

Board Meeting Minutes - January 14, 2013

Attendance

Board Members:

- Seba Deleersnyder
- Jim Manico
- Eoin Keary
- Tom Brennan
- Michael Coates

Staff:

- Kate Hartmann
- Sarah Baso
- Samantha Groves
- Alison Shrader
- Kelly Santalucia

Others:

- Martin Knobloch
- Helen Gao

Meeting Notes:

Kate

- [2012 Staff Strategic Goal Accomplishments](#)
- [Director's report](#) -
 - Global Initiatives calls on the 10th (another round on the 24th of January) - they will continue to take place on the 2nd and 4th Thursdays of the month)
 - Connector (email communication to owasp-all) going out every other Tuesday, if you have something to include, send to Kate by Friday prior
 - Now using docusign for contract signatures and tracking
 - IT candidate interviews being held by Kate and Jim
 - Working on analysis and improvement on travel booking workflows
- Kate will be putting together an OWASP Annual report in the upcoming weeks.

Sarah

- [Director's Report](#)
 - Please review for Global Conference Updates
 - What is the expectation for the in person board meeting(s) for the upcoming year?
 - Tom - in support of one day stand alone in person board meeting (Q1)
 - Action item -

Old Business

- Action item for Board - Staff/Director reviews for 2012 (note: Kate completed all staff reviews (and reviewed by Sarah) for Q4 at end of December 2012).
- [2013 Budget](#) - approved?
 - Change of AppSec USA projected profit to \$240,000
 - Question - \$30,000 allocated to project reboot for 2012, where is this for 2013 (since most of it hasn't been spent, but it has been "approved" and allocated to 9 projects)
 - Vote to approve -
 - Michael, Seba, Tom, Eoin, Jim
 - Action item - communicate approved budget to 2013 to OWASP community.
- Thursday Staff/Board updates - is this working?
- Discuss/reaffirm 60/40 membership split (only approved for one year)
 - Vote in favor of a permanent 60/40 membership split (Foundation/Chapters) (no need to revisit yearly, but can be brought up for new vote/review at any time)
 - Yes - Michael, Eoin
 - Abstain - Tom, Jim
 - Action item - follow up with other 2 board members for vote (and what constitutes a passing number of votes when people are abstaining)

New Business

- Vote Requested - move AppSec USA to Q2 starting in 2014 (Q1 APAC, Q2 USA, Q3 EU, Q4 LATAM)
 - Vote to approve - Michael, Tom, Jim, Eoin, Seba
 - Future discussion - what items need to be voted on/approved by the board

- 2012 Chapter Financial Activity Report
- 2011 & 2012 Taxes
 - 2011 have been filed
 - 2012 - extension will be filed
- Action item for Alison - Update legal formation paperwork for 2012 - with officer information (THIS SHOULD BE DONE ANNUALLY)
- (Jim) Board meeting meta-discussion: I'd like to suggest that the board meeting be run by a board member and be board driven. Current meeting feels like an organization update and staff meeting, not a board meeting.
 - Jim to outline suggestions for next month board calls
- (Jim) Vendor Neutrality: I'd like to revisit OWASP's relationship with Vendor neutrality. I hope to have an open discussion with the board on our current policy, how we are doing, and where we need to make improvements.