



## 2022-2023 Falcon Staff Funding Application Guidelines

**Purpose:** To create opportunities for teachers to enhance our existing programs in support of the education of our students

**Attention:** All grant recipients must be current members of the FPMS PTA. Please join here: [Join & Donate - FPMSPTA](#)

### GUIDELINES:

- Funding is offered until funds are depleted for the budgeted school year.
- Once funds are depleted, no further funding requests will be considered.
- Applications will be reviewed by the FPMS PTA Staff Funding Committee and will be considered on a case-by-case basis.
- You may be asked to provide additional information to support your request.
- Note: We are all stewards of our PTA dollars! Please make sure you have researched the best price for your request. Attach documentation of costs and be as specific as possible.
- Funding may be used for materials, programs and projects that enhance the education of students. These may include curricular and extracurricular opportunities.
- All funds must be used in the current year. Apply early so the current students benefit from our current budget!
- All purchases become property of FPMS.

### PROCESS:

1. Complete a Staff Funding Application form located here - <https://forms.gle/y2bQD8s6fqEL1nbT6>
2. Once we have received your application, you will receive a confirmation email that your application is under review by the Staff Funding Committee (and may require supplemental information.)
3. Our goal is to turn around all applications within three weeks which will give our Committee an opportunity to meet and discuss.

### DEADLINE:

- Fall submissions due by December 1, 2022
- Spring submissions due by February 1, 2023

### 2022-2023 FPMS PTA Grant Liaison:

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