



Ben Oaks Home Owners Association
P.O. Box 283
Mechanicsville, MD. 20659

When selling your home in the Ben Oaks community, the HOA is happy to provide the following information to your lender/title company to aid in obtaining the required closing requirements:

Current Owner:

Address:

1. Amount of Dues: _____ (____ monthly ____ quarterly ____ annually)

2. Calendar Year for HOA Dues (i.e. 1/1 – 12/31):

3. Due Date: _____ Past Due Date: _____ Late Fee: _____

4. Please confirm if the dues are current and the date they are paid thru:

(Please send ledger on company letterhead showing seller is current.)

5. Next Payment Due:

6. Transfer Fee to Buyer:

7. Special Assessment (yes/no):

8. HOA Contact (name/address/phone number/email):

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P.O. Box 283
Mechanicsville, MD. 20659
directors@benoakshoa.com

In the event there is something additional needed or in a different format, please feel free to reach out to the HOA at: directors@benoakshoa.com

Sincerely,
Ben Oaks HOA