

## **Minutes/First Project Meeting in Portugal**

**2022-1-PT01-KA220-VET\_000085485**

### **PREDICT Jobs of the future with AI 4 VET Inclusion**

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#### **Transnational Project Meeting**

**4<sup>th</sup> & 5<sup>th</sup> of May 2023**

Venue: Polytechnic Institute of Santarem – Santarem, Portugal

#### **ATTENDANTS**

- Maria Potes Barbas, PI Santarem
- Elsa Casimiro, PI Santarem
- José Maurício Dias, PI Santarem
- Tiago Valente, PI Santarem
- Tiago Farias, PI Santarem
- Evan Kapros, Enduræ
- Maria Koutsombogera, Enduræ
- Gabriela Neagu, ICCV
- Orestis Daglandas, IDEC
- Migle Kochaustaiti, ShipCon

#### **AGENDA**

##### **DAY 1**

**14:00 – 14:45:** Reception by the Mayor at the Santarem’s Municipal Official Opening Meeting & Welcoming Words to Participants “PREDICT – JOBS OF THE FUTURE WITH AI 4 VET INCLUSION” – Maria Potes Barbas, Coordinator

**15:15 – 15:30:** Partners Presentation - IPSantarém (Portugal), EVT (Estonia), SLL (Cyprus), ICCV (Romania), IDEC (Greece)

**15:30 – 16:30:** Working Packages Presentation by the Leaders

**Each partner should have their contents up to 4<sup>th</sup> of May completed and submitted on Google Drive**  
**([https://drive.google.com/drive/u/2/folders/18BsP-Fyfm-HVWkjIRrJUJkkHGmb\\_n5w6](https://drive.google.com/drive/u/2/folders/18BsP-Fyfm-HVWkjIRrJUJkkHGmb_n5w6)), according to the Application Form.**

**WORK PACKAGE 2 – SLL (please partners from ShipCon):**

**A1. Toolkit for VET:** Innovative learning toolkit for VET on Green Digital Tools and their use on Future Jobs (02/01/2023 – 30/03/2023) – SLL

**A2. Assessment and Evaluation Models:** Accessible frameworks for assessment and evaluating VET models for Green Digital Tools and Future Jobs (03/04/2023 – 30/06/2023) – SLL

**WORK PACKAGE 5 – ICCV (please Gabriela):**

**A1. Methodological and Pedagogical Guidelines on Green Digital Tools for VET:** Digital kit of methodological and pedagogical guidelines on Green Digital Tools for VET (03/01/2023 – 31/03/2023) – ICCV

**A2. Methodological and Pedagogical Guidelines on AR Tools for VET** Digital kit of methodological and pedagogical guidelines on AR Tools for VET (03/04/2023 – 30/06/2023) – ICCV (please Gabriela, prepare a presentation in order have a future overview about this activity and please share your ideas in our presential meeting)

**WORK PACKAGE 6:**

**A1. Communication Plan:** Digital Communication Plan that covers the projects activities and outcomes (01/11/2022 – 30/12/2022) – IDEC (please Natassa, create a LinkedIn with all the information about our project)

**17:00 – 18:00:** Webinar Evaluation as an Improvement Agent – Vincenzo Scalcione (<https://videoconf-colibri.zoom.us/j/99439315347>)

**19:30 – 21:30:** Social Dinner at A Grelha

**DAY 2**

**09:00 – 09:30:** PREDICT Jobs: Next Steps – Maria Potes Barbas

**09:30 – 10:00:** Budget Overview – Elsa Casimiro

**11:00 – 17:00:** Lovely secret places: Óbidos and Nazaré

**Link to Google Drive:**

[https://drive.google.com/drive/u/2/folders/18BsP-Fyfm-HVWkjlRrJUJkkHGmb\\_n5w6](https://drive.google.com/drive/u/2/folders/18BsP-Fyfm-HVWkjlRrJUJkkHGmb_n5w6)

## Project implementation

Please provide an overall state of play of your project: what are the achievements of the project at this stage? Are the initial project activities and objectives being carried out and reached so far? Your description should give the reader a comprehensive insight into the project's progression.

Discussions about the project implementation progress:

### WP2

ShipCon presented the progress updates of A1 & A2.

Action: Align the 7 approaches to green transformation with the provisioned online workshops. There are already workshops that have been scheduled, e.g. about chatgpt.

Enduræ recommends doing an online workshop for approach no 4. "Developing skills aligned with regional needs" (Participatory Video methodology).

Decisions:

- Evaluation models & assessment: use & acknowledge the output of Maria Barbas' students work expected in June 2023.
- PI Santarem will revisit the Toolkit for VET in order to create a handbook.

### WP5

ICCV presented the progress updates regarding A1 & A2.

Decisions:

- In the next months, ICCV will elaborate on the 3 monitoring & evaluation points presented.
- In the next months ICCV will liaise with PI Santarem about the methodological guidelines that are related to AR tools for VET.

### WP6

Presentation of the communication plan (IDEC).

Action: make sure to promote all events, online & presential.

Decisions:

- Results will not be translated in other project languages; translation of dissemination materials in the project languages is optional, i.e. to reach local stakeholders.
- Project meeting A4 (Estonia) was swapped with A5 (Romania), as the initial scheduling was in winter, when weather conditions are adverse in Estonia.

### PREDICT Budget discussion

Explanation of the project roles, project budget.

Action:

- Keep project timesheets as evidence of project progress.
- Keep travel documents as evidence of the project expenses.
- Keep registration records, attendance sheets, photos & other evidence for the multiplier events.

The management costs category may also cover internal expenses, such as dissemination materials (posters, rollups, leaflets), coffee breaks/lunch for meetings, computers, internal travel, publication fees, etc.

Interim report: March 2024 - Data from individual partners until the end of February 2024 will be collected.

### MAIN DECISIONS

- WP2, A1: PI Santarem will revisit the Toolkit for VET & create a handbook.
- WP5, A1: ICCV will elaborate on the 3 monitoring & evaluation points in the next months.
- WP5, A2: ICCV will collaborate with PI Santarem in building methodological guidelines in line with the content & progress of the 3D/VR WP.
- WP6, Communication plan: to be integrated in a Handbook.
- All partners upload their materials & deliverables on the shared Drive following the project progress.
- All participants prepare and upload their timesheets to the shared Drive directory by May 12, so that they can be discussed during the next online meeting.
- Next online project meeting will take place on the 31st of May. The agenda has already been shared with the participants.
- Next presential project meeting will take place in Limassol, details to be discussed during the online meeting.
- A mailing list with the PREDICT participants was created to facilitate communication.
- A whatsapp group with the phone contacts of the meeting participants was created.

If relevant, please describe any difficulties you have encountered until now in managing the implementation of the project and how you and your partners handle them.

No major difficulties or delays have been observed in the implementation of the project. Project activities have been discussed and planned according to the project timeline.

## Impact

What has been the project's impact so far on the participants, participating organisations, target groups and other relevant stakeholders?

As this is the kick-off meeting of the project, there are yet no impact activities to be reported. However all tasks discussed target the implementation of activities that will eventually have an impact on the project stakeholders.

