



Head Office: 187 E. Becher St. Milwaukee, WI 53207

Assembly Technician

Wheel & Sprocket is a growing, nationally-recognized specialty bicycle retailer with a robust brick-and-mortar and online presence. An Assembly Technician is part of the Service Team, and is responsible for assembling bicycles to the W&S standards for distribution to our retail stores. We are looking for detail-oriented associates who are punctual, safety-minded and have a strong work ethic. Must be respectful of a shared workspace and willing to learn. You must also work well as part of a team, with a positive and helpful demeanor.

Job Description

- **Technical responsibilities**
 - Unbox and inspect bicycles for shipping damage
 - Assemble NEW road, mountain, hybrid and children's bikes according to Wheel & Sprocket standards and process
 - Inspect/test bicycles after assembly to ensure quality control
 - Work with the logistics team to place, organize and transfer products
 - Maintains current knowledge of assembly standards, internally and externally
 - Learn, understand and adhere to company policy, programs and standards
 - Ability to lift assembled and boxed bikes, up to 75lbs
 - Be comfortable with heights typically associated with a warehouse environment

- **Personal responsibilities**
 - Communicate well with and effectively serve customers, colleagues and other stakeholders
 - Have a strong work ethic to get the job done
 - Hear feedback well and make necessary changes
 - Give feedback directly and in a candid, honest and effective manner
 - Be dedicated to continuous improvement of own work and of the business
 - Embraces a diverse and inclusive environment
 - Have a positive attitude and strong sense of integrity

Other Notes

This position is based at an individual store location, but may require the willingness to travel to other locations or off-site events a few times per year. This is a seasonal, hourly position, and may have full time or part time hours. Due to the seasonality of our business, Seasonal Employees train and work during our Peak Season (March-August). Most Seasonal employees end their employment at the end of Peak Season, and many return to work again at the start of the next year's peak season. This position offers many benefits including PTO, product discounts, bike-commuter credits and other fringe benefits to those that qualify.

Qualified applicants are invited to apply online, submit a cover letter and any other supporting documentation at: <https://wheellandsprocket.com/to/apply>