



NCSIS

STUDENT INFORMATION SYSTEM

powered by



Professional Development Plan

2024 - 2025

www.ncsis.gov

Dear Colleagues and Partners,

I am writing to extend my heartfelt gratitude to each of you for your unwavering support and dedication in implementing our new statewide Student Information System (NCSIS). This significant milestone in our educational journey has been achieved through the collective effort, collaboration, and commitment of all stakeholders involved.



Navigating Change Together

The implementation of NCSIS represents a substantial change in how we manage and utilize student information across the state. We acknowledge that such transitions can be challenging, requiring adaptability, resilience, and an openness to new ways of working. However, we also recognize the immense benefits this system brings—enhanced data accuracy, improved administrative efficiency, and a more robust platform to support our students' academic success.

Throughout this process, your cooperation and constructive feedback have been invaluable. From initial planning to deployment, your engagement has ensured that we address the diverse needs of our schools, teachers, and students. This collaborative approach has not only facilitated a smoother transition but has also reinforced our shared commitment to educational excellence.

Our Journey Ahead

As we move forward, it is essential to remain focused on continuous improvement and support. The success of NCSIS implementation depends on ongoing professional development, technical assistance, and open communication channels. To this end, we have developed a comprehensive professional development and implementation plan for Phase I and Phase II participants, outlined in the following pages.

This plan includes detailed training schedules and support mechanisms designed to empower our educators and administrative staff. We are confident that with your continued dedication and participation, we will fully realize the potential of our new SIS, making a meaningful difference in the educational experiences of our students and stakeholders.

In closing, I want to reiterate my profound appreciation for your hard work and enthusiasm. Together, we are paving the way for a brighter, more efficient future for North Carolina's public schools. Thank you for being an integral part of this transformative journey.

Sincerely,

Dr. Vanessa Wrenn
State CIO NCDPI

Cc: Matthew Mayo

OUR TIMELINE



North Carolina Department of
PUBLIC INSTRUCTION

The Office of Professional Learning for NCSIS was developed to support Phase I PSUs across the state with regional specialists assigned to each PSU

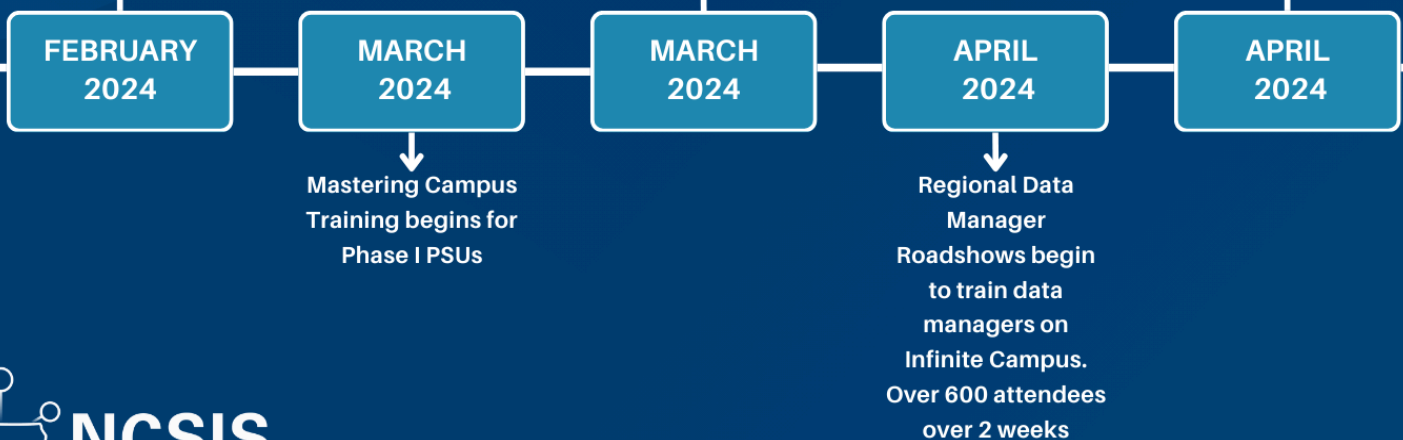
Welcoming webinar for Phase I PSUs



NCSIS Steering Committee developed with a wide arrangement of leaders across the state in Phase I to gather feedback in work as we moved towards implementation

Phase I Check-In Webinar

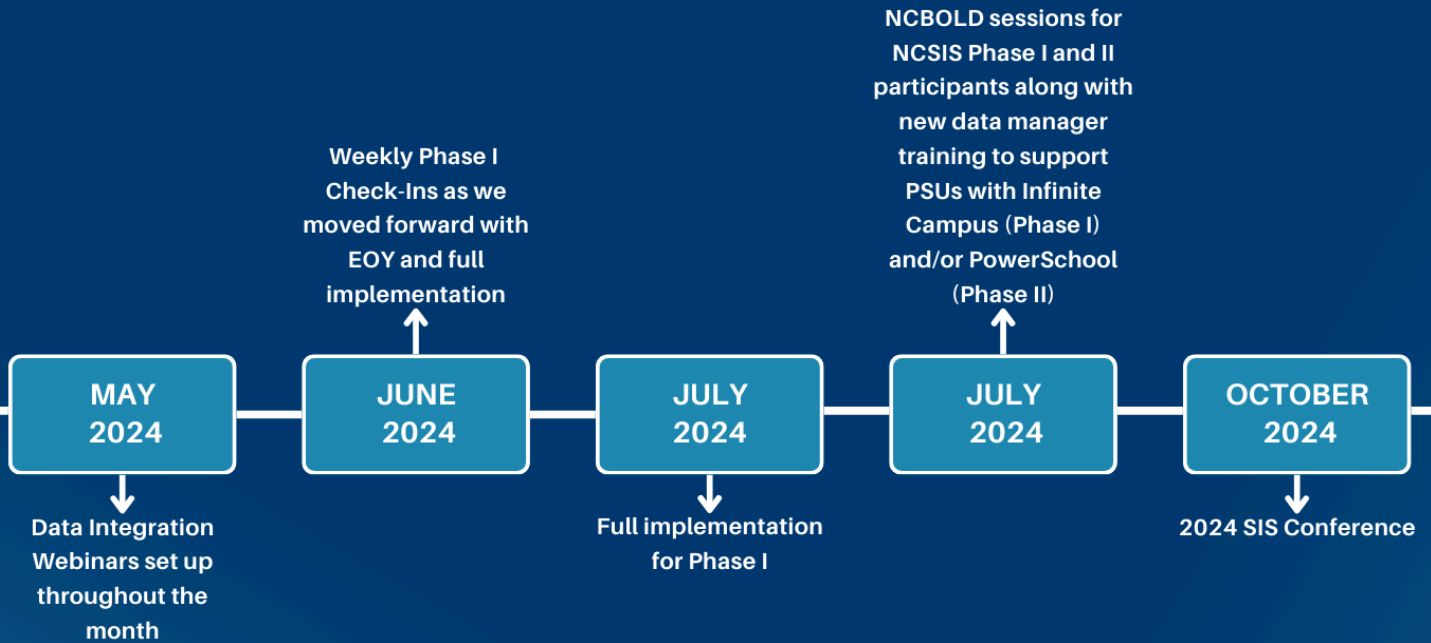
Mastering Campus Training continues for Phase I PSUs



OUR TIMELINE



North Carolina Department of
PUBLIC INSTRUCTION



NCSIS Leadership Team

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State CIO

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Senior Director, Digital Teaching & Learning

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Regional NCSIS PL Consultant

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Regional NCSIS PL Consultant

Tessa Hine
SIS Product Manager

NCSIS Steering Committee

Dr. Jamie King
*Sampson County Schools
Superintendent*

Erica Nielson
*Charter One
Executive Director of SIS*

Christy Grant
*Nash County Schools
Executive Director of Student Support &
EC Services*

Dean Capps
*Harnett County Schools
SIS Support Specialist*

Cam Scott
*KIPP Charlotte
Director of Data & Analytics*

Tamara Dillard
*Caldwell County Schools
SIS District Coordinator*

Kate Faw
*Moore County Schools
Director of Planning, Accountability, &
Research*

Patricia Lindsey
*Cumberland County Schools
SIS Manager*

Brian Jones
*Johnston County Schools
Executive Director of SIS*

Sara Isaacs
*Watauga County Schools
SIS Coordinator*

Professional Development & Implementation Plan July 2024 - June 2025

Who	What	When
All	Call for Proposals for SIS Conference October 7-9, 2024 Proposal	Due: September 13th
Phase I Parents & Students	How to use the Mobile Apps in NCSIS for Parents & Students: Families	July 30th - 7pm August 13th - 7pm September 17th - 7pm
Phase I PSUs	Phase I After School Q&A Session 1	July 30th - 3pm
Phase II	Phase II PSU Survey Phase 2 Survey	August 1st
Phase I PSUs - Early Start week of 8/5/2024	Phase I Early Start Schools Check-in Webinar Aug 5	August 5th - 3pm
Phase I PSUs - Early Start week of 8/5/2024	Phase I Early Start Schools Check-in Webinar Aug 6	August 6th - 3pm
Phase 1	NCSIS Grade Book & Attendance for Teachers & Staff Register for either date/time	August 6, 2024 4pm August 6, 2024 7pm
Phase I PSUs - Early Start week of 8/5/2024	Phase I Early Start Schools Check-in Webinar Aug 7	August 7th - 3pm
Phase 1	NCSIS Grade Book & Attendance for Teachers & Staff	August 8, 2024 4pm August 8, 2024 7pm

Phase 1	NCSIS Grade Book & Attendance for Teachers & Staff Register for either date/time	August 13, 2024 4pm August 13, 2024 7pm
Phase 1	NCSIS Grade Book & Attendance for Teachers & Staff Register for either date/time	August 15, 2024 4pm August 15, 2024 7pm
Phase I PSUs	How to Create Parent Letters for Portal/App Access	August 19th 11am August 20th 3pm
Phase I PSUs	Phase I Back to School Check-in 2	August 19th - 3pm
Phase II PSIs	Begin Data Clean up	August - BOY
Phase II SIS Leads	Quarterly Phase II Participant Virtual Kick-Off Webinar Register for either date/time	August 6th - 10 am August 15th - 2pm
Phase I SIS Leads	Phase I Check in & Assistance Webinar	August 23, 2024 3pm
Phase 1	NCSIS Grade Book & Attendance for Teachers & Staff Register for either date/time	August 20, 2024 4pm August 20, 2024 7pm August 22, 2024 4pm August 22, 2024 7pm August 27, 2024 4pm August 27, 2024 7pm August 29, 2024 4pm August 29, 2024 7pm September 3, 2024 4pm September 3, 2024 7pm September 5, 2024 4pm September 5, 2024 7pm
Phase I PSUs	Phase I Back to School Check in Webinars	August 26, 2024 3pm

Starting School 8/26 week	Register for one or all times available as we discuss first day of school rollout. Target Audience: SIS Coordinators	August 27, 2024 3pm August 28, 2024 3pm
Phase I PSUs	Phase I After School Q&A Session 2	August 29th - 3pm
Phase I PSUs	NCSIS Transcript Webinar: The SIS PL team will demonstrate how to assign graduation programs, CTE programs, and print transcripts. The target audience for this session is SIS coordinators and lead counselors.	September 4th- 10am
Phase I PSUs	Phase I Check in & Technical Assistance Webinar: Please register for your preferred dates and submit any questions you may have before the webinar by clicking the link below: Submit Questions	September 5th- 3pm September 10th- 3pm September 12th- 3pm September 17th- 3pm September 19th- 3pm September 26th- 3pm October 1st- 3pm October 3rd- 3pm
Phase I & II Participants (SIS Coordinators & Leads)	Digital Leaders Exchange Registration coming soon! Choose Your Location: 9/9 - Pitt 9/10 - Harnett County 9/11 - Winston Salem 9/12 - Buncombe Register at: https://www.eventbrite.com/cc/digital-leaders-exchange-3571799 Our agenda can be found HERE .	September 9th - 12th 9am - 4pm
Phase I & II Participants	Call for Proposals Goes Live! January Symposium	September 9th

	Koury Center Greensboro, NC January 21 - 23rd	
Statewide Webinar	Infinite Campus Messenger w/Voice	September 16th - 3pm https://infinitecampus.zoom.us/webinar/register/WN_Nw-e1eGRSU6SXs-o0x_HSg
Statewide Webinar	Online Registration Webinar	September 18th - 3pm https://infinitecampus.zoom.us/webinar/register/WN_xOslLahoS-29jpVNL-ornw
Phase II SIS Leads 1 per PSU	Mastering Campus Training Option 1 Courtyard by Marriott Jacksonville 5046 Henderson Dr, Jacksonville, NC 28546	September 23rd - 27th 8:30 am - 5pm Registration
Phase I & II Participants (SIS Coordinators & Leads)	Fall SIS Conference Downtown Sheraton - Raleigh 421 S Salisbury St, Raleigh, NC 27601	October 7th - 9th 8am - 5pm
Phase II SIS Leads 1 per PSU	Mastering Campus Training Option 2 Drury Inn 1767 Glidewell Dr, Burlington, NC 27215	October 21st - 25th 8:30 am - 5pm Registration
Phase I	Phase I Check-in III Call	October 29th - 3pm
Phase II	Quarterly Phase II Participant Virtual Check-In Webinar II Register with link	October 15th - 3pm
Phase II SIS Leads 1 per PSU	Mastering Campus Training Option 3 Drury Inn 1767 Glidewell Dr,	November 4th - 8th 8:30 am - 5pm Registration

	Burlington, NC 27215	
Phase I & II Participants (SIS Coordinators & Leads)	<p>Digital Leaders Exchange</p> <p>Register HERE.</p> <p>Our agenda can be found HERE.</p> <p>Choose Your Location: 11/18 - Wilkes County School System 11/19 - Lincoln County Schools 11/20 - Chatham County Schools Central Services 11/21 - Martin Community College</p>	<p>November 18th - 22nd 9am - 4pm</p> <p>Register HERE.</p>
Phase I and II Curriculum & Instruction Leads	<p>Infinite Campus Webinar Sessions Learning Management System</p> <p>Register for either date/time</p>	<p>November 5th - 10 am</p> <p>November 7th - 2pm</p>
Phase II Participants	<p>Quarterly Phase II Participant Virtual Check-In Webinar III</p> <p>Register with link</p>	<p>December 12th - 1pm</p>
Statewide Conference: SIS/Data Managers/Teachers/Admins/Coaches/Media	<p>NCED Connect Symposium <i>Former HomeBase Symposium</i></p> <p>This event is designed for District Leadership, CTOs, Teachers, Coaches, Accountability Teams, SIS Coordinators, Data Managers, Ed Tech/Media Specialists, and E-Rate On-Site Support staff.</p> <p>Click here to register for NCED Connect Symposium 2025!</p> <p>Early Bird Registration: \$250/pp Now - Nov. 22</p> <p>Regular Registration - \$300/pp Nov. 23 - Dec. 18</p> <p>Late/On-Site Registration - \$350/pp Dec. 19 - Jan. 23</p>	<p>January 21st - 23rd Koury Center Greensboro, NC</p> <p>Click here to register for NCED Connect Symposium 2025!</p>

	<p><u>Presenters:</u></p> <p>Presenters can choose a "presenters" registration once their proposal has been accepted. 1 FREE registration per proposal. We will notify presenters by Friday. Call for proposals are still open at: https://cfp.sched.com/speaker/o7wK75kJLT</p> <p>****Please Note****</p> <p>You will be invoiced separately through NCDPI online payment system once you register. Invoices will be sent on Mondays, Wednesdays, & Fridays.</p> <p>Looking forward to a great event together!</p>	
Phase II Participants	Phase II Virtual Office Hours/Check-In Webinar	February 4th - 3pm Registration TBA
Statewide Webinar	Infinite Campus Messenger w/Voice	February 6th - 3pm Registration TBA
Phase I & II Participants	<p>Digital Leaders Exchange Registration coming soon!</p> <p>Choose Your Location: 2/10 Cleveland 2/11 Wilkes 2/12 Harnett 2/13 Craven</p>	February 10th - 13th 9am - 4pm
Statewide Webinar	Infinite Campus LMS	February 6th - 3pm Registration TBA
Phase II Participants	<p>Quarterly Phase II Participant Virtual Check-In Webinar IV</p> <p>Register with link</p>	February 25th - 3pm
Directors, SIS Admin, District Staff	<p>NCTIES 2025 www.ncties.org</p>	March 5th - 7th Registration TBA

Phase II Participants	Phase II Data Extract Process Webinar Conversion Guidance	March 18th - 2:00 - 3:30pm
Phase I & II Participants	Digital Leaders Exchange Registration coming soon! Choose Your Location: 4/7 Martin Community College 4/8 Johnston 4/9 Iredell 4/10 Buncombe	April 7th - 10th 9am - 4pm
Phase II Participants	Quarterly Phase II Participant Virtual Check-In Webinar V Register with link	April 29th - 3pm
Data Managers	Regional Roadshow for Data Managers <ul style="list-style-type: none"> Sites & Registration Coming Soon! 	May 1st - 2nd - 9:30 - 3:30 May 6th - 7th - 9:30 - 3:30
Phase II Participants	EOY Check Ins 2025	June 3rd - 3pm June 10th - 3pm June 17th - 3pm June 24th - TBA
All	NCBOLD 2025	July 21st-31st, 2025

If you have any questions about the Professional Development Plan, please contact your assigned Professional Learning Consultant or Matthew Mayo.

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Date & Event

July 2024

- 4 Independence Day
- 9 Phase I: How to Use Mobile Apps (PSUs)
- 23 Phase I: How to Use Mobile Apps (Parents/Students)
- 30 Phase I: After School Q&A Session 1 (PSUs)

August 2024

- 1 Phase II PSU Survey
- 6 Phase I Back to School Check-In 1 (PSUs)
- 6 Phase II Quarterly Webinar Kickoff Session (PSUs)
- 13 Phase I How to Use Mobile Apps (Parents/Students)
- 13 Phase I Gradebook Support (Teachers/Admin)
- 15 Phase II Quarterly Webinar Kickoff Session (PSUs)
- 19 Phase I Back to School Check-In 2 (PSUs)
- 22 Phase I Gradebook Support (Teachers/Admin)
- 29 Phase I After School Q&A Session 2 (PSUs)

September 2024

- 2 Labor Day
- 9 Phase I & II Call for "XX Conference" proposals goes live
- 9-12 Phase I & II Digital Leaders Exchange
- 13 Phase I & II SIS Presentation Proposals Due
- 17 Phase I Check-In II (PSUs)
- 19 Phase I After School Q&A Session 3 (PSUs)
- 23-27 Phase II Mastering Campus Jacksonville, NC (Phase II PSU Leads)
- Date TBD Phase II Infinite Campus Messenger w/Voice webinar
- Date TBD Phase II Infinite Campus Online Registration System webinar

October 2024

- 7 - 9 Phase I & II AIM & SIS Conferences Raleigh, NC
- 14 - 18 Phase II Mastering Campus Greensboro/Winston Salem, NC (Phase II PSU Leads)
- 15 Phase II Quarterly Check-In Webinar II (PSUs)
- 21 - 25 Phase II Mastering Campus Lake Junaluska, NC (Phase II PSU Leads)
- 29 Phase I Check-In III (PSUs)

July 2024

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August 2024

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September 2024

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November 2024

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January 2025

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March 2025

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April 2025

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May 2025

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June 2025

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November 2024

- 5 Phase I and II IC LMS Webinar Series
- 7 Phase I and II IC LMS Webinar Series
- 11 Veteran's Day
- 18 - 22 Phase I & II Digital Leaders Exchange
- 28 - 29 Thanksgiving

December 2024

- 12 Phase II Virtual Check-In Webinar III
- 24 - 26 Christmas

January 2025

- 1 New Year's Day
- 20 MLK Jr. Birthday
- 21 - 23 NCEDTech Symposium Greensboro

February 2025

- 4 Phase II Virtual Office Hours/Check-In
- 10 - 13 Phase I & II Digital Leaders Exchange
- TBA Phase II Infinite Campus Messenger w/Voice Webinar
- 25 Phase II Virtual Check-In Webinar IV

March 2025

- 5 - 7 NCTIES
- 18 Phase II Data Extract Process

April 2025

- 7 - 10 Phase I & II Digital Leaders Exchange
- 18 Good Friday
- 29 Phase II Virtual Check-In Webinar V

May 2025

- 1 - 2 Phase II Data Managers Regional Roadshow
- 6 - 7 Phase II Data Managers Regional Roadshow
- 26 Memorial Day

June 2025

- 3 Phase II EOY Check-In
- 10 Phase II EOY Check-In
- 17 Phase II EOY Check-In
- 24 Phase II EOY Check-In

Key

- State Holiday
- Phase I
- Phase II
- Both (Phase I & II)