sarah Griffith, “Now instructors are supposed to email it to the Office of Instruction, but not many do and there’s no follow-up
 - From Sarah Mikkell, “That’s the process at Peninsula too. Course outcomes tracking is the main reason our campus got into CleanCatalog, but I think they’re looking at it for syllabi now too.”
 - From Amy Rovner, “We use Acalog for our catalog. I wonder if there are any syllabus tools in it?? Need to ask our folks.”
- From Amy Rovner, “Now instructors are supposed to email it to the Office of Instruction, but not many do and there’s no follow-up.”
- From David Spiel, “These problems we’ve had.. but many LMS’s have are things we need to have on our RFP list “IF” we do one again”
- From Dawn Hawley, “BTC has built a template that all faculty are required to follow. All syllabi are posted on a shared drive/site and Deans and VPI have oversight.”
- From Sheila Northrop: [Clover Park Technical College's Syllabus Technology: What is it and how can my institution benefit?](#)

Lightning Round: Panopto Archiving & Deletion

- As a whole, folks have had a positive experience with minimal requests with retrieval
- It sounds like the majority of schools have already implemented archiving with Shoreline and Everett implementing in January
- Current Panopto Rep: Justin Kang <justin.kang@panopto.com

11:30 AM (30) Tour of Health Sciences and Advanced Manufacturing Building

- Virtual attendees will come along with us on Zoom

12:00 Lunch (60) [pause recording]

1:00 PM (30) EDI Training - eTeam Constellations Process Report

- Overview of our process
 - Group Norms:
 - Commitment to speaking truth
 - Pause is safeword for someone feeling offended, need to talk about
 - Everyone's voices heard
 - Use speed up icon to key to people to wrap it up (5 min ~)
 - (eLC Chair) Use slow down icon or speak that we're off topic and need to move back
 - Be reflective on feedback
 - Assume positive intent and that contributions are meant constructively
 - Understand the difference between intent & impact: Try to understand and acknowledge impact. Denying the impact of something said by focusing on intent is often more destructive than the initial interaction. It is ok to tell the leader to step back.
 - Practice Self Focus: Attend to and speak about your own experiences and responses. Do not speak for a whole group or express assumptions about the experience of others.
 - Try It On: Be willing to "try on" new ideas, or ways of doing things that might not be what you prefer or are familiar with.
 - Stick to the agenda, redirect as needed if we stray from the topic.
 - Practice Mindful Listening: Try to avoid planning what you'll say as you listen to others. Be willing to be surprised, to learn something new. Listen with your whole self.
 - Recognize how your own privilege and background (e.g., race, class, gender, sexuality, ability) informs your perspectives and reactions
 - Be mindful and seriously consider the perspectives of others—not just your own opinion and preferences.
 - Demonstrate engagement. This includes, but is not limited to, the following: periodic eye contact with the speaker, taking notes, listening for understanding (as opposed to crafting a response or argument), and not vigilantly monitoring email during a meeting.
 - Notes:
 - Who is most implicated: the smaller colleges in the SBCTC system.
 - Barriers:
 - It is the way we have always done it.
 - We have in person meetings.
 - Who has the power to shape and dismantle the barrier: ELC

- Needs:
 - WAAC
 - Workgroups
 - Connie Broughton aware
 - Equity training
- Solutions:
 - Change the meeting mode and frequency
 - Explore ways to make the fee more equitable for smaller colleges
 - How to make the process manageable for the treasurer
 - Looked at one-off and continuous expenses and possibilities around both
- Didn't make it to the review portion
- Tip: focus on the process and what we are trying to accomplish
- Things to follow-up with the Constellations Team
 - Remind us what "rezos" are
- Clarification from Amy Rovner, "Here's the part I was looking for: Rezo for: Prioritizing Blackness We lead with racial equity by prioritizing blackness by celebrating Black excellence and Indigenous communities, their identities, expertise, histories and practices to build equitable collaborative communities. We resist the theft of the body, minds, and souls of BIPOC work, and seek liberatory collaboration across race in service of justice for historically oppressed communities while building with and honoring their long standing work at the forefront of the struggle for racial justice.

1:30 PM (90) EDI Training - eLC Constellations Process Activity

- Introduction (10 min)
 - [Activity Document](#)
 - [Policy](#)
 - [Constellations Presentation](#)
- Small Groups of 5 (1 hour)
- Share out (20 min)
- Notes:
 - Reminder about the chants that accompany each rezo.

3:00 PM Break (15) [pause recording]

3:15 AM (15) eLC Fees

- eLearning Council Fee Proposal, to be voted on in Winter
- [Survey for feedback on proposal](#)
 - A big "thank you" to Sue Riddle for being our treasurer!
 - Preferred dues payment method is credit card

- Raising the fee potentially gives us an overage of \$1,500 to work with to cover colleges that don't participate, guests, and work group needs.
- Leadership requests that colleges try not to send more than 2 people to in-person ELC meetings, unless they are the host or the SBCTC

[stop recording]

3:30 PM Adjourn for the day!

Recording

- https://us02web.zoom.us/rec/share/6p_fj01zlwevhZBHtApz3lHL1yZnh3lv_8siKBlrLx_RLKHjW1VXY4A_I4t5e9U.VgDZ5PF0T22OjKvt?startTime=1701365442000
- Passcode: e%!6Cag9

AGENDA DAY 2: Friday December 1, 2023

8:30 AM (30) SET UP, SIGN-IN, Dance Party!

- Please Sign-in on the [Attendance Form](#)
- Please add your [College Updates \(1234\)](#)
- Meeting Guidelines determined by our [Bylaws](#)
- Add your [Shout Outs!](#)

9:00 AM (15) Call to Order (**PRESS RECORD**)

- Welcome back!
- Land Acknowledgement - [Duwamish Youth Digital Story](#)
- Establish Quorum:
 - Quorum established
- Shout Outs Shared Aloud
- Introductions of New People - Welcome!

9:20 AM (25) SBCTC Updates [[Slides](#)]

- Notes:
- **Director Updates (Paul Kreemer)**- adding course sharing coding.
- **OpenEd (Boyoung C.)**- received additional grant from the department of Ed. Grants total 3.8 million. The 8 initial OER textbooks are almost complete. At least another year until their public release online. Print versions can be requested. 7 additional open textbooks will be created for proftech programs. Let Boyoung know if there are any faculty working on OER development or are interested in working on OER. New positions will be opening at the SBCTC to manage projects. The SBCTC was awarded the 2023 Open Education Excellence Award, Open Policy. Implementation of the OER no cost/low cost labeling policy has resulted in significant savings, over 20 million dollars. Just FYI, It is time for the SBCTC to submit a legislative report. Pressbooks contract expires in November, faculty can still access and edit their previously created materials. [Pressbooks Report](#). Experience with pressbooks support has been positive, please reach out to them if you would like more information. A survey will be sent out next week to assess the current state of the college bookstores in the SBCTC system. It will be confidential but not anonymous.
 - The grant will not cover the cost of Pressbooks, Just the development of OER textbook development.
- **Accessibility (Monica Olsson)**- CATO will be revising their charter. Working with DSSE to improve disability coding in ctcLink- progress is being made. Upcoming training will be slated for summer. Vicki is working on accessibility testing that affects the whole SBCTC system. Specifically working on working with/testing OKTA/

- **eTutoring (Sarah Bergfeld)**- admin pages and app are being worked on.
- **Training and Labs (Alyssa Sells)**- training resumes in January. The Washington Checklist has been updated in section one. Please send Alyssa feedback. Also updated the Reimagine Your Course Journal and added more indicators. What is next? Alyssa is working on section two. Starting badging pilot with Shoreline! The Shared Resources Dashboard is up and running! You can self-enroll (thank you Paul K.). Check out the annual badging brief (link in slides).

9:45 AM (45) Blackboard Ally (Monica Olsson & Ally Team) [Slides]

- Notes:
- Part 1: Listening Session (45 minutes)
 - Blackboard itself is now part of Anthology.
 - Concerned about communication. We did not know about the transition from Blackboard (clarification: [Blackboard is now Anthology as of early 2022](#)). Tickets are going unanswered.
 - You can sign up to receive release notes.
 - [Help Center](#). (Ally team is not sure why this is behind a registration wall)
 - [User Group](#).
 - Link changes to help pages creates a tremendous amount of work for eLearning departments. Ally team is unsure if links will change from BB to Anthology.
 - It was indicated that having a dedicated Anthology rep would help with communication.
 - Not sure if this will happen or why there isn't one assigned to the SBCTC
 - Kevin gave the example of how meeting with Instructure as a group helps build and streamline our relationship as a consortium
 - Drop-in office hours are available with Ally
 - People can be added to tickets
 - Lack of alt text staying with images when they are imported from one class to another. Indicated that this issue also affects Blueprint courses in Canvas.
 - People have resorted to creative solutions to dealing with this issue, like purging images from courses.
 - The red color used for the dial indicator is not meeting contrast accessibility standards.
 - We explored the differences between UDOIT and Ally and why some schools prefer UDOIT
 - Concerns about the LTI update were voiced and how some schools are not receiving support or communication
- Next steps:
 - Anthology team will need to review and reflect
 - Create support tickets for the LTI, adding Katie and Ivan
 - Coordinate recurring meetings with the SBCTC?

- Invited to be a part of road map sessions, starting next week, to look at what is coming.

10:40 AM Break (15) [pause recording]

10:55 AM (15) EDI Work Reflection

- Notes:
 - Focus on foundation work as we group, shared definitions, getting to know each other as a way of grounding our work.

11:00 AM (60) Work Groups

- Important:
 - Join one work group for the year.
 - Workgroups should meet regularly throughout the year outside of ELC meetings.
- Purpose:
 - [Work plans updated](#) with goals for the year
 - Schedule meetings for next three months
 - Make sure you have leadership
- Groups:
 - EDI
 - OER
 - PD
- Notes

12:00 Lunch (60) [pause recording]

1:00 PM (15) Work Group Share-out

- Notes:
 - EDI- worked on new objectives for the year
 - PD- Planning for WACC
 - Theme, date, location has been chosen
 - Please ask folks in your orbit to present if they are interested in presenting
 - If you have any ideas of conference sponsors, please send them to Tim Trussler
 - OER-
 - Justin Baggot from Shoreline is the new leader and will be partnering with the library council in their OER work.

1:15 PM (15) What this SAN Coordinator Role involves (Kathy Chatfield)

- Our plan is to include a SAN Rep in the leadership of eLC because of the work we need to do for that at all of our colleges. Kathy Chatfield has been doing the work for the last forever years. The eTeam will work on the language for by-laws around the position, but we need a volunteer to do the work between now and then and vote in the Spring on the position officially. Gwen from Walla Walla had graciously volunteered, and we were going to work on making that more official before her 2 year appointment was up. But, alas, Gwen is leaving Walla Walla (sad face), so she won't be at ELC or the SAN rep any longer.
- Work that needs done: (Kathy)
 - [SAN Coordinator Role Draft](#)
- Notes:
 - Looking for a SAN Coordinator for 2023 to Spring 2025
 - Kevin Bowersox-Johnson has volunteered!

1:30 PM (45) Interest Groups (NEW!)

- Purpose:
 - Choose co-leads
 - Organize time outside of council meetings to meet regularly
- Groups
 - Instructional Design
 - Leads:
 - Start planning ID Retreat for Spring 24
 - Purpose: Support for professional development for IDs
 - Spokane
 - Hybrid
 - ID's at Spokane may help with leading planning (Ben's checking)
 - Possible Topics
 - RSI Content - sharing resources
 - Gen AI
 - WA Checklist Introduction
 - Integrity in Classes (Cheat to Trust)
 - Instructional Design Processes/Industry Standards
 - Ask for topics in Slack
 - WA Checklist Support
 - Course Design Lab (Fridays 11-noon)
 - MEETING: Wednesday January 24, 10-11am
 - NEED: Folder, resources in ELC
 - NEED: List of IDs

- Canvas Admin
- Regulatory
 - Goals
 - SAN?
 - RSI
- Accessibility
- Course Sharing Task Force
 - Touch base with Michael Brown before moving forward?
 - Jeremy Winn will connect with Michael Brown
 - Sarah Mickel expressed interest in being part of the task force when it resumes.
 - Create recommendations?
 - Is there a workgroup already in place?
 - Do we need to add members to a currently existing workgroup?
 - On hold due to ctcLink.
 - Vendors were considered but ctcLink would not integrate with them.
- Notes

2:15 Break (15) [pause recording]

2:45 PM (15) Interest Group Share-out

- Notes
 - **Instructional Design**- Started planning ID Retreat for Spring 24. Next meeting scheduled for Wednesday January 24, 10-11am
 - **Regulatory**- we discussed policy and practice of RSI on our campuses
 - **Accessibility**- getting to know each other and discussed accessibility on their respective campuses.
 - **Canvas Admin**- admin training

3:00 PM (15) AI Taskforce (Christie Fierro & Kevin Bowersox-Johnson)

- Notes:
 - Be aware of the safety and alignment risk.
 - How often should this taskforce meet?
 - Twice a month?
 - [A comprehensive AI policy education framework for university teaching and learning](#)

3:15 PM (30) Council and Commission Reports

Shared Prof Dev Calendar (Jeremy)

- We have had a lot of offerings this quarter!
- Jeremy Winn will promote the calendar more in the future.
- Please continue to add your PD!

Instruction Commission (IC) - IC Liaison Martin Cockroft, ELC Liaison Jeremy Winn

- [IC Website](#)
- [IC Work Plan](#)
- Martin Cockroft from Olympic College is our IC rep
- RFP for a student success software

Committee for Accessible Technology Oversight (CATO) - Jeannie

Henkle/Amy/Monica

- From Monica: focus on revising the charter and membership requirements. Involve CATO more in vendor conversations (ALLY, Instructure, etc.)
- CATO will be collaborating with the SBCTC for a shortened summer session around web accessibility

Continuing Education Council (CEC) - ELC Liaison Mattias

- [CEC Website](#)
- Looking into the possibility of badging
- Looking for ELC representation- Mattias Olshausen volunteered

Educational Technology Advisory Group (ETAG) - Marc/Kevin

- Renewing Canvas in June 2024
 - Focusing on accessibility
 - Creating contract language to make sure the conversations that we have been having are ongoing
 - Tammy shared: [LMS RFP Tracking document](#) that we started in 2022 for the renewal of our LMS.

Information Technology Commission (ITC) - ITC Liaison Emma Janssen, ELC Liaison Chris M

- [ITC Website](#)

Library Leadership Council (LLC) - ELC Liaison Dawn Hawley/Tim Fuhrman

- [LLC Website](#)

3:45 PM (15) Meetings

- Notes

Upcoming Meetings

Quarter	Dates	Location	Comments
Summer 2023	<i>July 20 & 21</i>	<i>RTC-Hybrid</i>	<i>InstructureCon - July 14</i>
Fall 2023	<i>November 30 & Dec 1</i>	<i>Shoreline-Hybrid</i>	
Winter 2024	<i>Thurs Feb 8</i>	<i>Virtual</i>	<i>Regional</i>
Spring 2024	<i>May 21, 22, 23</i>	<i>Spokane-Hybrid</i>	<i>ATL Conference May 2, 3 in Yakima</i>

4:00 PM ADJOURN (STOP RECORDING)

eTeam Debrief- (TBD) [Doodle Poll](#)