

FULL NAME

Street, City, country Phone no. with country code e-mail (use university email)
Born year X, in city X, country X
German student work visa

PROFESSIONAL or WORK EXPERIENCE

EMPLOYER | *city, country*

Month/yr – Month/yr

Most recent job title

- Job Task
- Job Task
- Job Task

EMPLOYER | *city, country*

Month/yr – Month/yr

the job before that

- Job Task
- Job Task
- Job Task

EMPLOYER | *city, country*

Month/yr – Month/yr

the job before that

- Job Task
- Job Task
- Job Task

VOLUNTEERING and/or CIVIC ENGAGEMENT

EMPLOYER | *city, country*

Month/yr – Month/yr

Most recent job title

- Job Task
- Job Task
- Job Task

EMPLOYER | *city, country*

Month/yr – Month/yr

the job before that

- Job Task
- Job Task
- Job Task

EDUCATION

CURRENT UNIVERSITY | *city, country*

Month/yr – Month/yr

Degree and Major

Concentration or Minor: XXXX

(Thesis Title if available)

Relevant Coursework:

- *Title of Class*, Prof. xxx
- *Title of Class*, Prof. xxx
- *Title of Class*, Prof. xxx

Awards and Scholarships: XXXX

HIGH SCHOOL | *city, country*

Month/yr – Month/yr

Degree

Focus OR Awards and Scholarships: XXXX

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SKILLS

LANGUAGES: **native language** (native speaker), **language** (level like C1 or B2 etc.), **language** (beginner)

TECHNICAL: *(List computer-related skills here, e.g. pick applicable skills)*

- Arts and Crafts: **Oil Painting, Installation, Knitting, 3D Printing, Welding etc.**
- Audio- and Video Editing: **Adobe Audition, Final Cut, Pro Tools**
- Data Analysis: **Python, R, STATA**
- Graphic Design: **InDesign, Photoshop, CANVA**
- PC- and Mac Operating Systems: **MS Office, Mac OS (Excel, Outlook, PowerPoint, Word)**
- Social Media Platforms: **Facebook, Instagram, LinkedIn, Twitter/X, Vimeo, YouTube**
- Video- and Communication Platforms: **Jitsi, Slack, Trello, WebEx, Zoom**

OTHER or INTERESTS:

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