

Cerritos College Faculty Federation (CCFF)

Executive Board Meeting Agenda

(Monday) May 05, 2025

8:00-9:30 am

Zoom link:

<https://us02web.zoom.us/j/82827417879?pwd=xqV0EqYB6DVfKLz0ixPSi9wOujDvDC.1>

E-board: Lynn Wang, MiaSarah Walsh, Lisa Blod, Mariam Youssef, April Bracamontes, MiaSarah Walsh proxy for Cynthia, Henrietta Hurtado, & Cynthia Lavarriere.

Guests: Anna DeMichele, Jason Hultman, Joy Tsuhako, Yolanda Mosley, & Will Mittendorf.

1. Call to Order – 8:04am
2. Adoption of Agenda
 - a. Motion to adopt by MiaSarah Walsh. Seconded by Mariam Youssef.
 - b. Opposed: None
 - c. Abstained: None
 - d. Motion approved
3. Approval of Minutes ([04/07/25](#) and [04/15/25](#))
 - a. Motion to approve both sets of minutes by April Bracamontes. Seconded by Mariam Youssef.
 - b. Opposed: None
 - c. Abstained: None
 - d. Motion approved
4. Action Items
 - a. Consideration of approval for negotiations team's compensation: Will Mittendorf, MiaSarah Walsh and Dia Flores: \$50 hour, do not exceed 20 hours for Spring 2025
 - b. Consideration of approval of \$150 stipend for Yolanda Mosley and Ralph Casas for running executive board election
 - c. Consideration of approval for sending Will Mittendorf to [CFT Summer School](#) at Universal City; do not exceed \$1,000
 - d. Consideration of approval for \$500 donation to Native Garden for refreshments for 05/17/25 community event
 - i. [Sanctuary T-Shirt Order Form](#)
 - e. Consideration of approval for; do not exceed \$2,000 for faculty refreshment for 05/23/25 commencement
 - f. Consideration of approval of \$2580 to Rita Villa CPA for 2023 tax returns

- i. Motion to approve as a consent item 4a-4f by MiaSarah Walsh.
Seconded by April Bracamontes.
- ii. Yays: 5
- iii. Abstained: 1
- iv. Opposed: 0
- v. Motion approved

5. Informational Items

- a. CCFF Executive Board Election Result- Will Mittendorf, April Bracamontes, Mariam Youssef, MiaSarah Walsh, Lisa Blod, Chad Greene, Cynthia Lavariere, and Louis Williams. *Treasurer and COPE Chair- Vacant*
 - i. Jason Hultman: Interested in serving as CCFF Treasurer; possesses the ability in financial analysis.

6. CCFF Standing Committees Report

- a. Negotiations/FT VP
 - i. April Bracamontes: Next meeting scheduled for this Friday. Going back to Senate to consult on evaluation form – minimal change proposed by district. Working on MOU for evaluation form, moving in the direction of a dynamic form. Working with academic freedom, but have not received a counter from the district. Survey out to Department Chairs to determine scheduling timeline. Moving forward with Los Padrinos MOU. Article 13 to Article 16 where it belongs. Needs improvement and remediation process clarified.
- b. Grievance/PT VP
 - i. Mariam Youssef: Grievance is continuing to meet. Time has been dedicated to supporting folks where a representative is needed. Other issues pertain to pay rate and pay stubs. Briefly discussed the need to establish coverage over the summer.
- c. Finance
 - i. Lynn Wang: Financial Review Committee has gone through records. The team has issued a preliminary report. No money missing. The bookkeeping part could be improved (QuickBooks).
- d. Membership
 - i. Lisa Blod: Membership Monday scheduled today 10-2pm, tabling in front of Student Center.
 - ii. [Unemployment workshop](#) May 22nd 5-6:30pm via Zoom
 - iii. Student Loans workshop, details to come. Refer members to attend [AFT Student Debt Clinic](#)
- e. Communication/Public Relations
 - i. Henrietta Hurtado: Newsletter was sent and anything you would like included, please send by May 22nd.

- f. COPE
- g. President's Report
 - i. [SERP on 05/07/25 BOT agenda](#)
 - 1. Public information board docs. If interested, feel free to click through it (Classified, confidential, faculty, and managers). District recommendation is to approve the SERP.
 - ii. Part time availability form for Spring 2026 schedule due date is August 22nd
- 7. Shared Governance Standing Report
 - a. BOT
 - i. Meeting this Wednesday (05/07). Approving board policies.
 - b. Enrollment Management
 - c. Planning & Budget
 - i. VPs went over their area plans. EC must meet to narrow down their area choices. Will report back in August.
 - d. Faculty Senate
 - e. Coordinating
 - i. Meeting today (05/05). Board policies and administrative procedures.
 - f. SLO
 - i. Canvas Insights; transitioning away from elumen.
 - g. Employee Development
 - h. DEEOAC
 - i. Issue with transparency regarding information on website.
 - i. Web and Social Media Standards
 - i. Continuing to modify and improve access to essential departments, topics, and substance on website. Accurate information.
 - j. Safety Committee
 - i. Chief Mueller, safe parking at night for students. Planning to schedule night classes in designated buildings so campus police can provide escort services much easier, student parking in nearby designated lots.
 - k. Calendar Committee
 - l. Access to Completion & Equity
 - m. Accreditation
 - i. Meeting this Friday (05/09). Hyflex 9-10:30am. Narrowing down one goal on completion, transfer, retention, and access.
- 8. Items from the floor
 - a. Commencement reminder 05/23/25 at 5:00 pm.
- 9. Closed Session

a. Personnel

b. Legal support

10. Adjourn – 9:25am