

	UP College of Human Kinetics Research Ethics Committee (UPCHKREC)		
	APPLICATION FOR ETHICS REVIEW OF A NEW PROTOCOL	Form No.	1
		Version No.	3
		Date of Effectivity	13-Feb-2025

Instructions to the Researcher: Please accomplish this form and ensure that you have included in your submission the documents that you checked below (in Section 3. Checklist of Documents).

1. General Information			
*Title of Study			
*REC Code (To be provided by UPCHKREC)		*Study Site	
*Name of Researcher		Contact Information	*Tel No:
*Co-researcher (if any)			*Mobile No:
			Fax No:
			*Email:
*Institution			
*Address of Institution			
*Type of Study	☐ Case Study ☐ Correlational research ☐ Experimental ☐ Ethnographic Research ☐ Quasi-Experimental ☐ Others (specify): _____ ☐ Descriptive		
	☐ Single site	☐ Multiple sites	
*Source of Funding	☐ Self-funded ☐ Institution-Funded ☐ Government-Funded ☐ Scholarship/Research Grant		
	☐ Others (Specify) _____		
*Duration of the study	Start date: End date:	No. of study participants	
*Is the Research a thesis proposal that has already been "approved" by the panel?		☐ Yes (please attach signed approval sheet) ☐ No	
*If not a thesis proposal, has the Research had any other form of Technical Review ?		☐ Yes (please attach signed technical review) ☐ No	

2. Brief Description of the study

3. Checklist of Documents

Basic requirements:

- ☐ Letter of request for review
- ☐ Full proposal / study protocol
- ☐ Technical Review Approval
- ☐ Curriculum Vitae of Researcher/s
- ☐ Informed Consent Form
 - ☐ English version ☐ Filipino version
 - ☐ Others _____
- ☐ Assent Form (if applicable)
 - ☐ English version ☐ Filipino version
 - ☐ Others: _____

Supplementary Documents:

- ☐ Questionnaire (if applicable)
- ☐ Data Collection Forms (if applicable)
- ☐ Others (please specify)

Signature of Researcher

Date submitted _____

----- To be filled by the UPCHKREC Secretariat -----

Completeness of Document	☐ Complete ☐ Incomplete	(place stamp here)
Remarks		
Date Received		
Received by		