

# YEAR PLAN

*Sustainability Officer*

*Rachel Schieldrop*

McMaster Science Society

2024-2025

(submitted August 31, 2024 )

**MCMASTER  
SCIENCE  
SOCIETY**





# 2024-2025 Year Plan

## Letter from the Position

Hello MacSci!

I hope this letter finds you well. My name is Rachel Schieldrop and I am the acting Sustainability Officer for the 2024-2025 academic year. During this year I hope to focus my role on integrating sustainability into the planning and execution of MSS events and projects as well as support both new and ongoing projects.

I am eager to build on sustainable initiatives brought to the MSS in previous years as well as introduce some of my own. A key part of this effort will involve working closely with ReCoat, a student-run initiative, aiding in their year plans and projects. I am also excited to begin working on an initiative geared towards sustainable lab practices. As well, I also hope to continue collaborating with other portfolios in event planning, offering sustainable choices to events run by other MSS members.

Overall, I look forward to collaborating with the MSS as well as the student body to ensure that events and projects taking place this year will reflect the values of sustainability. By making sustainability a core focus within the MSS I am excited to evolve our eco-conscious practices.

Sincerely,

Rachel Schieldrop  
Sustainability Officer  
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## TIMELINE

Month	Objective/Project/Event/Goals
August	<p>Events/Projects:</p> <ol style="list-style-type: none"> <li>Working with ReCoat during Welcome Week</li> </ol> <p>Things to complete:</p> <ol style="list-style-type: none"> <li>Liaise with ReCoat and MacSci to implement initiatives during Welcome Week</li> </ol>



September	<p>Events/Projects:</p> <ol style="list-style-type: none"> <li>1. Sharing plans/ideas during transition session</li> </ol> <p>Things to complete:</p> <ol style="list-style-type: none"> <li>1. Reach out and discuss sustainability practices with portfolios alongside strategies that can be used to implement ideas</li> <li>2. Begin research for the Sustainable Lab Practices initiative alongside the President</li> </ol>
October	<p>Events/Projects:</p> <ol style="list-style-type: none"> <li>1. Meet with the Dean of Science to propose Sustainable Lab Practices initiative</li> <li>2. Participate in event planning meetings</li> </ol> <p>Things to complete:</p> <ol style="list-style-type: none"> <li>1. Work on Sustainable Lab Practices meeting presentation</li> </ol>
November	<p>Events/Projects:</p> <ol style="list-style-type: none"> <li>1. Sit in on event planning meetings</li> <li>2. Continue working on Sustainable Lab Practices initiative</li> </ol> <p>Things to complete:</p> <ol style="list-style-type: none"> <li>1. Reach out to portfolios to ensure event planning is following sustainable practices</li> <li>2. Create a document of strategies/ways in which sustainable practices can be implemented into events</li> </ol>
December	<p>Events/Projects:</p> <ol style="list-style-type: none"> <li>1. Continue to collaborate with portfolios regarding event planning</li> <li>2. Continue working on Sustainable Lab Practices initiative</li> <li>3. Connect with ReCoat regarding next semester projects</li> </ol>



January	<p>Events/Projects:</p> <ol style="list-style-type: none"> <li>1. Conduct a new year audit with portfolios</li> </ol> <p>Things to complete:</p> <ol style="list-style-type: none"> <li>1. Progressing with Sustainable Lab Practices initiatives</li> </ol>
February	<p>Events/Projects:</p> <ol style="list-style-type: none"> <li>1. Continue collaborating with portfolios for event planning</li> <li>2. Continue working with ReCoat</li> <li>3. Continue progressing with Sustainable Lab Practices</li> </ol>
March	<p>Events/Projects:</p> <ol style="list-style-type: none"> <li>1. Reflection/improvements from past year</li> </ol>
April	Prepare Transition Reports

#### OBJECTIVES:

Objective 1 - Implementing sustainable choices for events	
Description/ Current State	<p>As in previous years, I hope to continue the SO role of sitting on event planning committees. I hope to ensure that sustainable and environmentally friendly choices regarding events are being made.</p> <ul style="list-style-type: none"> <li>- This will mainly come in the form of material purchase for respective events</li> </ul>
Goal	<p><i>Improvement Goal</i></p> <ul style="list-style-type: none"> <li>- Through collaboration with MSS portfolios I hope to better understand the material and resources used within events and implement sustainable practices and choices where applicable</li> <li>- Looking for constructive criticism and decisions that can be passed to future event committees</li> </ul>



	<ul style="list-style-type: none"> <li>- To overall support sustainable and environmentally friendly practices withing MSS events</li> </ul> <p><i>What are your strengths and weaknesses that relate to the goal you're trying to reach?</i></p> <ul style="list-style-type: none"> <li>- Some of my strengths include organization and planning ahead <ul style="list-style-type: none"> <li>- This will help me join event committees early in the planning process and see that sustainable ideas are turned into tangible solutions</li> </ul> </li> <li>- A weakness of mine is being new to the MSS <ul style="list-style-type: none"> <li>- I am less familiar with the event planning process and as such may be trying to navigate where best my skillset can be used</li> </ul> </li> </ul>
Long Term Implications	<ul style="list-style-type: none"> <li>- I hope to ensure that the resources used (time, money and materials) are used effectively and in a direction that is sustainable</li> </ul>
Partners	<ul style="list-style-type: none"> <li>- MSS portfolios</li> </ul>

Objective 2 - ReCoat partnership	
Description/ Current State	While the organization ReCoat runs independently from the MSS, I hope to act as a liaison between the MSS and ReCoat team to ensure that their message is reaching the student body
Goal	<p><i>Improvement Goal</i></p> <ul style="list-style-type: none"> <li>- I hope to foster a partnership with ReCoat that can be passed to future MSS members</li> <li>- To create a balance between the MSS and ReCoat team in which we can play to each others strengths</li> <li>- Ultimately to empower the messages and goals of ReCoat to the student body</li> </ul>



	<p><i>What are your strengths and weaknesses that relate to the goal you're trying to reach?</i></p> <ul style="list-style-type: none"> <li>- One of my strengths includes strong communication <ul style="list-style-type: none"> <li>- I hope to create a strong foundation of communication between ReCoat and the MSS and having refined communicative skills will help me to achieve this</li> </ul> </li> <li>- A weakness within this goal is that this is a new partnership <ul style="list-style-type: none"> <li>- I hope to create a smooth transition into this initiative however, this may require a greater level of communication and organization</li> </ul> </li> </ul>
Long Term Implications	<ul style="list-style-type: none"> <li>- I hope to ensure that the resources used (time, money and materials) of both the MSS and ReCoat are used effectively and in a direction that is sustainable</li> </ul>
Partners	<ul style="list-style-type: none"> <li>- MSS portfolios</li> <li>- ReCoat team</li> </ul>