

Lewistown Carnegie Library District

Regular Meeting Minutes

Monday December 16, 2024 6:30 p.m.

1126 N. Main Street, Lewistown, Il. 61542

- I. Call to Order: 6:30 pm
- II. Roll Call: Present Jim Lafary, Patty Wiegers, Sheila Kimble, Nancy Havera, and Debby Berry. Also present Jaime Grove, Library Director Absent: Rita Potter and Diana Keime
- III. President's Comments: Everybody have a Merry Christmas
- IV. Secretary's Report
 - A. Approval of the November 18, 2024 regular meeting minutes: Nancy moved to approve the November 18, 2024 meeting minutes as corrected Jim seconded. Unanimously approved.
- V. Public Comments: None
- VI. Treasurer's Report
 - A. Financial report: Nancy gave an update on the Ed Cameron account
 - B. Approval of December Bill List(s): Jim moved to approve the December 2024 bill lists and Nancy seconded. Motion carried with a roll call vote.
- VII. Librarian's Report: The checkouts for November are as follows: Adult Print 503, Child Print 251, Magazines 34, and 38 DVDs . We had 25 patrons use the computers. We took in \$24.15 in fines, \$60.20 in copies, and \$9.00 in faxes for a total cash intake of \$93.35. We received a FOIA request on 11/29/2024. The FOIA was completed on 12/2/2024 which was the next business day we were open.
We received our last 2 tax settlements from the county on 11/25/2024.
We had 5 families visit for Family Read Night.
- VIII. Committee Reports
 - A. Finance Committee
 - 1. CD- Renewals: The Ed Cameron CD was renewed for 5 years at 4.15%. The library will have 2 more CDs come due on December 15th and December 28th. Jaime will renew at the best rate.
 - B. Personnel Committee: None
 - C. Building and Grounds Committee
 - 1. Basement Dewatering: The deposit was paid and the work will take place January 6th-January 9th. The library will be closed for a staff work day on to get the basement in order. Wickert Electric already completed the electric requirements.
 - D. Fundraising Committee: None
- IX. Old Business
 - A. Book Club: 4 members attended and discussed Tress of the Emerald Sea by Brandon Sanderson, The book club will meet January 14th to discuss The Frozen River by Ariel Lawhon.
 - B. Workman Comp Insurance: The library has paid an overage. Jaime is looking into it.
 - C. Christmas Lights: Ford lawn Care did not show up to hang the Christmas Lights. Jaime hired Will Grosclaude at the same rate. The library has received lots of compliments.
 - D. Miscellaneous: None

- X. New Business
 - A. Miscellaneous: Patty brought up the Audit Article from The Reporter. She asked Jaime to read over it and decide if the board need to develop a policy.
- XI. Executive Session
 - A. Nancy Moved to go into executive session at 7:02 citing executive session minute review. Jim seconded.
 - B. Jim Moved to leave executive session at 7:03 and Nancy seconded .
 - C. Approval of the November 18, 2024 executive session minutes:Nancy moved to approve the November 18, 2024 executive session minutes. Jim Seconded. Unanimously approved.
- XII. Adjournment: Jim made a motion to adjourn at 7:04.Sheila and seconded. Motion carried unanimously.

Respectfully submitted Secretary Debby Berry