



Existing Official's Registration Process

STEP 1: Select an answer that best fits your situation to Register with USA Swimming:

- If you WERE an Official in 2024 and you ALREADY RENEWED your membership, please move to Step 2 below.
- If you WERE an Official in 2024 and you have NOT YET RENEWED for the 2025 season click [HERE](#).
- If you were an Official or USA Swimming Member **PRIOR** to 2024, click [HERE](#) (This includes former athletes, coaches, board members, etc).

STEP 2: Check your registration course requirement expiration dates:

Once Registration with USA Swimming is complete, you will need to check your Athlete Protection Training (APT) and a Background Check (BGC).

- APT - [Click Here for APT Guidelines and Course Information](#)
- BGC - [Click Here for BGC Information](#)
 - The APT and BGC automatically update in SWIMS 3.0. Please keep a copy of the completion page of each course in case the automatic update does not connect to your profile.
- CPT - [Click Here for CPT Information](#)
 - Send the completion certificate for this course to amyd@wisconsinswimming.org.

STEP 3: Register with Wisconsin Swimming. This should be done yearly:

- [WI Officials Registration Jotform](#)

STEP 4: Login to SWIMS 3.0 at hub.usaswimming.org website and check your membership credentials to confirm your role is listed and you are in good standing.

- To find your credentials click [here](#)
- It will take up to 48 hours for courses you have taken to update in SWIMS 3.0

For Registration Questions: registration@wisconsinswimming.org

For Official Questions: officialschair@wisconsinswimming.org



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FINAL STEP: Congratulations, you are now an "official" OFFICIAL!

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