



Middle River Community Service District

Opening

Meeting was called to order at 10:00 am on May 14th, 2022 by Tony Lucero at the West Point Community Hall.

Present

Tony Lucero, President
Clay Westlake, Vice President
Jim Hielbrunner, Treasurer
Ken Bender (Road Manager), Attendee
Robin Heinrich, Attendee
Greg Heinrich, Attendee
Cliff Jepsen, Attendee
Don Peoples, Attendee
Nancy Ehrlich, Attendee
Jason Leason, Attendee
Josh Peterson, Attendee

Pledge of Allegiance

Reading of the last meeting minutes.

https://docs.google.com/document/d/1SsqYHqSjB6i_uSljeWGD9Obbs6dScUS9gR95jHz6tgk/edit?usp=sharing

Approval of Minutes

The meeting minutes of the previous meeting were unanimously approved.

Treasurer's Report

- Link to report
https://drive.google.com/file/d/1Taa9iZWpHEiJfk_zYtUNLqgW4JRvcwVm/view?usp=sharing

- Link to the budget
https://drive.google.com/file/d/1ZQou_ceopHF6CJmBAITrpmjICcPskR66/view?usp=sharing

Road Manager's Report

- Link to report
https://docs.google.com/document/d/19XfVUGiXJ47Xoe0F_LCsGCchh1_Z2keRQX7clB2P1D4/edit?usp=sharing
- Ken requested that his title be changed to General Manager and that he'd appoint Road Manager for each road.
- Shawn Brandenburg will be the Road Manager for Patricia.
- On April 25th they started digging out the inlets of our road culverts and Rudy Gonzales is overseeing the work.
- Ken got bids for finishing the work on Dorothy.
- It was discussed that property owners are responsible for maintaining the ditches and culvert and the board may need to send a letter to homeowners that aren't maintaining the ditches on their property.
- Ken will set a date for having a fire exit clean-up.
- A meeting for a neighborhood watch is scheduled for June 11th at 9:30 am.

New Business

- It was discussed that property owners are responsible for maintaining the ditches and culvert and the board may need to send a letter to homeowners that aren't maintaining the ditches on their property.
- Ken asked that the board approve paying to fix any equipment that breaks while using it on a road project. The board passed a motion to pay up-to \$500 for a repair and that proof of insurance is needed for lending any equipment such as a truck or tractor.
- Clay asked Robin if she'd be willing to be Vice President. Robin said that she'd think about it.

Open Discussion

- Discussion about keeping records electronically in a central location. Josh mentioned that we house some documents on the website, mrcsd.org, and that we can store other documents on a shared Google Drive.
- It was asked that Tony provide a job description for all board member positions.
- Tony will contact the county to get the correct cost of adding an item to the election ballot.

- The board passed a motion to submit an application to increase the road tax and that Tony would get clarification on the cost and date due for turning in the application.
- A county application form was signed by 5 meeting attendees.
- The abandoned car that was left at the beginning of Barney Way was cleared away.

Adjournment

Clay made a motion to close the meeting and Jim seconded the motion. Meeting was adjourned at 12:15 am on May 14th, 2022