

Steps to Registering for a Summer School Program

Consult the chart on page 2 for the registration opening date for each of the TDSB summer programs. You will not be able to register before the registration date. When you register, select a browser such as Firefox, Bing, safari or Internet Explorer as Google Chrome is **not** compatible with the TDSB registration system (known as e-Reg)

STEP 1: Contact your guidance counsellor about your summer school plans.

STEP 2: Complete the online registration (if you are taking both civics and career studies you will need to complete a separate online registration for each course.)

STEP 3: After Registering... You will receive a 'Course Request Received' email with the *Parent/Guardian Consent* form as an attachment. Complete the consent form and have your parent/caregiver sign it. Be sure to check your Junk Mail and Spam folders in case the email winds up there.

STEP 4: Submit the completed Parent/Guardian Consent form to your guidance counsellor to approve or deny your request. This is an extremely important part of this process because your counsellor requires this form to change your status from 'registered' in the course to 'enrolled' in the course. If you do not complete Step 4, you will not have a seat in the summer school program.

Note: Please name the file using the following format:

Last name, First Name - Course code

e.g. Khan, Josie - MTH1W1

Ways to Submit the Parent/Guardian/Caregiver Consent Form

- Scan the form(s) and email it as a PDF attachment, **OR**
- Take a photo of the completed consent form and email it as a JPEG or PNG file. Please ensure the content of the photo is readable, **OR**
- Drop your permission form into the Guidance Drop-off box on the table outside of the guidance office.

As a reminder here are the guidance counsellors at SATEC:

Last Name	Counsellor	Email Address
A to G and Z	Mr. Marino	michele.marino@tdsb.on.ca
H to N	Ms. Noble	marylouise.noble@tdsb.on.ca
O to Y	Ms. McVannell	felicia.mcvannell@tdsb.on.ca

TDSB Summer School Programs

	Delivery Model and Course Type	Registration Opens	Registration Closes	First Day of Classes	Last Day of Classes
TDSB Continuing Education Department 2 learning platforms	1. In-Person Courses <ul style="list-style-type: none"> Full Credit 	April 19, 2022 @9AM	June 10, 2022 @ 11AM	July 4, 2022	July 29, 2022
	2. Remote Courses (synchronous instruction) <ul style="list-style-type: none"> Full Credit 	April 19, 2022 @9AM	June 10, 2022 @ 11AM	July 4, 2022	July 29, 2022
	<ul style="list-style-type: none"> Credit Recovery (course codes end with a 'W' in the 6th character position)	April 19, 2022 @9AM	June 30, 2022 @ 11AM	<u>July 6, 2022</u> (starts 2 days after full credit classes)	July 29, 2022
TDSB E-Learning Department	E-Learning (fully asynchronous instruction) <ul style="list-style-type: none"> Grade 11 & 12 Full Credit Courses plus Civics/ Careers 	April 5, 2022 @ 10AM (Tentative)	<u>July Session:</u> June 10, 2022 @11AM	July 4, 2022 See website for steps prior to start date.	July 28, 2022
			<u>August Session:</u> July 7, 2022 @ 11AM	August 2, 2022 See website for steps prior to start date.	August 28, 2022