Magellan Charter School

Board Meeting

April 21, 2026

6:00pm

Board members in attendance: Jessica Leggett, Ailis Monsees, John Esham, Suzy Allaire, Brantley Springett, Jessica O'Donovan (non-voting)

Visitors: Jairus Dolfi, Becky Green, Liz Wood, David Bennett

The meeting was called to order by J. Leggett at 6:06pm. No conflicts of interest relating to the agenda were declared.

Approve Minutes by J. Leggett @ 6:06pm

J. Esham moved to approve the 3/17/2026 board meeting minutes. B. Springett seconded and the motion passed unanimously.

MaP Update & Booster Update by C. Dickerson and K. Moffat @ 6:07pm

MaP Updates:
- Ongoing process of recruiting new MaP board members
- Strategy meeting scheduled for May 18th including MCS/MaP/BOD/Boosters
- My Hot Lunch vendor lineup will replace Jersey Mike's due to low sales
- Spring Clean Up Day is scheduled for April 25th
- MaP Volunteer Appreciation breakfast is scheduled for Friday, May 29th
- Middle School Honor Roll Breakfast scheduled for June 4 (recognizing students with straight A's all three trimesters)
- Two remaining Dine Out nights scheduled for the year. April 27th at Zaxby's and Goodberry's. May 12th at Chipotle.

Booster Updates:
- Exploring new basketball uniforms
- Developing mission and vision statements
- Implementing TeamSnap for coordination
- Engaging alumni for Booster fundraising efforts

Staff Update by L. Wood @ 6:12pm
- Question about whether exit interviews will take place for departing staff

School Update by J. O'Donovan @ 6:13pm

Hiring Updates:

- Danna Saunders – Finalist for Reading Literacy Specialist (part-time); recent experience in Wake County; completed demo lesson and shadowing
- Erin McIntire – Finalist for 5th Grade Math (full-time); prior experience at Franklin Academy and Wake County; currently substituting at MCS; completed demo lesson
- Open Positions remaining include 4th Grade, 7th Grade Science and Fit n Fun. Active interviews in process.

Committee Updates @ 6:30pm

Academic Excellence by J. Esham: No updates

Governance Committee by S. Allaire:
- Charter School Renewal site visit preparations underway
- Goal to add a new board member over the summer

Finance Committee by B. Green:
- $15K surplus
- YTD Capital Campaign has raised $66K in contributions
- Teacher bonuses remain on track
- Proposal for parking lot restriping (~$9,600) which would be funded by Foundation
- Charter Renewal Sheet provided for board review in preparation for site visit
- Annual Paid Parental Leave policy renewal discussion

Strategic Planning & Development Committee

Land Sub-Committee by S. Allaire:
- Working with HICAPS and Clark Nexsen on feasibility study
- Focus on alignment with Magellan's mission, including potential K–2 expansion
- Upcoming stakeholder survey and focus groups (families, staff, community)
- Subcommittee to review and approve survey
- April 6: Clark Nexsen campus visit completed; follow-ups being scheduled

Capital Campaign Sub-Committee by J. Leggett:
- Campaign at 82% of goal
- Outreach to previous donors ongoing
- Upcoming 8th Grade raffle fundraiser; winning ticket includes 6 reserved graduation seats and a parking spot

New Business and action items @ 7:06pm

Paid Parental Leave Policy Renewal Vote:
- A. Monsees made a motion to approve the Paid Parental Leave Policy renewal for the upcoming year (~$10K cost). S. Allaire seconded the motion passed unanimously.

Parking Lot Expansion Vote:

- Discussion around proposal to expand parking spaces by 3 feet in specific areas to improve traffic flow and safety (~$9,600 funded by the Foundation). J. Esham made a motion to approve the proposed work to expand the outlined parking areas. S. Allaire seconded and the motion passed unanimously.

Closed Session @ 7:19pm

On proper motion by B. Springett and seconded by A. Monsees, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss a personnel issue.

On proper motion by S. Allaire and seconded by A. Monsees, the board unanimously approved to leave Closed Session.

Voting Items @ 8:20pm

Recommendation to Hire by J. O'Donovan

- Danna Saunders was presented as the recommended candidate for the part-time Reading Literacy Specialist position. J. Esham moved to approve the hire. S. Allaire seconded, and the motion passed unanimously.
- Erin McIntire was presented as the recommended candidate for the full-time 5th Grade Math position. S. Allaire moved to approve the hire. J. Leggett seconded, and the motion passed unanimously.

FY27 Staff Contracts

- The Board of Directors votes on renewal of school contracts. Administrators and Finance shared a proposed list of staff contracts for the 2026-2027 school year.
- J. Esham motioned to approve contracts proposed for Staff and Head of School for the 2026-2027 school year. B. Springett seconded and the motion passed unanimously.

Lease Approval

- The lease extends through June 2035 and will need to be revisited at that time. J. Leggett moved to approve the lease extension through 2035. A. Monsees seconded. The motion passed unanimously.

Closed Session @ 8:55pm

On proper motion by J. Esham and seconded by J. Leggett, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss a personnel issue.

On proper motion by B. Springett and seconded by A. Monsees, the board unanimously approved to leave Closed Session.

The next board meeting is scheduled for May 19th.

S. Allaire moved to adjourn, and J. Esham seconded. The meeting adjourned at 9:30pm.