Mokakiiks Centre for Scholarship of Teaching and Learning

Mokakiiks Undergraduate SoTL Dissemination Grant Criteria

This grant is designated to permit student researchers to join their faculty supervisor at a scholarship of teaching and learning (SoTL) or disciplinary education conference to present their SoTL findings. Applications must be co-developed between the student and the faculty supervisor, and the faculty supervisor must submit the application in ROMEO. In order to be considered, student applicants must meet the following criteria:

- be enrolled with full-time status in good standing at MRU at the time of application,
- be working under the supervision of an MRU faculty member on a SoTL project,
- have ethics approval in place to conduct and disseminate research (e.g. HREB approval) if relevant,
- have identified a conference they wish to attend,
- be presenting their SoTL research in either poster or oral format (acceptance to the event is not required to apply for the grant, but acceptance is required for release of funds),
- faculty supervisor will also be attending the conference,
- **We are piloting a rolling submission for these specific grants. Applications for the Mokakiiks Undergraduate SoTL Dissemination Grant should be for travel that is occurring within the next six months, and should be submitted no less than 4 weeks in advance of the event.**
- **Note: The faculty member applies for and administers the grant on behalf of the student.**

Applications are submitted by the principal investigator/faculty supervisor on behalf of the student. Applications will include:

- information about the student researchers (including their transcript to verify full time status),
- location and dates of conference, including link to the conference website,
- brief description of the conference or other dissemination venue,
- brief description of the intended SoTL oral or poster presentation,
- indication of the types of contribution made by the student to the project,
- budget (travel, hotel, and registration fees),
- statement of support from the supervising faculty member, indicating their willingness to mentor the student at the conference, intention to attend the conference, and a description of the funding source they have secured for their conference expenses.

There will be a limited number of Undergraduate SoTL Dissemination grants per year, at a value of $1,500 each.

For additional information please contact the Mokakiiks Centre for Scholarship of Teaching and Learning at mokakiiks@mtroyal.ca. Evaluation criteria applications will be reviewed according to the following criteria:

- only complete applications will be considered,
- clear rationale for attending conference,
- clarity and focus in application: a clear indication of the conference and the role of the student,
- budget justification (detailed, well thought out, reasonable).

How to Apply:
We are piloting a rolling submission for these specific grants. Applications for the Mokakiiks Undergraduate SoTL Dissemination Grant should be for travel that is occurring within the next six months.

To apply, applicants must use the Office of Research, Scholarship and Community Engagement web-based application through ROMEO (see https://mtroyal.ca/Research/romeo). The information required for the grant application is listed in the ROMEO system. For more information on using ROMEO, see:
http://www.mtroyal.ca/Research/ConductYourResearch/romeo

- The faculty member supervising the student(s) needs to be the PI when filling out ROMEO.
- In the ROMEO application, for the "Title", state the name of the project then in brackets write the name of the student(s). For example, "SoTL project (Student, Student)".

Reporting:
A 750-word report written by the student researcher describing the benefits of their dissemination activity and the impact on their professional development is required within 10 working days of the conclusion of the dissemination activity (e.g., conference).

Faculty supervisors will not be considered for subsequent research grants unless their research team's reporting obligations with the Mokakiiks Centre for SoTL are up to date.