

SPONGEBOB PRODUCTION WEEK JOBS

Add adult rehearsal supervision.

April 6-10 Emerson except for Thursday the ninth M, T, W, Friday

Production week: M, W, Th

RUNNERS, EMERGENCY ERRANDS	
Rehearsal Adult Supervision Wrangle kids, make sure they aren't yelling or running around. You are a bouncer, noise control, and quiet cheerleader. You are also responsible for the audience clean-up area. Grab a kid or five to help. This is only for the rehearsal days.	Sign up for a date below THANK YOU ALL FOR YOUR TIME AND EFFORT.
Rehearsal Adult Supervision, April 6	1. X 2. X 3. X
Rehearsal Adult Supervision, April 7	1. X 2. X 3. X
Rehearsal Adult Supervision, April 8	1. X 2. X 3. x
Rehearsal Adult Supervision, April 10	1. X 2. X 3. x

TUESDAY DRESS REHEARSAL 9am-3pm	
Ballroom supervision, not backstage. Responsible for before, during and after ballroom management of kids, volume, and on-call running around for production staff. <u>Need support for Dress Rehearsal and all the Live Performances</u>	Call Time: Cast Call, Ballroom 1. X 2. X 3. x
In the theatre supervision Responsible for monitoring the audience area, ensuring people find their seats, are quiet and mitigate issues. This includes before showtime. <u>Need support for Dress Rehearsal and all the Live Performances</u>	Call Time: 30 mins before show 1. X 2. X 3. x
Costume Room supervision Responsible for helping the girls with costume changes, fixes and monitoring the green room. <u>Need support for Dress Rehearsal and all the Live Performances. Should have a background check complete.</u>	Call Time: Call Call, Green Room 1. X 2. X 3. x Lead: Melanie Shell

<p>AFTER rehearsal COSTUME ROOM HELP Responsible for garbage, make-up table and general clean up of the green room. Need support for Dress Rehearsal and all the Live Performances</p>	<p>Call Time: After Curtain, Green Room 1. X 2. x</p>
<p>AFTER rehearsal CLEAN UP OF BALLROOM and AUDIENCE AREA (noon) Responsible for cleaning up ballroom area, snacks, trash, general tidiness. Need support for Dress Rehearsal and all the Live Performances</p>	<p>Call Time: After Curtain, Ballroom 1. X 2. X 3. X 4. x</p>

<p>FRIDAY 9:00 am SCHOOL SHOW</p>	
<p>Ballroom supervision, not backstage. Responsible for before, during and after ballroom management of kids, volume, and on-call running around for production staff. <u>Need support for Dress Rehearsal and all the Live Performances</u></p>	<p>Call Time: Cast Call, Ballroom 1. X 2. X 3. X</p>
<p>Make-Up & Hair Responsible for participating in the make-up assembly line in the ballroom (backstage). Application could be one of the following; foundation, eyeliner, blush, lipstick. <u>All Live Performances.</u></p>	<p>Call Time: Cast Call, Ballroom 1. X 2. X 3. X 4. X 5. X 6. X 7. x</p>
<p>Costume Room supervision Responsible for helping the girls with costume changes, fixes and monitoring the green room. <u>Need support for Dress Rehearsal and all the Live Performances. Should have a background check complete.</u></p>	<p>Call Time: Call Call, Green Room 1. 2. X 3. X Lead: Melanie Shell</p>
<p>Theatre/Audience Supervision 8:45- 9:00 Responsible for monitoring the audience area, ensuring people find their seats, are quiet and mitigate issues. <u>This includes before showtime. Need support for Dress Rehearsal and all the Live Performances</u></p>	<p>Call Time: 30 mins before show, Front of House 1. X 2. x</p>
<p>Backstage Snacks <i>Please, no nuts, sugar, Goldfish, or messy-goopy things to ruin costumes. Suggestions: bananas, oranges, bars, fruit leather, meat and cheese sticks, healthy baked goods that feature protein.... Need support for Dress Rehearsal and all the Live Performances</i></p>	<p>Call Time: Cast Call, Ballroom 1. X 2. X 3. X 4. x</p>

POSITION FRIDAY NIGHT	VOLUNTEERS' Names
TICKET TABLE Responsible for Will Call, seat confirmations, selling tickets and FAQs.. <u>All Live Performances</u>	Call Time: 1 hour before show, Inside Front Doors 5. Molly Taylor 6. Anne Dingerson 7.
Theatre/Audience Supervision 8:45- 9:00 Responsible for monitoring the audience and theater doors, handing out programs ensuring people find their seats, are quiet and mitigate issues. <u>This includes before showtime. Need support for Dress Rehearsal and all the Live Performances</u>	Call Time: 30 mins before show, Front of House 1. X 2. X 3. X 4. X Check in with ticketing
CONCESSIONS Ballroom (before, intermission and after show) Responsible for working concession tables at live shows, this may include set-up , clean-up and general merriment. <u>Before, during and after all Live Performances</u>	Call Time: 30 mins before show, Ballroom 1. X 2. X 3. X 4. X 5. X 6. X Lead: Shantrel Grey, Sarah Bruce
CONCESSIONS Upstairs Responsible for working concession tables at live shows, this may include set-up , clean-up and general merriment. <u>Before, during and after all Live Performances</u>	Call Time: 30 mins before show, 2nd Floor 1. X 2. X 3. X Lead: Shantrel Grey, Sarah Bruce
Ballroom supervision, not backstage. Responsible for before, during and after ballroom management of kids, volume, and on-call running around for production staff. <u>Need support for Dress Rehearsal and all the Live Performances</u>	Call Time: Cast Call, Ballroom 1. X 2. X 3. X
Make-Up & Hair Responsible for participating in the make-up assembly line in the ballroom (backstage). Application could be one of the following; foundation, eyeliner, blush, lipstick. <u>All Live Performances.</u>	Call Time: Cast Call, Ballroom 1. X 2. X 3. X 4. X 5. X 6. X 7. x
Costume Room supervision Responsible for helping the girls with costume changes, fixes and monitoring the green room. <u>Need support for Dress Rehearsal and all the Live Performances. Should have a background check complete.</u>	Call Time: Call Call, Green Room 1. X 2. X 3. x Lead: Melanie Shell

<p>AFTER SHOW CLEAN UP OF BALLROOM Responsible for cleaning up ballroom area, snacks, trash, general tidiness. Need support for Dress Rehearsal and all the Live Performances</p>	<p>Call Time: After Curtain, Ballroom 1. x 2. X 3. X 4. X</p>
<p>AFTER rehearsal COSTUME ROOM HELP Responsible for garbage, make-up table and general clean up of the green room. Need support for Dress Rehearsal and all the Live Performances</p>	<p>Call Time: After Curtain, Green Room 1. X 2. X</p>
<p>AFTER SHOW CLEAN UP OF AUDIENCE AREA Responsible for a quick run through of the seating area, picking up garbage etc. Need support for Dress Rehearsal and all the Live Performances</p>	<p>Call Time: After Curtain, Theater 1. X 2. X 3. X 4. x</p>
<p>Backstage Snacks <i>Please, no nuts, sugar, Goldfish, or messy-goopy things to ruin costumes. Suggestions: bananas, oranges, bars, fruit leather, meat and cheese sticks, healthy baked goods that feature protein.... Need support for Dress Rehearsal and all the Live Performances</i></p>	<p>Call Time: Cast Call, Ballroom 1. X 2. X 3. X 4. X</p>

<p>POSITION SATURDAY MATINEE</p>	<p>VOLUNTEERS' Names</p>
<p>TICKET TABLE Responsible for Will Call, seat confirmations, selling tickets and FAQs.. <u>All Live Performances</u></p>	<p>Call Time: 1 hour before show, Inside Front Doors 1. Molly Taylor 2. Anne Dingerson 3. x</p>
<p>Theatre/Audience Supervision 8:45- 9:00 Responsible for monitoring the audience and theater doors, handing out programs ensuring people find their seats, are quiet and mitigate issues. <u>This includes before showtime. Need support for Dress Rehearsal and all the Live Performances</u></p>	<p>Call Time: 30 mins before show, Front of House 1. x 2. x 3. x 4. x Check in with ticketing</p>
<p>CONCESSIONS Ballroom (before, intermission and after show) Responsible for working concession tables at live shows, this may include set-up , clean-up and general merriment. <u>Before, during and after all Live Performances</u></p>	<p>Call Time: 30 mins before show, Ballroom 1. 2. X 3. X 4. X 5. X 6. X Lead: Shantrel Grey, Sarah Bruce</p>
<p>CONCESSIONS Upstairs</p>	<p>Call Time: 30 mins before show, 2nd Floor 1. X</p>

<p>Responsible for working concession tables at live shows, this may include set-up , clean-up and general merriment. <u>Before, during and after all Live Performances</u></p>	<p>2. X 3. X Lead: Shantrel Grey, Sarah Bruce</p>
<p>Ballroom supervision, not backstage. Responsible for before, during and after ballroom management of kids, volume, and on-call running around for production staff. <u>Need support for Dress Rehearsal and all the Live Performances</u></p>	<p>Call Time: Cast Call, Ballroom 1. X 2. X 3. X</p>
<p>Make-Up & Hair Responsible for participating in the make-up assembly line in the ballroom (backstage). Application could be one of the following; foundation, eyeliner, blush, lipstick. <u>All Live Performances.</u></p>	<p>Call Time: Cast Call, Ballroom 1. X 2. X 3. X 4. X 5. X 6. X 7. X</p>
<p>Costume Room supervision Responsible for helping the girls with costume changes, fixes and monitoring the green room. <u>Need support for Dress Rehearsal and all the Live Performances. Should have a background check complete.</u></p>	<p>Call Time: Call Call, Green Room 1. X 2. X 3. X Lead: Melanie Shell</p>
<p>AFTER SHOW CLEAN UP OF BALLROOM Responsible for cleaning up ballroom area, snacks, trash, general tidiness. Need support for Dress Rehearsal and all the Live Performances</p>	<p>Call Time: After Curtain, Ballroom 1. X 2. X 3. X 4. X</p>
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<p>AFTER SHOW CLEAN UP OF AUDIENCE AREA Responsible for a quick run through of the seating area, picking up garbage etc. Need support for Dress Rehearsal and all the Live Performances</p>	<p>Call Time: After Curtain, Theater 1. X 2. X 3. X 4. X</p>
<p>Backstage Snacks <i>Please, no nuts, sugar, Goldfish, or messy-goopy things to ruin costumes. Suggestions: bananas, oranges, bars, fruit leather, meat and cheese sticks, healthy baked goods that feature protein.... Need support for Dress Rehearsal and all the Live Performances</i></p>	<p>Call Time: Cast Call, Ballroom 1. X 2. X 3. X 4. X</p>

POSITION SATURDAY NIGHT	VOLUNTEERS' Names
TICKET TABLE Responsible for Will Call, seat confirmations, selling tickets and FAQs.. <u>All Live Performances</u>	Call Time: 1 hour before show, Inside Front Doors 1. Molly Taylor 2. Anne Dingerson 3. x
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<p>AFTER SHOW CLEAN UP OF BALLROOM Responsible for cleaning up ballroom area, snacks, trash, general tidiness. Need support for Dress Rehearsal and all the Live Performances</p>	<p>Call Time: After Curtain, Ballroom 1. X 2. X 3. X 4. X</p>
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