

The Washington Post Teacher of the Year Award 2023-2024

Nomination Form

Loudoun County Public Schools

Instructions: Please provide the following information to nominate a teacher to receive *The Washington Post Teacher of the Year Award*. All materials requested must be attached to this nomination form. The completed form and supporting documentation must be returned as specified below. **Because selection is based on the Nomination Packet, care should be given to its clear preparation.**

Nominee's Name: Nominee's Phone:

Nominee's School/s: Grade or Subject:

Nominator's Name: Nominator's Phone:

Nominator's Address:

Relationship to Nominee (X): ☐ fellow teacher ☐ former student ☐ student ☐ parent ☐ administrator ☐ other

ELIGIBILITY: Nominees must be certified, full-time teachers (including itinerant and resource) in grades pre-kindergarten through 12 in the public schools of Loudoun County. All nominees must have completed a minimum of two years teaching experience, one of which must be IN LOUDOUN COUNTY PUBLIC SCHOOLS, at the time of nomination.

NOMINATION CRITERIA: Nominees must be teachers who:

1. **Inspire Learning:** Instill in students a desire to learn and achieve.
2. **Encourage Individual Growth:** Understand the individual needs of students, encourage their talents and foster their self-esteem.
3. **Demonstrate Subject Matter Expertise:** Showcase a thorough knowledge of subject matter and the ability to share it effectively with students.
4. **Foster Collaboration:** Proactively facilitates cooperative relationships with their colleagues, students, and the community.
5. **Lead by Example:** Demonstrate Outstanding Leadership.

As the NOMINATOR you must include with this form the following materials:

- A **maximum of five** statements of support, up to 800 words each, **one of which must be from a professional educator**. Note, if more than 5 statements are received, only the first five will be considered for review.
- A resume of the nominee: include work history, all degrees earned, and other honors received
- A description of contributions made by the nominee in the above nomination criteria. **One page for each criterion**, (up to 400 words for each criterion)
- A 200-word biography, written to highlight the specific award for which the teacher was nominated

IMPORTANT: Nomination materials should be typed and submitted as one PDF. Please do not include videotapes, original photographs, or newspaper clippings. (Any required photographs will be taken by Loudoun County Public Schools.) **COMPLETED NOMINATION PACKETS must be received by 5:00 p.m. on Friday, December 15, 2023, for a nominee to be considered. Please email packets to: TOY@lcps.org**

The Washington Post Teacher of the Year Award 2023-2024

Quality education is essential to the well-being of our society, and good teachers are the foundation of our educational system. Since 1983 The Washington Post has been recognizing teachers who exemplify excellence in their profession. The Teacher of the Year Award aims to celebrate educators who go the extra mile for their students and demonstrate creativity in providing quality instruction that substantively improves the way children learn in classrooms across the Washington metropolitan area.

Eligibility

Nominees must be full-time teachers in grades pre-kindergarten through 12 in an accredited school in one of the below jurisdictions. Each nominee must have completed a minimum of two years' teaching experience, one of which must be in the school or school system in which he or she is currently serving.

- **District of Columbia**
- **Maryland:** Anne Arundel, Calvert, Charles, Frederick, Howard, Montgomery, Prince George's and St. Mary's Counties
- **Virginia:** Arlington, Fairfax, Fauquier, Loudoun, Prince William and Stafford counties; Alexandria, Falls Church, Manassas and Manassas Park cities.

Nomination Criteria

Nominees must be teachers who:

1. **Inspire Learning:** Instill in students a desire to learn and achieve.
2. **Encourage Individual Growth:** Understand the individual needs of students, encourage their talents and foster their self esteem.
3. **Demonstrate Subject Matter Expertise:** Showcase a thorough knowledge of subject matter and the ability to share it effectively with students.
4. **Foster Collaboration:** Proactively facilitates cooperative relationships with their colleagues, students, and the community.
5. **Lead by Example:** Demonstrate Outstanding Leadership.

Nomination Process

1. Nominations may be submitted by teachers, students, former students, parents, administrators or the general public.

2. Teachers may not nominate themselves.

3. Nomination materials must include:

- A maximum of 5 statements of support, one of which must be from a professional educator.
- A resume of the nominee.
- A description of contributions in each of the nomination criteria (up to 400 words for each criterion). Use one page per criterion.
- A 200-word biography, written to highlight the specific award for which the awardee was nominated.

Selection

Public Schools

Each participating public school system will receive and screen nominations and will select one finalist in accordance with the criteria and nomination process listed here. A selection committee of individuals who represent teachers, administrators, parents, and The Washington Post will review nomination materials for each finalist.

Nominations are scored using a standardized rubric. One finalist will be selected as The Washington Post Teacher of the Year. The winner will be notified by The Washington Post on March 10, 2023.

Completed Nomination Packets for LCPS teachers must be emailed to the address below by 5:00 p.m., Friday, December 15, 2023.

Email address for packets and any additional questions: TOY@lcps.org

The Washington Post Teacher of the Year Template

Please abide by the formatting guideline provided (page numbers may vary depending on length)

- I. **Nomination Form:** Cover sheet provided (page 1)
- II. **Resume:** Include work history, all degrees earned, and other honors received (page 2)
- III. **Biography:** Include a 200-word biography, written to highlight the specific award for which the awardee was nominated (page 3)

***Sample:** John Doe is a teacher at Franklin Pierce Public Charter School in Washington, D.C. Franklin Pierce serves a unique population and it takes an exceptional educator to successfully motivate students to achieve their best academically while encouraging them to grow and mature socially and emotionally. "Each child has individual and specific requirements and John makes sure that each need is met with an innovative and caring approach," wrote a parent, whose daughter is in his class. Mr. Doe began his career in education as a speech pathologist in the Prince George's County Public Schools system in 1993. There he developed and implemented communication-based programs for students with autism, learning, and physical disabilities. Mr. Doe earned his MEd and BE in speech/language pathology from Keene University in Keene, NH.*

- IV. **Written Description of Nomination Criteria:** Write a narrative description of contributions made by the nominee. **Use one page for each criterion.** Include the criterion statement at the top of the page in bold font. Each criterion is limited to 400 words or less. (pages 4-9)
 - 1. **Inspire Learning:** Instill in students a desire to learn and achieve.
 - 2. **Encourage Individual Growth:** Understand the individual needs of students, encourage their talents and foster their self-esteem.
 - 3. **Demonstrate Subject Matter Expertise:** Showcase a thorough knowledge of subject matter and the ability to share it effectively with students.
 - 4. **Foster Collaboration:** Proactively facilitates cooperative relationships with their colleagues, students, and the community.
 - 5. **Lead by Example:** Demonstrate Outstanding Leadership.

- V. **Statements of Support:** Include a maximum of five statements of support, no more than 800 words each, one of which must be by a professional educator (pages 10+).