

## PTC Meeting Minutes: September 14, 2021



### 1. Welcome & Introductions

- About the PTC
- Meeting dates- Second Tuesday

### 2. 2021-2022 Business

- Updated By-Laws—APPROVED by Executive Committee
  - o we are proposing adding a parent rep and community outreach representative;
    - Parent: Stacey Ventimiglia
    - Community Outreach Representative: Holly Hinton
  - o changed presidents to be sharing voting (Allison will vote Sept – Jan, Barb will vote Feb June);
  - o Exec Committee can spend up to \$500 without notice, anything above will require 48 hours' notice and/or a public meeting

### 3. Recent Activity

- Mural update-Amy Novak
  - o The mural committee, including some great teachers, worked together over the summer to review and approve Abigail's design; everyone is very happy with it
  - o We were hoping for a late Aug/early Sept installation, but the printer took some time getting back to Abigail and will be on vacation this month so now we're looking at an October installation - still to be confirmed
  - o The mural committee recommended that we have the printer professional install the pieces instead of trying to get volunteers to do it. We felt this was the best way to go cost, time and safety wise. That cost is about \$40 over budget so Julie was going to see if she could cover it; Maggie and Amy also agreed to cover it if Julie couldn't find the money
  - o We will need to coordinate the installation with MSS and avoid pick-up and drop-off times
- Pre-K/K Summer Meet and Greet- Juliet/Holly, Allison
  - o Great turnout for both and well received
    - Pre-K had 20 families, great turnout. Had nametags and great weather
    - Kindergarten has 30 families, lots of new families so great to connect people

### 4. Upcoming Fundraisers/Events

- Mums Sale- Allison Sikorski

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- o Called in 705 initial order but with late orders we have 1,000 mums! And more orders coming in...
  - o They will be delivered on Friday – need volunteers for Friday morning at 8:45 to unload trucks (and you can get your mums that day!) – Barb, Holly, Laura, Carrie, Juliet, Marney
  - o Pick up is Saturday morning – anyone who can help, just show up; Allison will have sheets of orders for tracking, no need to sign up ahead of time
  - o If anyone can't get there by Tuesday, please send an email to [freeportptc@gmail.com](mailto:freeportptc@gmail.com) so we can track orders
- Ice Cream Social
  - o cancelled due to concerns about gathering in large groups
- Book Fair-
  - o cancelled due to concerns about too many people in the school
- Community Fundraising Event- Remote Taste of Morse St, Sherman's Book Fair, Brickyard Hollow or other local restaurant
  - o Looking for a fall fundraiser/community event
  - o could we get a speaker (perhaps computer safety? Easier because it's over Zoom)
  - o Movie night (better in the fall or spring because it's darker earlier); Community Programs owns a screen that we could use; could we get some food trucks to join in and coordinate for a percentage of purchases goes to PTC - Holly, Danica, Stacey as committee, aiming for spring
  - o Winter – sledding and bonfire day with smores
  - o Consider another restaurant to build community support and raise some funds - Maine Beer, Brickyard Hollow, or Nighthawk Kitchen – Holly and Barb as committee
- Fall Teacher Appreciation-Chair
  - o Last year did coffee/tea, seltzer, apples, and bagels did the day before Thanksgiving break – some was donated, some was purchased
  - o Laura to do one school, Juliet can do the other; timing to be determined, either around conferences or Thanksgiving
  - o consider things that are shelf-stable (not coffee)
- Falcon Gear
  - o last year, had troubles with sizing; recommend changing vendors, consider asking others who sell Falcon gear where they order from; save this for the next meeting when Meghan Palmer, volunteer graphic designer, can help
  - o Stickers, car magnets, beanies
  - o Looking for a connection to a local on-demand printer
  - o Aiming for November or December
  - o Allison will reach out to vendor and Meghan

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- o Danica has a lead;
  - o Vendors are having supply issues so we should plan ahead in order to get by Christmas
- Face mask fundraiser –
  - o \$1.60 each and could resell for a profit
  - o Challenges of not being in person for sales
  - o Not moving forward on this right now

### 5. Finance Update- Laura Unfricht

- Recent expenses and approvals
  - o Have paid: Ruth's Reusable Resources (\$3 per student), 1/2 mural, Zoom
  - o Upcoming: 1/2 mural, Zoom access, website etc.
  - o We are part of an umbrella organization that covers our nonprofit expenses – need to pay 2 years' worth
  - o Have funds to cover field trips – Chewonki, Ecology School, Wolfe's Neck, all of which seem likely to happen this year (yay!)
  - o Spending idea: re-establish pond at Mast Landing; used for drainage, Emily will talk to maintenance about possibilities

### 6. Future Planning

- Spring event ideas? – come with ideas next time!

### 7. Walk on Items

### 8. Wrap Up

- Next Meeting- October 12, 2021 at 6:00pm  
Mast Landing School- Hope to see you all there!