

WHITEAKER community MARKET

How to Accept SNAP at the Market

1. Accept tokens at your booth.

Market-goers will swipe their EBT SNAP card at the market info booth and receive SNAP tokens in Exchange (this is what our tokens look like). They will then visit any farm and food booths with eligible items to spend their tokens. Tokens are worth \$1 each. No change can be given.



2. Keep track of the tokens you receive

As customers pay you with EBT SNAP tokens, keep tokens in a separate bag or box and keep a count of them separate from your cash and card sales on your daily deposit slip that you will receive in a vendor envelope at the beginning of every market day.

3. Return tokens to the Info Booth

At the end of the day, return your completed deposit slip and vendor envelope with the SNAP tokens to the Info Booth. Return any token baggies that you receive as well. We will reuse them!

4. Vendor Reimbursement

In addition to tracking of your own EBT SNAP token sales, we will log your EBT SNAP token sales when you return tokens to the info booth. During the week after the Sunday market day, we will submit your reimbursement to you through the ACH direct deposit system Melio Payments. To be reimbursed, don't forget to submit your SNAP agreements and bank account info through [this form](#).

*** These steps are the same for accepting and being reimbursed for Double Up Food Bucks (DUFB). However, not all vendors who can accept SNAP can accept DUFB. ***

Please direct any questions to admin@whiteakercommunitymarket.com or the Info Booth on market days!