



## **Steps to take CCP classes at Your Westerville High School:**

### **STEP ONE**

Click on this link to watch the video: [CCP Video](#)

### **STEP TWO**

Fill out the [Intent to Participate Form](#) by April 1, 2024

### **STEP THREE**

Apply to Columbus State. Please use a personal email address and NOT your school email address. Here is the link: [Columbus State Application](#)

**\*If you have previously taken a Columbus State CCP Course, skip to STEP FOUR\*\***

### **STEP FOUR**

Submit the [Permission Slip](#) **AND** [Mature Content Student Questionnaire](#) to CSCC

**If you are having any issues completing these forms, please contact the IT Support Center at CSCC. [Click here](#)**

### **STEP FIVE**

Complete the [Consent Form](#) and email to [aspiegel1@cscce.edu](mailto:aspiegel1@cscce.edu) and your school counselor.

### **STEP SIX**

Check for eligibility! If you have a 3.0 unweighted cumulative GPA, you are eligible. If not, do you have eligible ACT/SAT scores? [Click here to check](#). If you still don't meet the eligibility requirements, you will need to sign-up and pass a placement test to show eligibility. [Click here](#) to sign-up for a placement test. Be sure to send eligible AP/ACT/SAT/Placement Scores to [aspiegel1@cscce.edu](mailto:aspiegel1@cscce.edu).

### **STEP SEVEN**

If you are a male student who is 18 years old or will be turning 18 during the 2024-2025 school year, please [click here](#) to register for a selective service number. Send your selective service number to [aspiegel1@cscce.edu](mailto:aspiegel1@cscce.edu).

**\*\*\*You can skip this step and move on to Step EIGHT if this doesn't apply to you.**

### **STEP EIGHT**

Once you complete steps 1-7 above, you can sign up for CCP classes that are available to you at your Westerville High School in Schoolinks with your school counselor.

## **What if I want to take CCP classes online/in-person at Columbus State?**

1. Complete steps 1-7 above
2. Check out the list of eligible [Level 1 CCP Courses](#) (check for required class prerequisites)
3. To complete the registration form below, go to [Course Schedules and Descriptions](#) and click the semester you are registering for (Summer, Fall, or Spring)
4. Complete the [Registration Form](#) and give it to your School Counselor

## **What if I want to take CCP classes at another college?**

- Complete steps 1-2 above and reach out to your School Counselor
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