

NorthStar Counseling Services
311 Baltimore Street
Phillipsburg, NJ 08866
908-329-2144

Appointment Cancellation Policy Agreement:

NCS is committed to providing all of our patients with exceptional care. When a patient cancels without giving enough notice, they prevent another patient from being seen.

Please call us at 908-329-2144 by 4:00 p.m. on the day prior to your scheduled appointment to notify us of any changes or cancellations. If you fail to notify NorthStar Counseling the day prior to your appointment a **\$50** cancellation fee will be issued. If you miss your appointment without any prior notification a **\$75** fee will be applied.

Exceptions may occur for unforeseeable events and will be determined by you and your clinician.

Print Client Name

Client Signature

Date

Parent/Guardian Signature if under 18

Date