

H. B. SWOFFORD CAREER CENTER

LIAISON BOARD MEETING MINUTES

November 16, 2023

REGULAR BOARD MEETING

The regular Liaison Board meeting was held in the multi-purpose room at H.B. Swofford Career Center November 16, 2023. The meeting was called to order by Mrs. April Fowler, at 6:00 PM after dinner was served.

MEMBERS PRESENT

Connie Smith
April Fowler
Steve Skinner

Dr. Sarah Simmons
Dr. Connie Banks

Dr. Mark Smith, Superintendent, Ex-Officio
Mr. Lance Radford, Superintendent, Ex-Officio
Mr. Greg Lovelace, Director, Ex-Officio
Ms. Erin Curran, Assistant Director, Ex-Officio

GUESTS PRESENT

Mr. Andrew Dobson, Halliday, Schwartz & Co.

MEMBERS ABSENT

Brenda Rogers, Chairperson

MINUTES APPROVED FOR JUNE 6, 2023

Dr. Connie Banks made motion to approve the minutes as presented. Ms. Connie Smith seconded the motion which passed unanimously.

FINANCIAL REPORT FOR 2022-2023

Mr. Andrew Dobson presented the financial audit for 2022-2023 on behalf of Halliday, Schwartz & Co. Mr. Dobson explained the financial statement and letter, and answered questions concerning the audit. A motion was made by Dr. Sarah Simmons to accept the audit as presented; Mr. Steve Skinner seconded the motion which passed unanimously.

DIRECTORS REPORT

Mr. Greg Lovelace gave his Directors report which included Swofford program enrollment numbers and upcoming event dates for the 2023-2024 school year.

CAPITAL NEEDS

Mr. Greg Lovelace discussed potential capital improvement projects that need to be made to Swofford Career Center with the board and proposed a spending amount he felt would meet the schools needs and complete necessary projects. Ms. Connie Smith made a motion to allow Mr. Greg Lovelace to spend up to \$250,000 from the fund balance to make improvements deemed necessary. Dr. Sarah Simmons seconded the motion, which passed unanimously. Mr. Lovelace also discussed the need to hire an outside agency to present the board with possibilities on the school property for building expansion. Board members discussed the need for a new building to meet the needs of the growing communities and empowered Mr. Lovelace to pursue an outside agencies opinion.

SELECTION OF CHAIRPERSON

Ms. Connie Smith nominated Dr. Connie Banks as the new Chairperson to represent Spartanburg School District Two, however Dr. Connie Banks turned down the nomination. Dr. Connie Banks then nominated Dr. Sarah Simmons for the position of Board Chairperson. Dr. Sarah Simmons accepted the nomination which was passed unanimously.

AWARD

Dr. Mark Smith announced that Mr. Greg Lovelace had been nominated, and would be receiving the Richard M Couple Memorial Award for his service to the Employment Education class, and Special Education students at Swofford Career Center.

ADJOURNMENT

Mrs. April Fowler asked if there were any remaining questions from the board, and seeing none, she adjourned the meeting.