

## **Faculty Senate Minutes**

April 11, 2023

**LOCATION – Columbia Rm, Werner University Center**

**Also observable on Zoom.**

<https://zoom.us/j/8766137254?pwd=ZS83UlpaVkIRMV5K0VncENRb1M0Zz09>

*Primarily paperless, [wou.edu/facultysenate](http://wou.edu/facultysenate)*

### **3:15 - 3:35 p.m.**

*Better Know a Colleague (informal gathering, optional)*

### **3:35 - 5:00 p.m.**

*Business Meeting*

#### **1. Call to order**

**2. Call of the roll** (Senators to sign attendance sheet or enter your name & Division into the Zoom Chat)

(8 Senators in-person, 11 Senators on Zoom)

#### **3. Corrections to and approval of minutes from previous meeting**

##### **3.1. March 14, 2023 [Minutes](#)**

- Motion to Approve. Motion Seconded.
  - **Motion Passes.**

#### **4. Institutional Reports**

**4.1.** Faculty Senate President's [Report](#) (Steve Scheck)

**4.2.** University President's [Report](#) (Jesse Peters)

**4.3.** Office of Academic Affairs' [Report](#) (Rob Winningham)

**4.4.** IFS Report **No Report** (Cheryl Beaver and Emily Plec)

#### **5. Consideration of Old Business**

**No old business.**

## 6. Consideration of New Business

**6.1** Elections Nominating Committee -- Immediate Past President Elisa Maroney Bylaw language re. Nominating Committee [charge-timeline](#)

- Thanks to Mike Baltzley, Chien-Chun Lin, and Rajeeb Poudel for participating as the nominating committee.
- Candidates:
  - Stephen Scheck - President
  - Stewart Baker - VP or Secretary, as needed
  - Scott Beaver, Becca McConnell, Laura Ellingson-Sayen, and Patricia Giménez-Eguíbar have agreed to run for At-Large
  - One past president is willing to fill the role of “past president” next year.
- Please contact Elisa if you are interested in running.

**6.2.** 2022/2023-37 P15289 [ASL Studies: Beginner](#) (Kara Gournaris)

## 7. Informational Presentations, Committee Reports, Announcements

**7.1.** Update to [Syllabus Template](#) (Judy Sylva, Logan Doerfler and Julian Elizalde)

- *Senators discussed whether there was a way to contact relevant group members each term in addition to placing messages in the syllabus template, or if there was some other way to reduce information overload. It was noted that the large number of messages in the template may make them difficult to read.*
- *The presenter reinforced the importance of making sure students can access the information they need to succeed in classes. The presenter also noted that there are no official rules about syllabus requirements on WOU's campus. Senators were invited to participate in co-creating a best practices document.*
- *There were additional discussions about specific technical details of creating a syllabus, the process of revising WOU policies, and the idea of creating a semi-automated syllabus template.*

**7.2.** Streamlining administrative [advising holds](#) on enrolling (Paige Jackson)

- *Senators discussed historical changes to the holds policy, stated general approval for the planned changes, and asked about the holds beyond the advising hold. There was also a question about the timing of the holds (spring vs fall).*
- *The presenter noted that this change was part of a bigger discussion on campus about student holds and that the focus was fall term holds. The change is intended to start this spring term. The advising office will also work with concerned faculty members in the transition.*
- *There was concern from some senators about the potential for impact on students who are in specific programs and may need more advising, as well as students who are double majoring or taking certificates and may end up taking unnecessary classes if they misunderstand optional, program-targeted holds or pins.*

- *Watch for a further announcement, hopefully by May 1st.*

## **8. Discussions-Call for Future Business**

### **8.1.** Closing discussion items from the floor

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**4:23 – 5:15 p.m.**

*Better Know a Colleague* (informal gathering continued, optional)