



2025/26 Volunteer Training Schedule

Click on the training date to register for that training---UPDATED LINKS NEEDED

REQUIRED TRAININGS

Basic Tax Law Training for New Volunteers

Basic training for new volunteers includes 2 days of in-person learning and about 3 hours of online recorded training.

Choose one of the following **two-day** sessions:

- ☐ [Fridays, January 9 and 16, 9 AM - 2PM at CCAC Allegheny](#)
 - ☐ [Saturdays, January 10 and 17, 9 AM - 2PM at CCAC Allegheny](#)
 - ☐ [Saturdays, January 10 and 17, 9 AM – 2 PM at CCAC Boyce Campus](#)
 - ☐ [Sundays, January 11 and 18, 9 AM - 2PM at CCAC Allegheny](#)
 - ☐ [Sat, January 24 and Sun, Jan 25, 9 AM – 2 PM at CCAC Allegheny](#)
-

Basic Tax Law Training for Returning Volunteers

Returning volunteers should complete this training every year to hear updates on tax law and review complex topics.

This training is also required for returning volunteers certifying to the advanced level.

Choose one of the following:

- ☐ [Wednesday, Jan 7, 6-8:30 PM via Zoom](#)
 - ☐ [Tuesday, Jan 13, 6-8:30 PM via Zoom](#)
 - ☐ [Saturday, Jan 17, 9AM-12PM at CCAC Allegheny](#)
-

Greeter and Intake Specialist Training

Choose one of the following:

- ☐ [Wednesday, January 14 6:30 PM – 8:00 PM via Zoom](#)
- ☐ [Saturday, January 18 1:30 PM – 3:00 PM in person at CCAC Allegheny](#)

Advanced Tax Law Training

CCAC Allegheny Campus is at 807 Ridge Ave. Pittsburgh, PA 15212 (North Side)

CCAC Boyce Campus is at 595 Beatty Rd, Monroeville, PA 15146

Zoom meetings at <https://us06web.zoom.us/j/5295171522?pwd=cWxFNVNvWUROMExMdm04U0pwaVVEUT09>



Advanced certification is **optional** and recommended for returning volunteers or new volunteers with significant prior tax experience. In-person training is recommended for those new to advanced. Virtual participants will view an additional 2 hours of recorded online training.

All advanced participants need to complete returning training as well as the training below.

Choose one of the following:

- ☐ [Saturday, December 13, 9:00 AM - 12:00 PM via Zoom](#)
- ☐ [Saturday, January 3, 9:00 AM - 12:00 PM via Zoom](#)
- ☐ [Saturday, January 10, 9:00 AM - 2:00 PM at CCAC Allegheny](#)
- ☐ [Thursday, January 15, 6:00 PM – 9:00 PM via Zoom](#)

Reviewer Tax Law Training

Reviewer training is **only for staff and experienced volunteers** who will be reviewing tax returns. We will discuss the steps for reviewing returns and complete a practice review.

Ask your site coordinator if you're unsure if you should attend this training.

Choose one of the following:

- ☐ [Thursday, Jan 8 6-8:30PM via Zoom](#)
- ☐ [Sunday, Jan 18 9AM- 12PM at CCAC Allegheny](#)

Testing Sessions:

Come for all or part of the time to work on your test or ask questions. We are happy to help!

In person testing sessions at CCAC Allegheny

- ☐ [Friday, January 16 2:00 PM - 5:00 PM](#)
- ☐ [Saturday, January 17 2:00 PM - 5:00 PM](#)
- ☐ [Sunday, January 18 2:00 PM - 5:00 PM](#)
- ☐ [Sunday, January 25 2:00 PM - 5:00 PM](#)

In person testing session at CCAC Boyce Campus

- [Saturday, January 17 2:00 PM - 5:00 PM](#)

Virtual testing sessions via Zoom

CCAC Allegheny Campus is at 807 Ridge Ave. Pittsburgh, PA 15212 (North Side)

CCAC Boyce Campus is at 595 Beatty Rd, Monroeville, PA 15146

Zoom meetings at <https://us06web.zoom.us/j/5295171522?pwd=cWxFNvNvWUROMExMdm04U0pwaVVEUT09>

FREE TAX PREP



- ☐ [Friday, January 9 from 6:00 PM - 9:00 PM](#)
- ☐ [Sunday, January 11 from 6:00 PM - 9:00 PM](#)
- ☐ [Monday, January 12 from 6:00 PM - 9:00 PM](#)
- ☐ [Wednesday, January 14 from 6:00 PM – 9:00 PM](#)
- ☐ [Thursday, January 15 from 6:00 PM - 9:00 PM](#)
- ☐ [Friday, January 16 from 6:00 PM - 9:00 PM](#)
- ☐ [Saturday, January 17 from 6:00 PM – 9:00 PM](#)
- ☐ [Sunday, January 18 from 6:00 PM – 9:00 PM](#)
- ☐ [Tuesday, January 20 from 6:00 PM - 9:00 PM](#)
- ☐ [Sunday, January 25 from 6:00 PM - 9:00 PM](#)

CCAC Allegheny Campus is at 807 Ridge Ave. Pittsburgh, PA 15212 (North Side)

CCAC Boyce Campus is at 595 Beatty Rd, Monroeville, PA 15146

Zoom meetings at <https://us06web.zoom.us/j/5295171522?pwd=cWxFNVNvWUROMExMdm04U0pwaVVEUT09>