



Clube dos Brasileirinhos - Portuguese Supplementary School  
Salisbury Primary School - Salisbury Road - Queen's Park - London NW6 6RG  
email: [clubebra@gmail.com](mailto:clubebra@gmail.com) website: [www.clubebra.com](http://www.clubebra.com) [www.facebook.com/clubedosbrasileirinhos](https://www.facebook.com/clubedosbrasileirinhos)

# Code of Conduct for Parents, Staff and volunteers

## Purpose

This Code of Conduct outlines the expected standards of behaviour for all members of the Clube dos Brasileirinhos community, including parents, staff, and volunteers. It defines both appropriate and inappropriate behaviours in order to ensure a safe, respectful, and supportive environment for all children, young people, staff, and volunteers.

By establishing a shared Code of Conduct, the school ensures consistency in expectations, promotes good practice, and helps protect both children and adults within the school community.

This Code of Conduct applies to all parents, staff, and volunteers involved with Clube dos Brasileirinhos. All staff and volunteers are required to follow this Code at all times and must seek guidance from the Designated Safeguarding Lead (Silvia Fermo) or their deputy if any aspect is unclear.

## Expected Conduct (DOs)

Parents, staff, and volunteers should at all times:

- Prioritise the safety, wellbeing, and best interests of the child/young person in their care
- Listen to children and young people and support their understanding of how to stay safe from harm
- Treat all children, parents/carers, colleagues, and community members with respect and professionalism
- Maintain appropriate professional boundaries at all times
- Seek advice, guidance, and support from colleagues, supervisors, activity leaders, or the Designated Safeguarding Lead (Silvia Fermo) when needed
- Report any concerns, disclosures, or allegations (from children, parents/carers, or colleagues) promptly to the Designated Safeguarding Lead or their deputy

## Unacceptable Conduct (DON'Ts)

Parents, staff, and volunteers must not:



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- Use any form of physical punishment or chastisement (e.g. smacking, hitting)
- Engage in inappropriate physical contact with children, including kissing, cuddling, allowing children to sit on their lap, or giving personal gifts
- Behave in any way that may be considered inappropriate, unsafe, or that could place a child, staff member, or volunteer at risk

## Safeguarding Responsibility

Safeguarding is everyone's responsibility. Any concerns regarding a child's welfare must be reported immediately to the Designated Safeguarding Lead: Silvia Fermo, or their appointed deputy.

Failure to comply with this Code of Conduct may result in appropriate action being taken, which may include removal from duties, suspension, or termination of involvement with the school, depending on the severity of the issue.

Agreed by the Management Committee

September 2025