

Weaverville Elementary School



Student and Families Handbook
2023-2024

Home of the Blackhawks!

North Buncombe District

***Important disclaimer: This handbook includes information that pertains to a traditional school year. Any directives from the county, state or national level regarding COVID-19 may alter the information included in this handbook.**

Buncombe County Schools Purpose Statement

To provide safe and engaging learning environments that prepare students for their tomorrow.

Buncombe County Schools Direction Statement

Our students will become successful, responsible citizens in an ever-changing global society.

Weaverville Elementary Purpose Statement

Learning, Leading, Empowering!
Changing the World!

Weaverville Elementary Direction Statement

Through inspiration and nurturing, Weaverville Elementary students will be leaders, life-long learners and responsible global citizens.

WvES is proud to be a *Leader in Me* school!

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Letter from Mrs. Nichols

Dear Weaverville Elementary Families:

Welcome to **Weaverville Elementary School**! I am excited for the new school year ahead, and I am looking forward to working alongside our WvES students, staff, and families as we learn and grow together throughout the next nine months. Weaverville Elementary has a tradition of excellence. Our school strives to meet the needs of your child in many areas including academics, social-emotional learning, 21st century technology skills, and leadership development. Our theme for this year is “Believe, Achieve, SOAR!” We want our students to reach their academic and social/emotional goals as they work and play together here at school. As they learn to set their goals and work through challenges to reach them, our staff will be here to support them every step of the way.

This handbook contains essential information regarding our school and school rules as well as important Board of Education policies. I hope that you find it a helpful resource. The format of the handbook is broken down into two sections – a **student** section and a **families** section. Please review the student section with your child. All other information is for parents and caregivers to reference as you learn more about our school. Also, please check our website and Facebook page for additional information and updates throughout the school year.

At Weaverville Elementary, we know that a partnership between the school and the family will support students in reaching their goals. As a staff, we promise to provide engaging and rigorous learning experiences for all students. Parents/Caregivers should encourage children and regularly check in with them about school and their work. Checking in about school and getting involved in school activities shows our students that school is important. Parent involvement is highly encouraged, and we invite you to volunteer your time, visit our school, and communicate regularly with your child’s teacher. By working together, we give our students opportunities for academic and social/emotional growth.

Sincerely,



Mary Nichols
Principal
Weaverville Elementary School

STAFF - Weaverville Elementary School

Mary Nichols, Principal

Office Head Secretary - Ashley Mendoza Data Manager - Dawn Flanigan-Bryson 2nd Grade: Patricia Berzinski Valerie Brown Emily House Robin Ingle Shelly Swann Cailyn Plummer Assistant - Kim Dillingham 3rd Grade: Brian Arnst Amy Clouse Richard Dunkel Jonathan Hintz Allie Snyder Kellie Webb Assistant - Tom Brown 4th Grade: Jill Bell Amanda Fields Shelley Graham Thomas Oliver Assistant - Pamela Edwards Specials: Meagan Dauphinais - Music Clay Martin - Art Grayson Morgan - PE Media Specialist - Amy Tucker STEM - Maureen Moran Media Assistant - Jessica Bowers	Exceptional Children Staff: Emily Kraft Phyllis Wilson EC Curriculum Specialist - Deanne Stowe Speech - Amy Harter School Psychologist - Occupational Therapist - EC Assistant - Karen Adair EC Assistant - Diane Michaud Title 1 Staff: Lead Title 1 - Sarah Harrison Teacher Assistant - Deborah Solomn Teacher Assistant - Karen Silvers Support Staff: School Counselor - Maggie Wheeless Curriculum Coach - Lesa Coates AIG Specialist - Tera Yopp Multi-Lingual Education - Erica Young Nurse - Lillian Woods School Social Worker - AnnMarie McBride School Resource Officer - Adam Hunter Custodial Staff: Head Custodian - Mike Jarvis Tyler Mundy Courtney Woodring Cafeteria Staff: Cafeteria Manager - Abby Barrett Nutrition Assistant - Morgan Crain
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Buncombe County Schools 23-24 [Calendar](#)

Student Section

BEING A FRIEND

Everyone wants to have friends and the best way to make friends is to be a friend! Treat others as you would want to be treated - use nice words and don't say untrue or mean things about others and never make fun of anyone. If someone bothers you, you should tell an adult who works at the school and your parents. The adults will help you!

BUS BEHAVIOR

You are expected to behave on the school bus just like you do in the school building. Your bus driver must be able to pay attention to the road while driving. If you forget to follow the bus rules, your bus driver will remind you. If you continue to forget, you will be sent to the principal's office. The most important bus rules are listed below. Your bus driver may share a few more with you.

- **Sit on your bottom in your seat facing forward.**
- **Keep your hands, feet and other objects to yourself.**
- **Stay in your assigned seat during the entire bus ride.**
- **Treat others as you would want to be treated.**
- **Listen to your bus driver at all times.**
- **Do not throw items on the bus.**
- **Do not bring toys or electronics such as fidget spinners, cell phones, gaming systems or MP3 players on the bus. NO electronics should not be used on the regular bus rides to and from school due to limited supervision.**

CAFETERIA BEHAVIOR

The cafeteria is the place to practice our good eating manners. You should get the lunch you signed up for and make sure to select some fruits and veggies! It is expected that you sit in your seat and not play with your food. Make sure to use your napkin! If you need help opening something or if you forgot something, ask the adult on duty. They are there to help you. Sometimes it can be exciting to have a chance to talk with your friends but don't forget to eat! You will need to refuel your body so your mind will work when you are back in the classroom.

CODE OF CONDUCT

It is your job as a student to follow the code of conduct at all times whether in the classroom, on the playground, in the cafeteria or on the school bus.

- **I will be responsible.**
- **I will show respect for myself, others, learning and property.**
- **I will choose to learn and let others learn.**
- **I will be honest and refrain from cheating or stealing.**
- **I will behave in a safe manner.**
- **I will always do my personal best and strive to follow the HAWKS Leadership Expectations.**

ARRIVING AT SCHOOL & EATING BREAKFAST

You will come to school on the bus or in a car. You will come in through the front door starting at 7:15 and go straight to the cafeteria for breakfast or to wait until classrooms open. All students are provided a free breakfast at Weaverville Elementary! You will be dismissed at 7:40 to go to your classrooms.

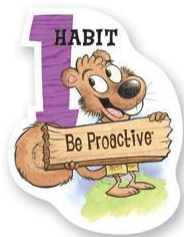
SCHOOL SAFETY

We want you to be safe while you are at school. Remember to always listen to your teacher and follow the rules. Make sure to walk in the hallways and on the stairs. We will have a fire drill every month. The fire alarm is loud and may hurt your ears at first. We will also have some other drills during the year when we practice what we would do in case we had a real emergency. When you play on the playground, make sure you use the equipment in the correct way. If you get hurt, make sure to tell your teacher or another adult immediately so we can help you.

DISMISSAL

We will dismiss at 2:25 each day. Teachers will walk you to where you need to go. Some students will go to the gym and wait for their car ride. If you're in the gym, a teacher will call your name so that you know to go outside and wait for your car. If your name is called, it means your car is in line. If you ride the bus, a teacher will walk you outside to your bus. There are teachers outside to help you if you need it! Some students ride first load, which goes outside right when the bell rings. Some students ride second load, and they wait for about 5-7 minutes before going outside to their bus.

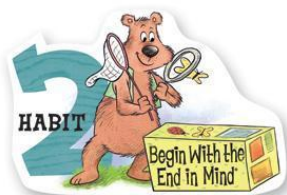
LEADER IN ME HABITS



Habit 1 — Be Proactive

You're in Charge

I am a responsible person. I take initiative. I choose my actions, attitudes, and moods. I do not blame others for my wrong actions. I do the right thing without being asked, even when no one is looking.



Habit 2 — Begin with the End in Mind

Have a Plan

I plan ahead and set goals. I do things that have meaning and make a difference. I am an important part of my classroom and contribute to my school's mission and vision. I look for ways to be a good citizen.



Habit 3 — Put First Things First

Work First, Then Play

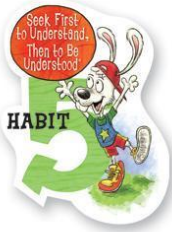
I spend my time on things that are most important. This means I say no to things I know I should not do. I set priorities, make a schedule, and follow my plan. I am disciplined and organized.



Habit 4 — Think Win-Win

Everyone Can Win

I balance courage for getting what I want with consideration for what others want. I make deposits in others' Emotional Bank Accounts. When conflicts arise, I look for third alternatives.



Habit 5 — Seek First to Understand, Then to Be Understood

Listen Before You Talk

I listen to other people's ideas and feelings. I try to see things from their viewpoints. I listen to others without interrupting. I am confident in voicing my ideas. I look people in the eyes when talking.



Habit 6 — Synergize

Together Is Better

I value other people's strengths and learn from them. I get along well with others, even people who are different than me. I work well in groups. I seek out other people's ideas to solve problems because I know that by teaming with others we can create better solutions than anyone of us can alone. I am humble.



Habit 7 — Sharpen The Saw

Balance Feels Best

I take care of my body by eating right, exercising and getting sleep. I spend time with family and friends. I learn in lots of ways and lots of places, not just at school. I find meaningful ways to help others.

PBIS MATRIX and HAWKS LEADERSHIP EXPECTATIONS

Weaverville Elementary is a PBIS (Positive Behavior Intervention and Supports) School. This means that students are taught the expected behaviors for each area of the school AND you must follow these rules. Posters to remind you of the behaviors are posted throughout the school. When you demonstrate positive behaviors, you may be recognized with a 'HAWKS' High Five Report. A copy will go home, a copy will be sent to the office for our prize drawing, and a copy will be put in your Leadership Notebook. We will also schedule PBIS celebrations for students who have followed the HAWKS Leadership Expectations. Please review the HAWKS Leadership Expectations

H - Have Respect

A - Awesome Attitude

W - Willing Workers

K - Kind Kids

S - Successful Students

Weaverville Elementary School

HAWKS Leadership Expectations

	Hallway Leaders	Lunch Leaders	Playground Leaders	Bathroom Leaders	Bus Leaders	Car Rider Leaders	Classroom Leaders
H Have Respect	-Keep hands to yourself -Use your walking feet and quiet voices	-Keep hands, feet and objects to yourself -Listen to staff -Talk in Quiet voices	-Keep hands, feet and objects to yourself -Always stay where your teacher can see you	-Keep hands, feet and other objects to yourself -Feet stay on the floor	-Keep hands, feet, and other objects to yourself -Use expected language and quiet voices	-Use your walking feet and quiet voices when entering or exiting the building	-Keep hands, feet, and other objects to yourself -Listen when others are talking
A Awesome Attitudes	-Face forward to watch where you are going -Keep your place in line -Take one stair at a time	-Raise your hand for help -Stay in your seat with feet on the floor and facing your table	-Wait your turn -Demonstrate good sportsmanship	-Patiently wait your turn -Allow for privacy	-Listen to the bus driver and monitor -Remember safety first	-Pull to the first number that is empty in the car rider line	-Be engaged and ready to participate -Follow directions the first time
W Willing Workers	-Stay in line and stay to the right -Always face the front of the line	-Stack empty trays neatly and put silverware in buckets	-Play fairly -Use equipment fairly -Help to keep the playground clean	-Use only one or two paper towels and put in the trash -Wash with soap and water	-Stay in your seat and always face the front -Keep everything inside the bus	-Stay in your seat/location while waiting for your name to be called for afternoon dismissal	-Be on time and prepared -Complete all assignments -Find your voice
K Kind Kids	-Keep hands to your side or behind your back -Keep our hallways clean	-Say please and thank you -Have good manners and use kind words	-Enter and exit the building safely and quietly -Help others and include others	-Use quiet voices -Keep bathrooms clean	-Keep our buses clean -Be a leader to the younger kids	-Listen for your name to be called during afternoon car riders -Quickly move to the assigned number to load your car	-Treat others as you want to be treated
S Successful Students	Think Win-Win: walk to your destination safely and quietly	Begin with the End in Mind: Balance eating and talking respectfully with your peers	Sharpen the Saw: Exercise and maintain personal space	Put First Things First: Take care of your needs quickly, quietly and respectfully	Be Proactive: Take care of yourself and make good choices	Be Proactive: Take care of yourself and make good choices	Synergize: Work together to accomplish your goals Seek First to Understand, Then to be Understood: Listen first then talk

Parent/Caregiver Section

AMERICANS WITH DISABILITIES ACT NOTICE

The Buncombe County Board of Education does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in its employment opportunities, program services or activities. All request for reasonable accommodation, alternative accessible formats, or auxiliary communication aids and services for individuals with disabilities (within the definition of the Americans with Disabilities Act of 1990), as amended {ADA} should be made within a reasonable time prior to the activity to the ADA coordinator.

If you wish to file a complaint under the ADA, please contact the ADA coordinator.

Mrs. Kimberly Fisher/Mr. Tim Fierle
175 Bingham Road
Asheville, NC 28806
Tel. No. (828) 255-5896
Fax No. (828) 255-5923

ADVISORY COUNCIL

As per School Board policy, Weaverville Elementary has an Advisory Council made up of the PTO president, a teacher representative, three lay people appointed by the Board of Education, and the principal who serves as an ex-officio member.

AFTER SCHOOL CARE

The YMCA program offers childcare for Weaverville Elementary students until 6:00 PM. To review this program and register for services please visit their website at www.ymcawnc.org or call (828) 210-2273. Several other community programs for after school care are provided in our area and tailored to fit parent needs and student interests.

ALTERED TRANSPORTATION ARRANGEMENTS

Parents will establish a regular AM and PM transportation plan for students when they complete the student information form at the beginning of the year. When transportation arrangements need to be altered from the established plan, a note, which includes the child's name and the date must be sent to the teacher, on the day of the change. We can only release children to those adults who are listed on the student information sheet and are in Powerschool.

For safety reasons, the school CANNOT alter transportation arrangements by phone. Since it is not possible to identify callers, the school will ONLY accept transportation changes made in writing or by the parent coming to the school in person to make the change. Please note that faxes and emails will not be accepted.

If you have an emergency, please notify the office, in writing, before 1:00 pm if you plan to change your child's transportation for dismissal.

ARRIVAL AND DISMISSAL

Students should not arrive on campus before 7:15 AM because there is no staff in place for appropriate supervision. Weaverville Elementary School cannot be legally liable for children dropped at school before 7:15 AM. Car riders should arrive in time to eat breakfast (if they desire) and be ready to learn by 7:55 AM. The school day begins with student led announcements and the tardy bell rings at 7:55. Students who are not in their classroom at 7:55 AM, will be marked tardy. This applies to all students unless the bus arrived late.

Please help us keep our students safe during morning arrival times.

Car riders should only be dropped off at the front of the building in the car rider line (nearest the gym entrance). The upper circle (near the main office) is for buses only. Students should not be dropped off at the cafeteria doors or the back entrances to the school. You must drop your child off in the designated areas to ensure their safety. Please observe a safe speed limit as you drive through the campus. Visitor parking is at the front and side of the school. Please be alert for children who may dart in front of traffic.

Afternoon announcements will begin at approximately 2:22. Students will be dismissed at the 2:25 bell. Bus riders are escorted to their buses and car riders gather in the gym. Buses are dismissed after all students are loaded and accounted for. Car riders/walkers will be dismissed after all students are gathered in the gym. As a safety precaution, car rider tags will be provided to the parents by the school. Parents will keep a tag and distribute extra tags to those whom they authorize to pick up their child. These cards should be placed on the vehicle's **passenger dash/visor**. **Without this tag, you will have to follow the standard procedure of parking, coming into the main office, and showing your ID.**

Remember that all car rider traffic will utilize Yost Street for arrival and departure from the WvES campus.

A staff member will call the child's name written on the card and have him/her waiting for pick up. **Staff members will not buckle students in seat belts or child restraints due to liability issues.** It is the responsibility of the parent/guardian to ensure that all seat belt laws are followed.

Students are considered 'walkers' if they are walking off our campus with their parents. Parents may **not** park on campus (visitor parking or by the cafeteria) and check their child out of the gym as a walker to avoid the car rider line. **You must have permission from administration before checking your child out as a walker. Notify the principal if this is your plan.**

If you must pick up your child for an afterschool appointment before buses are dismissed, then you must come to the main office and check your child out prior to 2:00. The end of the day is a busy time for our staff as we prepare to send students home safely at the end of the school day. Checking your child out before 2:00 will count as an early dismissal. Please refer to the Attendance section in this handbook for more information.

Please exercise caution while driving on the school campus. **It is a violation of North Carolina Law to pass a bus while students are loading or unloading.**

ASSESSMENTS

Teachers will periodically assess your child to gain a better understanding of their learning needs. Formal and informal assessments will be used. Some types of formal assessments include tests, quizzes, state reading assessments, etc. Informal assessments may include observations, feedback during lessons, student self-rating, etc. All of this data is used to ensure that your child's learning needs are being met and to determine student report card and progress report marks. Your child's teacher will share this data with you at conferences.

Formal assessments are administered to third and fourth grade students. Third graders will take a pretest in reading at the beginning of the school year. In May, third and fourth grade students take the North Carolina End of Grade Test in English Language Arts and Math. Please watch for notices of testing dates and make every effort to have your child in attendance each day of testing.

ATTENDANCE

Regular attendance and promptness are two important characteristics of a successful student. The elementary school attendance policy adopted by the Buncombe County School Board adheres to NC laws pertaining to student attendance. Elementary students may only have a maximum combined total of fourteen (14) excused and unexcused absences in a school year. Any absences over 14 must be made up in accordance with the school's Attendance Make-up Program (Board Policy #4400).

Students must be in attendance for more than half a day (**11:30 a.m.**) to be counted present for the day. On a two hour delay, the half day mark is considered 12:15. On a three hour delay, the half day mark is considered 12:45. Students arriving at school after 7:55 AM must report to the office and to sign in. Tardies will only be excused if accompanied by a medical (doctor or dentist) statement or if excused by the principal. These notes/statements should be presented to the office staff when signing in. Upon returning to school from an absence, students must bring their teacher a parent note or medical statement (doctor or dentist) giving the reason for the absence. Students will receive special recognition at the end of each grading period and at the end of the year if they do not miss any instructional time (7:55 AM until 2:25 PM). **Excessive and unexcused absences will be reported to the proper authorities.**

Students are responsible for assignments missed during all absences, and arrangements should be made to complete the work in a timely manner upon their return to school.

Parents are notified when their child accumulates three (3) or six (6) unlawful absences. Court charges are a possibility after ten (10) unlawful absences.

**Our day starts promptly at 7:55 am. Please work together as a family to have your child arrive on time, with time to get settled in their classroom, and ready to learn at 7:55 am. If your child plans to eat breakfast at school, please do your best to have them arrive with time to eat before lessons begin at 7:55 am.*

Educational Leave Request

This form must be completed and submitted to the principal prior to the absence in order for the absences to be considered as valid/lawful. No student will be excused for more than the five (5) school days per school year. When it is demonstrated that the purpose of the absence is to take advantage of a valid educational opportunity, such as travel, the absence(s) may be considered valid/lawful. Approval for such an absence(s), however, must be granted prior to the absence(s). (*Buncombe County Schools Board Policy 4400 Attendance*)

Please complete the itinerary on the back page or attach a copy of the itinerary for the days you are requesting educational leave. You may request that part of your trip is excused due to the nature of the itinerary while other days may not apply. Please note that absences during state required testing are highly discouraged.

<https://tinyurl.com/NBEdLeaveRequest>

The complete Board Policy 4400 is located online at

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/3100/BCS/2167457/4400_Atendance.pdf

BAD WEATHER - DELAYED OPENINGS OR EARLY DISMISSALS

If school is dismissed early due to bad weather, the Buncombe County Schools' Central Office will use local TV and radio (and the Phone Notification System when appropriate) to make the announcement.

When bad weather is predicted, tune in to WLOS television (or their website: www.wlos.com) or local radio (ex. WWNC or WKSF) for up-to-date news on school closings and delays. It **will not** be possible for our office staff to call parents to let them know that school will be dismissing early. Remember, **a two-hour delay** means that our daily schedule will be exactly two hours later (ex. doors open at 9:15 AM) and a three-hour delay means that our daily schedule will start exactly three hours later. **Breakfast will be served on a two-hour delay but will NOT be served on a three-hour delay.**

To ensure student safety, buses will not run on icy or snow covered roads. Students will follow the procedure that we have on file (i.e. car rider or bus rider), and for this reason students should not need to use the phone.

Weaverville Elementary is located in the North Buncombe District.

BUNCOMBE COUNTY SCHOOLS DISTRICT POLICIES

Some BCS District Policies are referenced in this handbook for your convenience. Please review Policy 1310/4002 – Parental Involvement located in the Appendix of this handbook. This policy reviews the parental notifications that building principals are required to share annually. If you would like to view any of the policies mentioned in this document, please notify the main office.

If you would like to view all District Policies you may access them at the following direct link:

<https://www.buncombeschools.org/o/bcs/page/district-policies>

BUS INFORMATION

Buncombe County Board Policy 4303 refers to bus riders and outlines the expected Code of Conduct. The following code sets forth the rules prohibiting certain types of student conduct while riding, waiting for, or leaving a school bus. It is in the interest of the safety of transported pupils, bus drivers, and the general public that they are adopted. A student found in violation of any of these rules may receive punishment as severe as having his bus riding privilege suspended, ranging from one day to the remainder of the school year, depending on the severity of the offense. A student will also be subject to disciplinary action for those violations within this code that are also covered by Policy 4340, School-Level Investigations. Less serious conduct will be dealt with by the school principal under the disciplinary authority given him by the North Carolina Statutes and by the Buncombe County Board of Education policies and regulations.

Passengers may be suspended from school or from riding on a bus, at the discretion of the principal, for:

1. Delaying the bus schedule.
2. Fighting, smoking, using profanity, or refusing to obey instructions of school authorities or of school bus driver while waiting for, riding, or leaving a school bus.
3. Being under the influence of or having in their possession alcoholic beverages or illegal drugs.
4. Tampering with or doing damage to a school bus.
5. Refusing to meet the bus on time at designated stops.
6. Unauthorized leaving the bus when en route from home to school or vice versa.
7. Playing, throwing objects, getting out of seat, or otherwise distracting the driver's attention while the bus is in operation.
8. Failing to observe established safety rules and regulations required by law or adopted by the Buncombe County Board of Education.
9. Eating or selling items on the bus.
10. Use of electronic devices.

Students failing to follow the bus rules will be reported to the school office. An office referral may result in parent notification, an assigned seat, bus suspension, or other appropriate measures depending on the severity of the problem and the student's prior bus discipline infractions.

BUS DISCIPLINE PLAN

1. Conference with student to explain bus rules. If necessary, parents will be notified of infractions and warned of impending bus suspension.
2. Assigned seat or possible bus suspension at the discretion of the principal; parents will be notified.

The administration reserves the right to alter the bus discipline plan based on extenuating circumstances and/or the severity of the offense. Severe disruptions (i.e. fighting, weapons,

etc.) can result in immediate suspension from the bus. **Repeat disruptions or severe safety concerns may result in losing bus privileges permanently.**

Riding the school bus is a privilege.

CAFETERIA

Direct phone number: (828) 645-6105

Our cafeteria staff, under the direction of Abby Barrett, creates a friendly and warm environment and serves well-balanced and nourishing meals each day. Prices are set each year by the Buncombe County Board of Education. **Free and reduced forms are available in the school office and online at www.lunchapplication.com. Please remember that you must fill out a new form each year, within the first 10 school days.** Your application will be processed promptly and is held completely confidential.

PLEASE APPLY FOR FREE OR REDUCED LUNCH IF YOUR FAMILY IS EXPERIENCING FINANCIAL DIFFICULTY OR LOSS OF EMPLOYMENT.

OUR SCHOOL RECEIVES FINANCIAL SUPPORT FOR THE NUMBER OF STUDENTS ON FREE OR REDUCED LUNCH.

Students may pre-pay by the week, month or year. You may log onto www.lunch.prepay.com to review your child's account and to pay online (a small fee is charged). Students may choose one extra item with their meal only if they have funds to do so. Students may charge meals only. They may not charge a la carte items. Students who have money in a **prepay** account may purchase meals and a la carte items from their account. **If you do not wish for your child to purchase extra items from money in their account, please write a note to the cafeteria manager.** Money can always be sent with the child to purchase extra items.

Parents are invited to eat with their child in the cafeteria; however, as a courtesy to other students, we ask that you do not bring outside food such as fast food and/or sodas into the school cafeteria. Parents should arrive at school in time to get a visitor's pass and report to the lunchroom hallway five minutes before the scheduled lunch time. Please always let the teacher know ahead of time if you plan to eat with your child.

Parents are invited to have lunch with their child **at the end of September**. Please wait for an announcement from the principal that parents/family can come to school to have lunch with their child.

A monthly menu will be posted in the classroom and the daily menu will be read during morning announcements. Occasionally there will be a menu change due to late deliveries or snow days.

You can find links to BCS menus here: <https://www.buncombeschools.org/page/menus-and-pricing>

Please note that any outside food brought in for special snacks or birthday treats cannot be consumed until the last student has been served lunch. This will be at approximately 12:30 PM. Should you desire to bring in a special snack for your child's birthday or another event, please coordinate this with your child's teacher so as not to conflict with our lunchroom policies. In addition, any food brought into the school to be shared with students must be

store bought with ingredients listed. Please allow school staff to distribute snacks due to their knowledge and understanding of students' allergies and dietary needs. Our school also encourages healthy snacks and choices. Please refer to the School Wellness section in this handbook for more information.

CAFETERIA PRICES

Paying Student	Breakfast: No Cost	Lunch: No Cost
Reduced Student	Breakfast: No Cost	Lunch: No Cost
Adult Lunch: \$4.75		

BREAKFAST

Breakfast is **free** for all students and will be served each morning beginning at 7:30. Students may pick up a bagged breakfast in the main lobby and take it to their classroom to eat. All breakfast items must be eaten or put away by 7:55 AM when instruction begins.

LUNCH

The cafeteria serves nutritious balanced meals each day for lunch. A lunch consists of meat, milk, bread and a choice of two items from our fruit and vegetable selections. Desserts, **ice cream**, and other items may be purchased for an additional cost. If your child has diet restrictions, forms are available in the school office for a doctor to complete. **If you do not wish for your child to purchase extra items from money in their account, please write a note to the cafeteria manager. Students are not allowed to charge extra items.**

CARE OF SCHOOL PROPERTY

Students will be held accountable for any willful damage to school property. Library books may be checked out as long as they are returned in acceptable condition. Damage and lost books and materials must be paid for before grades are issued or transferred to another school. All monies collected are receipted by the bookkeeper and credited to the proper fund for replacement purposes.

CURRICULUM

All Buncombe County Schools follow the North Carolina Standard Course of Study. More information can be found on the NCDPI website at: www.dpi.nc.gov.

DISCIPLINE & BEHAVIOR

A positive environment is essential for learning to take place. No student has the right to keep the teacher from teaching or other students from learning. Weaverville Elementary is a PBIS (Positive Behavior Interventions and Support) School. In addition, WvES has adopted the concepts and principles found in *The Leader in Me* mindset. This outlook is based on the *7 Habits of Highly Effective People* by Stephen Covey. Your child will be taught the seven habits and how they can apply these habits to their lives in order to be productive, responsible, and successful citizens of our school and society.

Students will be taught appropriate behaviors in all areas of our school by using our PBIS matrix. This allows staff to use consistent vocabulary and maintain the same level of expectations across our campus. Students will be asked to follow the "HAWKS" motto:

Have respect, **A**wesome Attitude, **W**illing Workers, **K**ind Kids, and **S**uccessful Students

CODE OF CONDUCT

Students who strive to follow the HAWKS motto and the principles from *The Leader in Me* can easily adhere to the following **Code of Conduct**:

- I will be responsible.
- I will show respect for myself, others, learning and property.
- I will choose to learn and let others learn.
- I will be honest and refrain from cheating or stealing.
- I will behave in a safe manner.
- I will always do my personal best and strive to follow the HAWKS Leadership Expectations.

Additional Guidelines:

1. Students are expected to follow established classroom behavior expectations.
2. Students are expected to move about the campus in an orderly manner and remain in designated areas.
3. Students should keep their hands and feet to themselves at all times; fighting will not be tolerated.
4. Students should be respectful to all other students and adults. Threats, bullying, and inappropriate language will not be tolerated.
5. Students are expected to follow directions from staff members.
6. Students may not bring alcohol, illegal drugs, or weapons of any kind to the bus stop, the bus, or onto the school campus.
7. **Students should NOT use personal cell phones during the school day or while on the school bus. Parents should NEVER give their personal cell phone to students while visiting or volunteering on our campus since your smartphone may have access to items that are inappropriate for students.**
8. Electronic toys and devices such as fidget spinners, iPads, iPods, and electronic video games are not appropriate for school. **Please do not allow your child to bring these items to school.** As per Buncombe County School Board policy, the school is not responsible for the safekeeping or security of these items. Students will use such devices at their own risk.
9. Possession of a BB gun, air rifle, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, black jack, metallic knuckles, razor and razor blades, sharp-pointed instrument, whether openly displayed or concealed, will result in a misdemeanor charge filed with the Sheriff's Department and appropriate school discipline.
10. Possession, whether openly displayed or concealed, of any gun, rifle, pistol or other firearm or any explosive is a Class I felony. It is also a felony for any person to cause, encourage, or aid a minor to possess or carry the above-mentioned items. The Sheriff's Department will be notified and school disciplinary action will be taken.
11. Students must refrain from damaging school property. Students/parents will be responsible for repairs, clean up, and/or replacement costs.
12. Students should wear appropriate school dress.
13. Students may not sell products at school without permission.
14. Students are expected to be honest and refrain from cheating or stealing.
15. Students should avoid any acts of an extreme nature that might shock or endanger staff or students.

CONSEQUENCES

Any act committed by a student that is not specifically addressed in this handbook will be handled by the principal on an individual basis. One or more of the consequences listed below may result if the Code of Conduct rules are not followed:

- **Warning**
- **Parent Contact**
- **Time Out** (in classroom or in another classroom)
- **School Service**
- **Suspension of Privileges**
- **Lunch Detention**
- **In School Time-Out**
- **After School Detention**
- **Out of School Suspension**
- **Law Enforcement Referral**
- **Other appropriate action**

The consequence is determined by the severity of the infraction and the number of times the student has been referred to the administration for prior discipline issues.

For more information about behavior and discipline please refer to BCS Board Policies 4300, 4302, 4302-R, 4303, 4307, 4320, 4325, 4328, 4330, 4331, 4333, 4340, 4341, 4342 at buncombeschools.org/about/administration/district_policies/

If you do not have Internet access and you would like to review these policies, please make this request at the main office.

DISCRIMINATION

“The Buncombe County School System does not discriminate on the basis of race, color, religion, sex, age, national origin, or handicap in admission or access to or treatment or employment in its programs and activities, in compliance with applicable federal and state laws. If you feel you have been discriminated against due to race or sex call David Thompson, (828) 255-5922; for handicap call Amy Dupree, (828) 255-5970; and for facilities call Clark Wyatt, (828) 232-4244.

DISTRIBUTION OF MATERIALS

According to BCS Board Policies (5210), all materials/flyers/announcements given to students must meet certain guidelines. No commercial advertisements or promotional materials will be handed out to students unless they are approved by the school system. A parent information board is located in the office and frequently has great information and flyers that have not been approved for school wide distribution but may be of interest to you. Please check this table regularly for additional services, notices and information.

DOCTOR’S APPOINTMENTS/LEAVING EARLY

Should your child need to be excused during the school day for doctor’s appointments, etc., please send a note to his/her teacher on the day he/she is to be excused, stating the time you will need to sign him/her out in the main office. If your child is to be dismissed at a time other than the normal dismissal time, the secretary will call for your child to come to the office. Parents will meet their student in the front office for an early dismissal. **For student safety, anyone signing a child out may be asked to show a photo I.D.**

DRESS CODE / PERSONAL APPEARANCE

At Weaverville, we want students to be comfortable while adhering to some basic guidelines concerning appearance. Parents can assist children by applying these basic dress code rules: one's clothing or appearance 1) should not draw unnecessary attention that could potentially disrupt the learning environment and/or 2) present a potential threat to safety.

Here are a few examples of inappropriate items:

- Cropped tops, halter tops, spaghetti straps, or clothing that leaves an exposed midriff or reveals undergarments
- Short shorts (shorter than the tip of the index finger when one's arms are hanging along his/her side)
- T-Shirts that promote drugs, alcohol, or that display language or artwork that might be considered vulgar or inappropriate
- Caps, hats, kerchiefs, other head coverings, and sunglasses inside the building
- Wallet chains, spiked bracelets, sharp-pointed rings, etc. that can easily be used as weapons
- Heelys (tennis shoes with embedded rollers)

*Due to safety concerns (number of stairs, etc.) flip flops are highly discouraged.

Students dressed inappropriately will be asked to call home for a change of clothes. In addition, appropriate play clothes and tennis shoes are strongly recommended on P.E. days. Recess will be outside every day weather permits, therefore students should dress accordingly (ex. jackets, coats, hats, and gloves on cold days).

Occasionally we will have fun dress days to promote school spirit. These days may include crazy hair day, hat day, dress like your favorite book character day, etc. These events will be announced in advance so all students may participate.

LOST AND FOUND

It is recommended that all sweaters, coats, lunch boxes, and book bags be marked plainly with the student's name. Found items will be placed in the "Lost and Found" (near the cafeteria). "Lost and Found" items will be kept for a minimum of three weeks. Unclaimed items will be donated to charity.

EXTRACURRICULAR ACTIVITIES

We offer several opportunities for your child to participate in extracurricular activities. Some clubs and activities are free, some require a small fee, and some are more specialized/provided by outside agencies and require a larger fee. More information will come home about these activities. Parents will be responsible for providing transportation for after school activities.

FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA), a federal law gives parents and students over eighteen years of age ("eligible students") certain rights with respect to the student's education records. These rights listed as "Annual Public Notices" can be found in their entirety on Buncombe County Schools' website, the Weaverville Elementary website, or in the school office. A link to the online document is included in the Appendix of this handbook for your convenience. If you wish to

restrict the disclosure of your student's directory information, the Opt-Out letter can be downloaded on Buncombe County Schools' website or the Weaverville Elementary school website. A paper copy may be requested from the Weaverville Elementary main office. For more information, please contact the school office.

FIELD TRIPS

Your child will have the opportunity to participate in curriculum-related field trips during the school year. Teachers will send information and permission slips home for each trip. No student will be permitted to go on a field trip without a signed permission slip. The students will be transported on yellow school buses or white activity buses to the location. Insurance regulations allow only students and BCS employees to ride these buses. Teachers try to keep field trips low-cost. **Please send in the exact amount owed as petty cash is not kept at the school to make change. You also have the option to donate funds to the grade level field trip account to support scholarships for other students, and you can indicate this on the signed permission form.** If you have concerns regarding the price of a planned trip, please contact your child's teacher as financial help may be available.

Students who have serious behavior issues may be excluded from attending a field trip or may have to be accompanied by a parent/guardian.

We ask that all parents sign a 'Walking Field Trip Permission Slip' so our students may walk to Weaverville Primary School at various times through the school year. You will be informed in advance of all trips.

FUNDRAISING

Weaverville Elementary will participate in various fundraisers sponsored by the PTO. As always, your participation in any fundraiser is optional. While student incentives are utilized to elicit support of the event, families have the option of not participating. If you choose to not participate in the fundraiser, but would like to offer a donation instead, please contact the office. As a reminder Weaverville Elementary does not recommend that any child go door to door to sell products.

GIFTS

If you send flower and/or balloon arrangements to celebrate a birthday or other special event, you should make arrangements to pick up your child at the end of the school day. These items are not allowed on the school bus. Arrangements will not be delivered to the classroom during the instructional day. They will be held in the office and given to the child just before he/she leaves to go home.

GUIDANCE and SCHOOL COUNSELING

Guidance services are provided by the school. The school counselor is available to see students through student, parent and/or teacher referrals. The school counselor will also present classroom guidance lessons to students which incorporate the North Carolina Character Education Curriculum, The Leader in Me habits and the Guidance Essential Standards.

HEALTH SCREENINGS

As a service to the children of Buncombe County, the Buncombe County Health Department personnel and the school staff execute screenings for various health purposes. Our school will conduct a health fair during the first few months of the new school year. This activity will complete the majority of the examinations. Included are a vision screening, hearing test, check of height and weight, and a dental screening depending on your child's grade.

In accordance with Buncombe County Health Department guidelines, we routinely screen students for pediculosis capitis (head lice and nits). We urge you to help us by frequently checking your children at home. Children with head lice must be treated with medicated shampoo and be **free of live lice** before returning to school. The principal or designee will check students and give permission to return to the classroom. **The student will be sent home if all of the live lice have not been removed or the student has not been properly treated. Students who are absent due to head lice, will have one day per incident that will be an excused absence.**

HOMEWORK

Homework is given to students as an extension of classroom activities. Its purpose is to reinforce what has been taught and to foster the development of responsibility in our students. Students should expect homework Monday through Thursday. Please provide a quiet time for study and plan to monitor the completion of homework assignments. Discussing these assignments with your child provides an excellent opportunity to stay up to date on what your child is learning. Should you have concerns regarding your child's homework, please contact your child's teacher.

ILLNESS OR INJURY AT SCHOOL

If your child is injured or becomes ill at school, we will make him/her as comfortable as possible and then call you immediately. If you cannot be reached, we will call those you have listed as emergency contacts. Your child should be kept at home if any of these symptoms exist:

- Temperature of 100.5 or higher (keep at home until fever free for 24 hours)
- Rash with fever or behavior change
- Illness that prevents the child from participating comfortably in school
- Difficulty breathing or other signs of serious illness
- Diarrhea
- Vomiting
- Pink eye with discharge (until seen by a doctor and receiving treatment)
- Strep throat (until 24 hours after antibiotics have been started)
- Head lice (until treatment and no live bugs)
- Scabies
- Chicken pox (until the sixth day of onset of the rash or sooner if all sores are dried and crusted)
- Additional guidance may be given for COVID-19 procedures.

If you have any questions, please contact the school nurse.

INSURANCE

All students need to be covered by health insurance. If you do not have family hospitalization insurance, a low-cost school time or 24 hour insurance policy is available to school age children. Information is available on the BCS website or may be obtained in the school office.

INTERNET USE

The Internet is a valuable learning resource and we are pleased that our classrooms are Internet accessible. Buncombe County Schools has a very effective filtering system. We make every effort to monitor student use of the Internet to ensure that materials accessed are appropriate. However, on a global network it is impossible to control all materials. Students, therefore, are given the privilege to use the Internet along with the responsibility of using it properly and only under adult supervision. Buncombe County Schools no longer requires a signed Internet use agreement.

LEGAL ISSUES

If custody of a child is an issue, a copy of the court order **MUST** be on file in the school office. If there are concerns with regard to a child's safety, the office and your child's homeroom teacher should be informed so that your child's records can be flagged.

MEDIA / LIKENESS

Buncombe County Schools does not require parent permission for students to be photographed, videotaped, and/or interviewed by system employees or media on routine school topics, activities for public information, awards and honors, instructional and promotional purposes. Parent permission must be given, however, to photograph, videotape and/or interview children with physical or mental disabilities if they will be identified as children with physical or mental disabilities. **Parents, guardians, or eligible students may request not to be photographed, videotaped and/or interviewed by notifying the principal in writing within ten (10) days of receipt of the Weaverville Elementary School Student-Parent Handbook.**

MEDICATIONS

We are not permitted to dispense medicine (including aspirin, Tylenol, sunscreen, first aid ointment, etc.) to students without written permission from the PARENT AND PHYSICIAN. Because children are not allowed to transport medicine, parents should bring their child's medication to school along with the signed medication form and written instructions on how to dispense the medication. Medication must be in the original bottle with original labeling. The medication form will be sent home as part of the school year packet and will be available in the office throughout the school year. This form must be on file in the office before the medication can be administered. Please inform the office and the teacher if there are any allergies or known illnesses of any kind. Refer to BCS Board Policy 6125.

PARENTAL INVOLVEMENT

We believe that students learn best when the family is involved in the learning process. Families of younger students can be involved by checking the student's book bag and school folder each day. Many teachers take the time daily to write personal comments on the folder regarding the student's progress. All students benefit when an adult reads with them, discusses content and shows an

interest in their learning. Communicating with teachers on a regular basis and attending school events is highly encouraged.

PARKING

Visitors should park in designated visitor spaces located at the front of the school (near gym) and near the playground. **Please note:** These parking spaces are located near the car rider unloading and pick up area, and parents and students cross frequently in this area. Please exercise caution. If visitor spaces are not available, you may park in other spaces located in the side parking lot. Cars should not be parked in a manner that would block our school buses. **While the school is hosting large scale events, the back playground field may be used for overflow parking. Please DO NOT park on the dirt part of the kickball field. Cars should be parked in the grass. The gravel spaces across the street from our school are private property. Parking in this area may result in your vehicle being towed.**

PERMANENT RECORDS

North Carolina law requires that a permanent record be maintained for each student beginning in Kindergarten. The record contains: printed elementary records, identification information (name, address, sex, race, birthplace, birth date), family data (parents' name, addresses, telephone numbers), physical examination and health record, attendance record, scholastic record, standardized test scores, information pertaining to special programs and services provided for the student, and pertinent educational or personal information that may have been collected with the consent of the parents, legal guardians, or eligible students. The parent or legal guardian may review their child's record in the school office and may obtain a copy of the record if needed (allow 3 working days for our office staff to comply with copying requests). A fee may be charged to reproduce copies. Information from a student's record shall be furnished without the consent of the parents or legal guardians when required by a judicial order or any lawfully issued subpoena upon condition that parents or legal guardians are notified by the local educational agency of such orders in advance of compliance. Parents or legal guardians shall be provided with the opportunity to review and to challenge their child's record prior to compliance of the school with the judicial order or subpoena. Directory information (student's name, address, telephone number, date and place of birth, dates of attendance, awards received, most recent previous school attended by the student) may be made available to those with legitimate interest in the student. (Policy: G.S. 115C-384 & 402) If you do not want this information released, please send a written request to the main office. Parents have the right to request a copy of Board Policy 4700, Student Records.

PHYSICAL ACTIVITY

Weaverville Elementary adheres to the Healthy Active Child law that requires students receive 150 minutes of physical activity each week. Your child will participate in a PE class with a certified PE teacher once a week for 45 minutes. Your child will also participate in free play during recess time.

PTO (Parent/Teacher Organization)

We encourage parents to be involved in their child's education, and joining PTO is one way that you can do this. This organization provides clerical, instructional, and financial support to Weaverville Elementary students and teachers. We hope that you will consider joining our Parent Teacher Organization and that you will support PTO sponsored events.

Please read the section for “Volunteers” to learn more about how to volunteer at Weaverville Elementary.

REPORT CARDS/PROGRESS REPORTS

Students in grades 2-4 will receive Buncombe County report cards every nine weeks. Mid-term progress reports will be sent home as well. When your child brings home his/her report card or mid-term report, please discuss it together, sign the report and return the report to school.

The report card has space to indicate if you wish to have a conference with the teacher, and you are encouraged to check that space if you have questions or suggestions. The teacher may indicate on the report card a need for a meeting. You are requested to call the school and schedule the conference with your child’s teacher as soon as possible after the request is made. **At least two Teacher/Parent/Student Conferences should be held during the school year. The first conference is usually held after the first nine weeks. Please make every effort to attend scheduled conferences.**

If your child receives interventions beyond CORE instruction (general academic instruction), then you will be notified.

Please refer to the rubric scores/grading scales below. Report card grades are based not only on graded papers and assessments that your child brings home but also on classroom performance, contribution to discussions and informal assessments. Anytime your child is not progressing in school as you think he/she should, please contact the teacher. You can set up an appointment for a conference by calling the school or by sending a note to the teacher with your child.

Rubric Scores/Grading Scale for Grade 2

Grade 2 assessments are reported using the following rubric or grading scale for academic progress:

- 4 = Exhibits **outstanding** performance **consistently** at grade level
- 3 = Exhibits **consistent** performance **at grade level**
- 2 = Exhibits **some grade level competencies**, but performance is **inconsistent**
- 1 = Exhibits **minimal performance at grade level**
- X = Extra practice needed
- # = Indicates special classes such as special education
- N/A = Not Assessed

Work habits and personal development traits demonstrated in the classroom are assessed on the following scale:

- E = Excellent
- S = Satisfactory
- I = Inconsistent
- N = Needs Improvement

Grading Procedures for Grades 3-4

Students in grades 3-4 will be assessed on the basis of their performance on a variety of learning tasks. These may include textbook assignments, oral and written assignments, class participation, research projects, or special assignments. Numerical grades, on a scale up to 100, will be used to

assess students in the areas of English Language Arts, Mathematics, Social Studies, Science/Health, Art, Music and PE.

Our students also participate in Media Class, STEM Lab activities and Classroom Guidance. If a student is not meeting expectations in these areas, parents will be notified.

According to Buncombe County School Board Policy, the following marks will be used to evaluate students' performance:

Grading Scale

- 90 - 100 **(A)** = **Consistently meets grade level** expectations at an **outstanding level**
- 80 - 89 **(B)** = **Frequently meets grade level** expectations at a **high level**
- 70 – 79 **(C)** = **Meets grade level** expectations at a **satisfactory level**
- 60 – 69 **(D)** = **Seldom meets grade level** expectations
- below 60 **(F)** = **Does not meet grade level** expectations
- # = indicates special classes with modifications

Work Habits and personal development traits demonstrated in the classroom are assessed on the following scale:

- √ = Meets expectations
- I = Inconsistent
- N= Not meeting expectations

SAFETY and SAFE SCHOOLS DRILLS

A fire drill will be held monthly and other emergency drills such as a lockdown drill or tornado drill will be held periodically throughout the year. All students are expected to follow the direction of teachers/staff and remain quiet and orderly.

Weaverville Elementary utilizes a front door buzzer system. This system consists of a locked main entry door and a push button intercom system. All visitors who attempt to enter the school will be asked the reason for their visit. Office staff may also check picture IDs of anyone before they are allowed to enter. Keep in mind that this level of security is designed to keep all students and staff members in the building safe. **Please know that parents and volunteers are always welcome to our campus!**

All visitors are required to sign in at the main office and wear a volunteer or visitor tag in a visible area when on school grounds.

SCHOOL COMMUNICATION

Weaverville staff will utilize various methods of communication with parents including home-school folders, classroom newsletters, email reminders, texts, voice calls, and school website, individual teacher webpages, and a school Facebook page. In addition, a student information system, called PowerSchool, allows parents to stay connected with student performance.

- Mrs. Nichols, WvES principal, will send newsletters to parents with information about upcoming events. Newsletters will be sent at least monthly and sometimes more frequently.
- Teachers will send weekly emails to families with important information about what students are learning and upcoming events.

- Like us on Facebook at www.facebook.com/WeavervilleES for additional school news!

It is necessary that we always have a way to get in touch with you or your child's designated emergency contact. Please provide your child's teacher with as many ways to reach you as possible. **If your phone is disconnected or the number changes, notify your child's teacher and the main office immediately.**

SCHOOL WELLNESS

Weaverville Elementary School supports student and staff wellness by encouraging stakeholders to embrace a healthy lifestyle. In order to lifelong healthy habits, please consider the following options:

- Bring a healthy snack for your child's class to share in celebration of their birthday instead of the typical cupcakes.
- Arrange a special recess treat with your child's teacher for a birthday celebration such as a "bubble blowing party", donation of special playground toys or a special art project.
- Pack your child a healthy snack each day (if allowed in the classroom).

Weaverville Elementary will not use food for reward purposes in the classroom or for fundraiser incentives unless it meets suggested criteria set forth by the county.

STUDENT ACADEMIC GRIEVANCES

Per BCS Board Policy 3432, students and parents should have redress for grievances regarding the evaluation of academic performance. Therefore, if at any time a student believes he has a grievance regarding the evaluation of an academic assignment, the student or parent may report the grievance to the principal's office in his school. The student should provide his name and a description of the grievance giving rise to the complaint. The principal will investigate the incident and reach a decision within three (3) school days. The principal is empowered to change the grade if, after investigation, the principal determines that the evaluation was arbitrary and capricious. A written copy of the decision will be sent to the student and parent or guardian.

STUDENT DISCRIMINATION, HARASSMENT AND BULLYING

Weaverville Elementary is committed to making our school a safe place for all students. Students and staff will treat each other with respect and refrain from remarks or actions that would cause bad or hurt feelings. We will respect each individual's race, gender, physical condition, religion, nationality and language. As a school community, we will refuse to tolerate bullying of any kind at our school. Bullying happens when someone keeps hurting, frightening, threatening, or leaving someone out on purpose. Teachers and staff at Weaverville will watch for signs of bullying and stop it immediately when it occurs. Students will be taught about bullying in guidance classes and given suggestions of how to respond to bullying. **Students may report bullying by informing any school employee. The school counselor will give specific instructions to students regarding these procedures.**

If you feel your child has been bullied, please contact your child's teacher or the principal. Reports of discrimination, harassment or bullying may be made anonymously by phone to the hotline number (225-5292) or by email through school websites but formal disciplinary action may not be taken solely on the basis of an anonymous report. All reported bullying incidents will be investigated. Consequences will be assigned to students for bullying. We want every student to feel safe at school.

For more information please review BCS Board Policy 1710/4021/7230 located in the Appendix of this handbook for your convenience. You may also want to refer to BCS Board Policy 1720/4015/7225 which outlines complaint procedures.

This policy may be found at <https://www.buncombeschools.org/o/bcs/page/district-policies>

If you do not have Internet access and you would like to review these policies, please make this request at the main office.

STUDENT INFORMATION

Parents will complete and return a student information form for their child at the beginning of school. Please notify the school of any address, telephone, bus or car rider changes that occur during the school year. It is important that we always have up-to-date information on all students.

STUDENT LEADERSHIP PORTFOLIOS/**NOTEBOOKS**

Students track their own academic and personal data in a Student Leadership Portfolio. By giving students ownership of their own data, they understand that they are leaders of their own education. During the course of the school year, students will work on writing WIGs (Wildly Important Goals), tracking their own data/growth, recording their personal successes and leading a student-led conference to share what they have accomplished with their parents/guardians. We provide opportunities throughout the school year for your child to share his/her Leadership Portfolio with you.

STUDENT PARTIES

Classes have two parties/celebrations of learning per year. **County guidelines do not allow home baked goods to be sent for classroom snacks or parties.** Please send snacks that would be considered healthy in nature. Student birthdays are recognized each morning on the announcements and students receive a birthday pencil. If you would like to bring in a special snack to the classroom on your child's birthday, please make prior arrangements with the classroom teacher. All special snacks for parties or birthday celebrations must be store bought with the ingredients listed. Please see the School Wellness section of this handbook for more information. **Students may deliver party invitations only IF everyone in the classroom has been invited.**

TELEPHONE

To resolve or clarify important issues (ex. illness, transportation home, etc.), students will be permitted to use the telephone. The secretaries or the principal will grant permission for use. Arrangements for after school activities should be made before coming to school. Parents are encouraged to call their child's teacher before 7:45 AM. or after 2:45 PM. If these times are not possible for you, call the secretary and ask that the teacher return your call at their first opportunity.

TEXTBOOKS

Students may be issued a textbook in subject areas as needed. It is expected that the student will take care of the books and be responsible for them. If a student loses or damages a book, parents will be billed for the amount necessary to replace the book.

TITLE I

Weaverville Elementary is a Title I School. Title I is a federally funded program based on the percentage of students on free and reduced lunch. Title I also provides funding for personnel, instructional and student materials, parental involvement, staff development, and parent workshops. Mrs. Sarah Harrison oversees the Title I program. Please review the BCS Board Policy 1320/3560 - Title 1 Parent Involvement Summary and the WVES Title 1 Parent Involvement Plan located in the Appendix of this handbook for your convenience.

TITLE I SCHOOLS – PARENTS RIGHT TO KNOW

Elementary and Secondary Education Act requires all LEAs to notify parents of *all* children in *all* Title I schools that they have the right to request and receive timely information on the professional qualifications of their children's classroom teachers. This notice must be sent at the start of each school year. The notice does not itself contain the teacher information; it simply tells parents the types of information they may request.

At a minimum, if a parent requests it, LEA/school must report:

- Whether the teacher has met state qualifying and licensing criteria for the grade levels and subject areas in which the teacher is teaching;
- Whether the teacher is teacher under emergency or other provisional status through which state qualification or licensing criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, including the field of discipline of the certification or degree; and
- Whether the child is provided services by paraprofessional and, if so, their qualifications.

In addition, if a child is assigned, or taught by, a teacher who is not “highly qualified” for four or more consecutive weeks, the parents *must* receive *timely* notice.

These and other communications with parents must be in an understandable and uniform format and, to the extent practical, in a language the parents can understand. According to ED guidance, if there is no other way to provide information, it should be provided in oral translation.

Requests must be in writing to the principal.

TITLE IX

Buncombe County Schools does not discriminate on the basis of sex in its education programs or activities and is required by Title IX of the Education Amendments Act of 1972 and federal regulations to not discriminate in such a manner. This requirement extends to admission and employment. Inquiries about the application of Title IX and its implementing federal regulations may be referred to the Title IX Coordinator and/or the Assistant Secretary for Civil Rights in the Office for Civil Rights at the U.S. Department of Education. The Title IX Coordinator's contact information is: Shanon Martin, shanon.martin@bcsemail.org, 828-255-5918, 175 Bingham Road, Asheville, NC 28806.

TOBACCO FREE SCHOOLS

School Board policies (531 and 4320) state that all Buncombe County schools will be 100% tobacco free. No tobacco products are allowed in the school or on the campus at any time.

TRANSFER POLICY

The Buncombe County Board of Education allows students to be assigned to a school district other than the one in which they live when reasons for reassignment fall within the guidelines of board policy. Parents must file an application (Discretionary Admission/Release form) and return it to the school to request reassignment for the next school year. For specific transfer information, you should ask the office staff for a copy of board policy. It is standard policy to require two documents as proof of residence upon registration. You may also be asked to provide proof of residence if the student's permanent residence is questionable, or if there are excessive absences and/or tardies.

VISITOR SIGN IN

ALL parents and visitors to campus must sign in at the office and obtain a visitor sticker (or a volunteer pass if applicable). Please note that you must sign in even if you are only visiting the cafeteria. Your cooperation in helping us to follow Central Office policy and ensuring the safety of all children is expected and appreciated.

If you have an appointment or scheduled time to be at school in the morning, and wish to walk in with your child, please still plan to follow the established procedure of coming to the office, signing the visitor registry, and obtaining a visitor tag.

Visitors will only be allowed to visit a classroom if the visitor has scheduled the visit with the teacher beforehand or if the visitor is a scheduled volunteer.

VOLUNTEERS

Volunteers are welcome at Weaverville Elementary! Our school needs volunteers to assist with a variety of tasks. As a volunteer, you are an important part of the school community. When you become a volunteer, your work takes on special significance -- though you are not part of the staff, you share the same responsibilities that paid staff are held to while engaged with students.

Whenever volunteering or visiting the school, please sign in and get a visitor's ID. There is a volunteer/guest notebook in the office. Please see the Volunteer section of this handbook.

WHO MAY SERVE AS A SCHOOL VOLUNTEER?

School volunteers may be parents, community members or senior citizens. Volunteers can be utilized in a variety of situations in schools, ranging from one time only to monthly, weekly or daily commitments.

QUALIFICATIONS

- Availability, dependability, reliability, friendliness and flexibility.
- Awareness of and willingness to follow all school district or state mandated criteria.

- Special talents or abilities that help to enrich the school program.
- Recognition that accepting an assignment is a serious commitment.
- Maintain strict confidentiality regarding students and school personnel.
- A desire and interest in working with children and youth.
- A willingness to learn and to follow directions while working with students.

BACKGROUND CHECKS

Only Level II Volunteers are required to have a background check completed before they can begin working with students. Level I Volunteers only need to fill out an application to be kept on file at the school, no background check is required.

Level I Volunteers

- Do not volunteer more than one time per week.
- Do not have unsupervised contact with students.
- Level I Volunteers may help with PTO/PTA fundraising activities, testing proctors, athletic concession sales, school field days, and school beautification projects.

Level II Volunteers

- Volunteer more than one time per week.
- Have unsupervised contact with students.
- Must have a clear background check.
- Must have adequate reference checks.
- Level II Volunteers may work in the classroom, serve as reading and math tutors, extracurricular coaches, and field trip chaperones.

VOLUNTEER APPLICATION AND PROCEDURES/EXPECTATIONS

All volunteers **MUST** have an application on file and be approved by the school principal. To fill out an application, please visit the [Volunteer Tracker](https://appgarden6.app-garden.com/VolTrackNC110.nsf) website (<https://appgarden6.app-garden.com/VolTrackNC110.nsf>) and complete the following steps:

1. Click the green “**New to the App-Garden? Click Here to Register**” link at the bottom of the page.
2. Enter and confirm your e-mail address and click the **Continue** button.
3. Enter and confirm your password and enter your first, middle, and last name and click the Register button.
4. Then, click on “Register”.
5. You will receive an email from **dadmin@app-garden.com**. Click the link to activate your account.
6. If you have trouble claiming your account, there is a live chat, email and phone support. You may also contact the school for assistance.
7. Once you are approved, you will receive a confirmation email so you can log into your account to see upcoming opportunities

Before starting your first volunteer task, we ask all volunteers to be aware of the following points:

- Report to the office to sign in and out.
- Wear identification badges provided by the school while participating in volunteer activities.
- As a courtesy to others, please turn off cell phones while engaged in your volunteer duties.

Volunteer Responsibilities

- Be responsible and safe -- always put children first.
- Always follow the correct emergency safety procedures as outlined by the school.
- Always follow the correct fire safety procedures.

If you are taking food into school, please check with the class teacher or school administration as some foods may be inappropriate for children with food allergies. Be professional. Set up a preliminary conference with your teacher or appropriate school contact to discuss scheduling and duties. Teachers plan around your help so please adhere to the schedule. Call the school office in advance if you need to cancel your volunteer time on a particular day. Communicate with designated staff members to ensure clear expectations, task assignments, and feedback on volunteer activity. Under no circumstances should ongoing instruction be interrupted. If you have questions wait until there is an appropriate moment.

Respect that a teacher's desk and/or work area is private. Volunteers shall exercise mature judgment in supervising children and shall in all instances respect each student's rights and privacy. Volunteers should discuss any concerns regarding students directly and exclusively with the supervising teacher or the school administrator.

As a volunteer you may well be working closely with children sometimes on a one-to-one basis. If you are working with a pupil on his/her own always ensure that the door is left open or that you and the student are visible to others.

All those who come into contact with children through their everyday work whether paid or voluntary are responsible for their own actions and behavior and should avoid any conduct which would lead a reasonable person to question their motivation or intentions. We all have a duty to safeguard and promote the welfare of the children.

Volunteers May Not Engage in the Following:

- You may not discipline students. Please work closely with your teacher or school administrator if discipline issues arise.
- You may not administer medications to students.
- You may not drive school and/or activity buses.
- Under NO circumstances is a student to be taken off of the school premises unless permission is given by the school administrator.
- You may not access student records.
- You may not photograph students (unless requested to by the supervising teacher or school administration.)
- You may not exchange emails, text messages, phone numbers or give out your own personal details with students.

You can read Buncombe County Schools' Volunteer information here:

<https://www.buncombeschools.org/o/bcs/page/volunteering>

Here's a summary of steps for becoming a volunteer:

<https://wves.buncombeschools.org/o/we/page/volunteers>

WEAPONS

When your child is getting ready to leave the house to go to school each day, you likely make sure he/she has lunch or lunch money, homework, projects, gym shoes, etc. Take your questioning a step further by asking your child to check pockets of coats, pants, and/or back packs to see if there is a pocket knife, pellet gun, sharp pointed instrument or any other object that could create a discipline problem at school. Sometimes students just forgot or planned to use them after school, but the law is clear – having a weapon on campus, which includes the items previously mentioned, is a criminal offense. What happens? The child will have serious disciplinary consequences, the incident is reported to law enforcement, and the school system has to report the incident as a “violent act” to the State Board of Education. No one wins!

In short, please help us monitor what is brought onto a school campus. It will save your son or daughter problems at school and it will keep the school system and law enforcement from dealing with an issue that could have been avoided.

Quick Contact Information for Weaverville Elementary

Address:

129 South Main Street
Weaverville, NC 28787

Contact Numbers:

Main Office (828) 645-3127
Fax (828) 645-5129
Cafeteria (828) 645-6105

School Website:

wves.buncombeschools.org

School Messenger Website:

www.buncombeschools.org/cms/One.aspx?portalId=92531&pageId=147618

(Control how you receive alerts from the school and stay up to date!)

Buncombeschools.org ➡ Parents ➡ Technology ➡ SchoolMessenger

PTO Website:

weavervillencpto.com

Facebook:

Weaverville Elementary School
www.facebook.com/WeavervilleES

Weaverville Elementary PTO
www.facebook.com/WeavervillePTO

Appendix

Weaverville Elementary School

Family-School Compact 2023-2024

Learning, Leading, Empowering, Changing the World!

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What is a Family-School Compact?

A Family-School Compact is an agreement that parents, students and teachers develop together. The compact offers ways that we can work and communicate together in order to help our students succeed. The compact outlines how we can share responsibility for improved academic student achievement. It also explains strategies that are implemented at school to optimize student achievement and gives other ideas to connect learning between school and home.

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Jointly Developed

The parents, students and staff of Weaverville Elementary School developed this Family-School Compact. Teachers suggested home learning strategies, parents added ideas to make them more specific and students told us what we would help them learn. Parents can contribute comments at any time.

Building Partnerships

If you would like to volunteer and/or participate in the classroom, call us at (828) 645-3127



Activities to Build Partnerships

- Monthly PTO meetings
- Grade level performances
- Teacher and Student-led Conferences
- Curriculum workshops on varied topics for Weaverville families

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Communication about Student Learning

Weaverville Elementary School is committed to frequent two-way communication with families about children's learning. Some of the ways you can expect to hear from us:

*Homework folders with student work *Notes, phone calls and emails *Updates on school website and facebook page *Parent Portal*Teacher/Student-Led Conferences

You can always contact your child's teacher by phone or email.

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Weaverville Elementary **Teacher Leaders** will provide high quality classroom instruction in a supportive learning environment so that all students can learn and grow.

_____ **Teacher Signature**

Weaverville Elementary **Student Leaders** will know that: I am responsible for my own success at school. I must work hard to achieve my goals and grow as a learner. I will strive to uphold the HAWKS Leadership Expectations and the Leader in Me Habits

_____ **Student Signature**

Weaverville Elementary **Family Leaders** will understand that my child's education is very important. I will support the school by making sure my child complete assignments and attends school regularly, participate in family engagment activities and communicate with my child's teacher, and support the implementation of the HAWKS Leadership expectations and the Leader in Me habits.

_____ **Parent/Family Signature**

Початкова Школа Weaverville

Шкільний сімейно-шкільний договір на 2023-2024 рік

Навчання, лідерство, розширення можливостей, покращення середовища !

Що таке сімейний шкільний договір?

Сімейно-шкільний договір – це угода, яку батьки, учні та вчителі розробляють разом. Договір пропонує способи, як ми можемо працювати та спілкуватися разом, щоб допомогти нашим студентам досягти успіху. У договорі описано, як ми можемо розділити відповідальність за покращення академічних досягнень учнів. Він також пояснює стратегії, які впроваджуються в школі для оптимізації успішності учнів, і дає інші ідеї щодо зв'язку навчання між школою та родиною.

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Спільно розроблено

Батьки, учні та співробітники початкової школи **Weaverville** розробили цей Договір між Школою та Родиною. Вчителі пропонували стратегії домашнього навчання, батьки додавали ідеї, щоб зробити їх більш конкретними, а учні розповідали нам, що ми допоможемо їм навчитися. Батьки можуть залишати коментарі в будь-який час.

Побудова Партнерства

Якщо ви хочете стати волонтером та/або взяти участь у класі, зателефонуйте нам за номером **(828) 645-3127**

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Діяльність щодо побудови партнерства

- Щомісячні зустрічі РТО
- Виступи на рівні класу
- Конференції під керівництвом викладачів і учнів
- Навчальні семінари на різноманітні теми для сімей школи

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Повідомлення про навчання учнів

Початкова Школи Weaverville прагне до частого двостороннього спілкування з родинами щодо навчання дітей. Деякі з способів, якими ви можете очікувати від нас:

*Папки з домашніми завданнями з роботами учнів *Нотатки, телефонні дзвінки та електронні листи *Оновлення на шкільному веб-сайті та сторінці у Facebook *Портал для батьків*Конференції під керівництвом учителя/учня *Ви завжди можете зв'язатися з учителем вашої дитини по телефону або електронною поштою. *

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Керівники вчителів початкової школи **Weaverville** забезпечать високоякісне навчання в класі в сприятливому навчальному середовищі, щоб усі учні могли навчатися та розвиватися.

_____ Підпис вчителя

Лідери початкових класів школи Weaverville знатимуть, що: я сам відповідаю за свій успіх у школі. Мені потрібно наполегливо працювати, щоб досягти своїх цілей і розвиватися як учень. Я прагнутиму дотримуватись лідерських очікувань за назвою HAWKS і звичок за гаслом Leader in Me

_____ Підпис учня

Лідери Родин та Батьки школи Weaverville Elementary розуміють, що освіта моєї дитини дуже важлива. Я підтримуватиму школу, стежачи за тим, щоб моя дитина виконувала завдання та регулярно відвідувала школу, брала участь у заходах із залучення сім'ї та спілкувалася з учителем моєї дитини, а також підтримувала реалізацію очікувань лідерства HAWKS та звичок Leader in Me.

_____ Підпис батьків/ членів родини

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Escuela Weaverville Elementary

Acuerdo Familia-Escuela 2023-2024

¡Aprendiendo, Liderando, Empoderando, Cambiando el Mundo!

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¿Qué es un Acuerdo Familia-Escuela?

Un acuerdo familia-escuela es un pacto que los padres, alumnos y profesores desarrollan juntos. El acuerdo nos ofrece formas de trabajar y comunicarnos en conjunto para ayudar a los estudiantes a tener éxito. El acuerdo describe cómo podemos compartir la responsabilidad de mejorar el rendimiento académico de los alumnos. También explica las estrategias que se implementan en la escuela para optimizar el rendimiento de los alumnos y propone diversas ideas para conectar el aprendizaje entre la escuela y el hogar.

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Desarrollado en Conjunto

Los padres, estudiantes y personal de la Escuela Weaverville Elementary desarrollaron este Acuerdo Familia-Escuela. Los profesores sugirieron estrategias de aprendizaje en casa, los padres agregaron ideas para hacerlas más específicas y los estudiantes nos dijeron qué deberíamos hacer para ayudarles a aprender. Los padres pueden realizar comentarios en cualquier momento.

Construyendo Asociaciones

Si desea ser voluntario y/o participar en la sala de clases, llámenos al

(828) 645-3127

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Actividades para Construir Asociaciones

- Reuniones mensuales de PTO
- Rendimiento del nivel de grado
- Reuniones dirigidas por profesores y estudiantes
- Talleres curriculares sobre temas variados para las familias de Weaverville

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Comunicación sobre el Aprendizaje del Estudiante

La Escuela Weaverville Elementary está comprometida con la comunicación recíproca con las familias acerca del aprendizaje de los niños. Algunas de las formas en que usted puede saber de nosotros:

*Carpetas de tareas con el trabajo de los alumnos *Notas, llamadas telefónicas y correos electrónicos *Actualizaciones en el sitio web de la escuela y en la página de Facebook *Portal para padres*Reuniones dirigidas por profesores/alumnos *Siempre puede contactar al profesor de su hijo ya sea por teléfono o correo electrónico. *

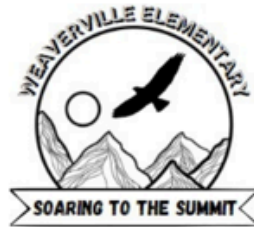
.....

Los profesores líderes de Weaverville Elementary impartirán una educación de alta calidad en la sala de clases, en un ambiente de aprendizaje de apoyo para que todos los estudiantes puedan aprender y crecer. _____ Firma del Profesor

Los líderes estudiantiles de Weaverville Elementary dirán que: Soy responsable de mi propio éxito en la escuela. Debo trabajar duro para alcanzar mis metas y crecer como aprendiz. Me esforzaré por mantener las Expectativas de Liderazgo de HAWKS y los Hábitos del Líder en Mí.
_____ Firma del Alumno

Los Líderes Familiares de Weaverville Elementary entenderán que: la educación de mi hijo es muy importante. Apoyaré a la escuela asegurándome de que mi hijo complete sus tareas y asista a la escuela regularmente, participaré en actividades de compromiso familiar y me comunicaré con el profesor de mi hijo, y apoyaré la implementación de las expectativas de Liderazgo de HAWKS y los hábitos del Líder en Mí.
_____ Firma del Padre/Familia

Weaverville Elementary School



Learning, Leading, Empowering, Changing the World!

.....

Family Engagement Policy

2023-2024

At Weaverville Elementary School, we believe the education of all children is a cooperative effort between parents and school. While parents are the central figures in a child's development, as well as the first teachers, it takes the combined efforts of school staff and community to meet the many needs of our students. This close collaboration ensures that students are ready every day for learning and leadership.

Family Engagement Plan

To ensure the success of students at Weaverville Elementary, teachers, parents and administration will actively contribute to the student's well-being through close monitoring and communication in the following ways.

- Administration, teachers and parents sign a Title I Family-School Compact indicating their agreement to work together to ensure the success of all students. (Open House/Annual Title I Meeting-September)
- "Meet the Teacher" invites parents to bring their child to school to meet the new classroom teacher and learn expectations for the year. (DATE)
- Teachers communicate with parents through weekly/monthly newsletters about curriculum and events in the classroom and school.
- Administration communicates with parents through weekly/monthly "News from the Nest" newsletters about events and happenings at WvES.
- Each nine weeks teachers send home report cards to inform parents of academic and leadership progress.



- Mid-Term reports are sent home in between report cards to inform parents of academic and leadership concerns. (Dates determined by county)
- Classroom teachers schedule conferences with parents at least twice a year to share information concerning their child's strengths and weaknesses as well as review WvES Title I Leadership Compact. (Fall and Spring)
- Parents are encouraged to volunteer in their child's classroom and participate in Field Day, Spring Fling, Health Fair, ETC.
- Annual Title I Meeting and Open House-to inform parents of Title I policies. (DATE)
- Transition event/information for rising 2nd, 3rd, 4th and 5th graders will be held to introduce students and parents to the new building, administration, teachers and expectations (May 2024)
- Math Week (DATE)
- Wit and Wisdom Showcase (DATE)
- Ready Rosie Videos (Monthly)
- Read Across America Week (Last week in February)

Початкова Школа Weaverville

Навчання, Лідерство, Розширення Можливостей, Покращення Світу!

Протокол залучення сім'ї

2023-2024

У Початковій Школі Weaverville ми віримо, що навчання всіх дітей є результатом співпраці між батьками та школою. Хоча батьки є центральними фігурами у розвитку дитини, а також першими вчителями, для задоволення багатьох потреб наших учнів потрібні об'єднані зусилля шкільного персоналу та громади. Ця тісна співпраця гарантує, що учні щодня готові до навчання та лідерства.

План залучення сім'ї

Щоб забезпечити успіх учнів у Початковій Школі Weaverville, вчителі, батьки та адміністрація активно сприятимуть благополуччю учнів шляхом ретельного моніторингу та спілкування наступними способами.

- Адміністрація, вчителі та батьки підписують угоду між сім'єю та школою з Програми **Title I**, яка засвідчує їхню згоду працювати разом, щоб забезпечити успіх усіх учнів. (День відкритих дверей/Щорічна зустріч Програми **Title I** – на вересень)
- «Знайомство з учителем» запрошує батьків привести свою дитину до школи, щоб познайомитися з новим класним керівником і дізнатися навчальне очікування на рік.
- Вчителі спілкуються з батьками через щотижневі/щомісячні інформаційні бюлетені про навчальну програму та події в класі та школі.
 - Адміністрація спілкується з батьками через щотижневі/місячні інформаційні бюлетені «Новини з гнізда» про події та події у школі.
- Кожні дев'ять тижнів вчителі надсилають додому звіти, щоб повідомити батьків про успіхи в навчанні та лідерстві.
- Проміжні звіти надсилаються додому в проміжках між звітами, щоб повідомити батьків про проблеми з навчаннями керівництвом. (Дати визначаються центральним округом)
- Класні вчителі планують зустрічі з батьками принаймні двічі на рік, щоб поділитися інформацією про сильні та слабкі сторони їхньої дитини, а також переглянути Угоду про

керівництво у **WVES** (скорочено назва школи) **Title I.** (осінь і весна)

- Батьків заохочують бути волонтерами в класі їхньої дитини та брати участь у Дні поля, Весняній зустрічі, Ярмарку здоров'я та тощо.
- Щорічні збори **Title I** та День відкритих дверей для інформування батьків про очікування **Title I.**
- Буде проведено перехідний захід/інформацію для учнів **2-х, 3-х, 4-х і 5-х** класів, щоб познайомити учнів і батьків з новою будівлею, адміністрацією, вчителями та очікуваннями (травень**2024** р.)
- Тиждень Математики Демонстрація програми навчання **Wit and Wisdom**
- Показ програми **Ready Rosie Videos** (щомісяця)
- Тиждень Читання **Read Across America Week** (останній тиждень у лютому)

Escuela Weaverville Elementary

¡Aprendiendo, Liderando, Empoderando, Cambiando el Mundo!

Política de Participación Familiar

2023-2024

En la Escuela Weaverville Elementary, creemos que la educación de todos los niños es un esfuerzo colaborativo entre padres y escuela. Si bien los padres son las figuras principales en el desarrollo de un niño, también son los primeros profesores y para poder satisfacer las múltiples necesidades de los alumnos, se necesitan esfuerzos colaborativos de parte del personal escolar y la comunidad. Esta estrecha colaboración garantiza que los alumnos estén preparados todos los días para el aprendizaje y el liderazgo.

Plan de Participación Familiar

Para asegurar el éxito de los estudiantes en Weaverville Elementary, los profesores, los padres y la administración contribuirán activamente al bienestar de los estudiantes a través de una estrecha supervisión y comunicación de las siguientes maneras:

- La administración, los profesores y los padres firman el Acuerdo Familia-Escuela del Título I, manifestando el compromiso de trabajar juntos para asegurar el éxito de todos los estudiantes. (Open House (Jornada Puertas abiertas) / Reunión Anual del Título I-Septiembre)
- "Conozca al Profesor" se invita a los padres a traer a sus hijos a la escuela para conocer al profesor de la nueva clase y también conocer las expectativas para el año.
- Los profesores se comunican con los padres a través de boletines semanales/mensuales sobre el plan de estudios y las actividades en el aula y la escuela.

- La administración se comunica con los padres a través de boletines semanales/mensuales "News from the Nest" ("Noticias del Nido") sobre eventos y acontecimientos en WvES.
- Cada nueve semanas los profesores envían a casa los boletines de notas para informar a los padres sobre el progreso académico y liderazgo de su hijo.
- Los informes semestrales se envían a casa, entre boletines de calificaciones, para informar a los padres sobre inquietudes académicas y de liderazgo. (Fechas determinadas por condado)
- Los profesores de cada clase programan reuniones con los padres menos dos veces al año para compartir información sobre las fortalezas y debilidades de sus hijos, y también para revisar el Acuerdo de Liderazgo del Título I de WvES. (Otoño y Primavera)
- Se invita a los padres a ser voluntarios en la sala de clases de sus hijos y a participar en el Día de Paseo, la Fiesta de Primavera, la Feria de la Salud, ETC.
- Reunión Anual del Título I y Jornada Puertas Abiertas (Open House) para informar a los padres de las políticas del Título I.
- Evento de transición/información para los futuros estudiantes de 2º, 3º, 4º y 5º grado para que los padres y alumnos conozcan el nuevo edificio, la administración, los profesores y las expectativas (mayo de 2024).
- Semana de Matemáticas
- Galería de Wit and Wisdom
- Vídeos de Ready Rosie (Mensuales)
- Semana de "Read Across America"- (Última semana de febrero)

Board Policy Links, Title I Information & Accountability Information

Administering Medicines to Students (Board Policy 6125)

https://buncombeschools.org/UserFiles/Servers/Server_92447/File/Our%20District/District%20Policies/SERIES%206000/3_7_13_6125_med_stdts.pdf

Annual Public Notices – FERPA

<https://www.buncombeschools.org/page/annual-public-notices-ferpa>

All Board Policies:

<https://www.buncombeschools.org/o/bcs/page/district-policies>

Attendance Board Policy (Board Policy 4400)

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/3100/BCS/2339544/4400R_Attendance_Procedures_and_Administrative_Regulation_NEW_Update_5-9-22.pdf

Family Engagement Policy & Title I Family Engagement Policy
(Board Policy 4002/1310 and 1320/3560)

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/3100/BCS/2437372/4002_1310_Parental_Involvement.pdf

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/3100/BCS/2166082/1320_3560_Parental_Involvement-Title_I.pdf

Link to the Buncombe County Schools Title I Page

<https://www.buncombeschools.org/o/bcs/page/title-i>

Link to NC Report Card

<https://ncreports.ondemand.sas.com/src/school?school=110428&year=2022&lng=en>

Parent Information Resource Center

<https://www.buncombeschools.org/page/sped-parent-information-resources>

Prohibition Against Discrimination, Harassment & Bullying
(Board Policy 1710/4021/7230)

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/3100/BCS/2166086/1710-4020-7230_Discrimination_and_Harassment_Prohibited_by_Federal_Law.pdf

Student Academic Grievance Board Policy (Board Policy 3432)

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/3100/BCS/2167008/3432_stdtd_academic_griev.pdf

English: PARENTS RIGHT-TO-KNOW

To: All Parents

From: Weaverville Elementary School

Date: November, 2023

Re: Parents Right-to-Know Letter and Notification

As a parent of a student at Weaverville Elementary School and part of our beginning of each school year notification, you have the right to know about the (1) professional qualifications and licensing criteria of the teachers who instruct your child, (2) information regarding student participation in mandatory State or local testing and affiliated policies, (3) language instruction and English learner identification protocols and services, and our assurance, that such information will occur in an understandable language and accessible format. This is a requirement for all public school units (PSUs) that receive Title I funds and allows you to request such information and receive a response in a timely manner. Below are additional details about the Parents Right-To Know information.

(1) Professional Qualifications and Licensing Criteria of Teachers

- a. Weaverville Elementary School informs parents that they have the right to request information regarding the professional qualifications of their student's classroom teachers, and our response will occur in a timely manner, including the following information and whether the student's teacher—
 - i. has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction,
 - ii. is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived, and
 - iii. is teaching in the field of discipline of the certification of the teacher.
- b. Whether the child is provided services by paraprofessionals and, if so, their qualifications.
- c. Information on the level of achievement and academic growth of the student, if applicable and available, on each of the State academic assessments required; and
- d. Timely notice that your child has been taught for 4 or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the assigned grade level and subject area.

(2) Testing Transparency and Information, Student Participation in Mandatory State or Local Testing, and Affiliated Policies

- a. Parents may request and receive a response in a timely manner, information regarding any State or local school policy regarding student participation in any assessments mandated and affiliated procedures, or parental right to opt the child out of such assessment, where applicable.
- b. Weaverville Elementary School shall make widely available through public means and notice, including by posting in a clear and accessible manner on our website each grade served with information on each assessment as required by the State and locally, to comply where such information is available and feasible to report, including—

- i. the subject matter assessed,
- ii. the purpose for which the assessment is designed and used,
- iii. the source of the requirement for the assessment, and
- iv. where such information is available—
 - 1. the amount of time students will spend taking the assessment and the schedule for the assessment; and
 - 2. the time and format for disseminating results.

(3) Language Instruction and English Learner Identification Protocols and Services

- a. Not later than 30 days after the beginning of the school year, **Weaverville Elementary School** will inform parents of an English learner identified for participation in such a program with the following information—
 - i. the reasons for the identification of their child as an English learner and in need of placement in a language instruction educational program,
 - ii. the child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement,
 - iii. the methods of instruction used in the program in which their child is, or will be, participating and the methods of instruction used in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction,
 - iv. how the program in which their child is, or will be, participating will meet the educational strengths and needs of their child,
 - v. how such a program will specifically help their child learn English and meet academic achievement standards for grade promotion and graduation,
 - vi. the specific exit requirements for the program, including the expected rate of transition from such program into classrooms that are not tailored for English learners and the expected rate of graduation from high school,
 - vii. in the case of a child with a disability, how such programs and services meet the objectives of the individualized education program of the child, and
 - viii. information pertaining to parental rights that includes written guidance
 - 1. detailing the right that parents have to have their child immediately removed from such program upon their request,
 - 2. detailing the options that parents have to decline to enroll their child in such a program or to choose another program or method of instruction, if available, and,
 - 3. assist parents in selecting various programs and methods of instruction if more than 1 program/method is offered.
- b. Special Rule During the School Year—For those children identified as English learners during the current school year, **Weaverville Elementary School** shall notify the children's parents during the first 2 weeks of the child being placed in a language instruction educational program.

- c. Parent Participation—**Weaverville Elementary School** shall implement an effective means of outreach to parents of English learners to inform such parents—
- i. how they can be involved in the education of their children; and
 - ii. be active participants in assisting their children to—
 1. attain English proficiency,
 2. achieve high levels within a well-rounded education; and meet the challenging State academic standards expected of all students.
 - iii. **Weaverville Elementary School** is committed to implementing an effective means of outreach to parents, which includes holding and sending notice of opportunities for regular meetings to formulate and respond to recommendations from parents of English Learners.

Please contact **Mary Nichols** at **828-645-3127** or mary.nichols@bcsemail.org if you have additional requests, questions, or would like to receive more about this information. Thank you.

Signature/Title



Mary Nichols
Principal
Weaverville Elementary

Spanish: PARENTS RIGHT-TO-KNOW

Para: Todos los Padres

De: Weaverville Elementary School

Fecha: November 2023

Re: Carta y Notificación sobre el Derecho de los Padres a Saber

Como padre de un alumno de Weaverville Elementary School usted recibirá a comienzo de cada año escolar una notificación sobre el derecho que usted tiene a saber sobre (1) las cualificaciones profesionales y los criterios de concesión de licencias de los profesores que instruyen a su hijo, (2) información con respecto a la participación de los alumnos en las pruebas estatales o locales, obligatorias y las políticas afiliadas, (3) la enseñanza del idioma y los protocolos y servicios de identificación de los alumnos que aprenden Inglés, así como también nuestra garantía de que dicha información se proporcionará en un lenguaje comprensible y en un formato accesible. Este es un requisito para todas las unidades escolares públicas (PSU) que reciben fondos del Título I y le permite solicitar dicha información y recibir una respuesta de manera oportuna.

A continuación, se detallan otros aspectos adicionales sobre la información del Derecho a Saber de los Padres

- a. Weaverville Elementary School informa a los padres que tienen derecho a solicitar información sobre las cualificaciones profesionales de los profesores de aula de su hijo, y nuestra respuesta se producirá de manera oportuna, incluyendo la siguiente información y si, el profesor del alumno—
 - i. ha cumplido con los criterios Estatales de cualificación y licencia para los niveles de grado y las asignaturas en las que el profesor imparte enseñanza,
 - ii. está enseñando bajo emergencia u otro estatus provisional a través del cual se ha renunciado a los criterios Estatales de cualificación o licencia, y
 - iii. está enseñando en el campo de la disciplina de la certificación del profesor.
- b. Si el niño recibe servicios de paraprofesionales y de ser así, sus cualificaciones.
- c. Información sobre el nivel de rendimiento y progreso académico del alumno, si corresponde y está disponible, en cada una de las evaluaciones académicas Estatales requeridas; y
- d. Notificación oportuna indicando que su hijo ha recibido instrucción, durante 4 o más semanas consecutivas, de parte de un profesor que no cumple con los requisitos de certificación o licencia del Estado, correspondientes al nivel de grado y a la materia asignada.

(2) Transparencia e Información sobre las pruebas, Participación Estudiantil en las Pruebas Obligatorias Estatales o Locales y Políticas Relacionadas

- a. Los padres pueden solicitar y recibir una respuesta de manera oportuna, información sobre cualquier política escolar Estatal o local con respecto a la participación de los estudiantes en cualquier evaluación obligatoria y los procedimientos relacionados, o el derecho de los padres a excluir al niño de dicha evaluación, cuando corresponda.
- b. Weaverville Elementary School tendrá la información disponible a través de los medios y avisos públicos, incluida la publicación en nuestro sitio web de manera clara y accesible, con toda la

información de las evaluaciones de cada grado, según lo requerido por el Estado y localmente, cumpliendo así con lo exigido cuando dicha información esté disponible y sea factible de reportar, incluyendo—

- i. el material evaluado,
- ii. el propósito para el cual se diseña y utiliza la evaluación,
- iii. la fuente del requisito para la evaluación, y
- iv. cuando se disponga de dicha información—
 1. el calendario y la cantidad de tiempo que los estudiantes dedicarán a la evaluación; y
 2. el tiempo y el formato para la difusión de los resultados.

(3) Enseñanza del Lenguaje e Identificación de Protocolos y Servicios para aquellos que están aprendiendo Inglés

- a. A más tardar, 30 días después del comienzo del año escolar, **Weaverville Elementary School**, informará a los padres de un estudiante identificado como aprendiz de Inglés, para que participe en dicho programa, la siguiente información—
 - i. las razones por las que se ha identificado a su hijo como aprendiz de inglés y la necesidad de integrarlo a un programa de enseñanza del lenguaje,
 - ii. el nivel de dominio del inglés, cómo se evaluó dicho nivel y el estado del rendimiento académico del estudiante,
 - iii. los métodos de instrucción utilizados en el programa en el que su hijo participa o participará y los métodos de instrucción utilizados en otros programas disponibles, incluida la forma en que dichos programas difieren en contenido, objetivos de instrucción, uso del inglés y enseñanza en un lenguaje nativo,
 - iv. cómo el programa en el que su hijo participa o participará se adaptará a sus fortalezas y necesidades educativas,
 - v. cómo dicho programa ayudará específicamente a su hijo a aprender inglés y a cumplir con los estándares de rendimiento académico para la promoción de grado y la graduación,
 - vi. los requisitos de salida específicos para el programa, incluido el índice esperado de transición de dicho programa a aulas que no están adaptadas para estudiantes de inglés y el índice esperado de graduación de la escuela secundaria,
 - vii. en el caso de un niño con una discapacidad, cómo dichos programas y servicios cumplen los objetivos del programa educativo individualizado del niño, y también
 - viii. información relacionada con los derechos de los padres, que incluye orientación por escrito
 1. detallando el derecho que tienen los padres a que su hijo sea retirado inmediatamente de dicho programa cuando lo soliciten,
 2. detallando las opciones que tienen los padres para negarse a inscribir a su hijo en dicho programa o para elegir otro programa o método de enseñanza, si está disponible, y,
 3. ayudar a los padres a seleccionar varios programas y métodos de enseñanza si se ofrece más de un programa/método.

- b. Regla especial durante el año escolar—Para aquellos niños identificados como aprendices de inglés durante el año escolar actual, **Weaverville Elementary School** deberá notificar a los padres durante las 2 primeras semanas de que el niño ha sido ubicado en un programa educativo de enseñanza del idioma.
- c. Participación de los Padres—**Weaverville Elementary School** pondrá en práctica un medio eficaz de comunicación para informar a los padres de estudiantes aprendices del idioma inglés—
 - i. cómo pueden participar en la educación de sus hijos; y
 - ii. participar activamente para ayudar a sus hijos a —
 - 1. alcanzar el dominio del idioma Inglés,
 - 2. alcanzar altos niveles dentro de una educación integral; y cumplir con los exigentes estándares académicos estatales que se esperan de todos los estudiantes.
 - iii. **Weaverville Elementary School** se compromete a implementar un medio eficaz de acercamiento con los padres, que incluye la convocatoria y el envío de avisos para la celebración de reuniones periódicas para formular y responder a las recomendaciones de los padres de Estudiantes del idioma Inglés.

Por favor, comuníquese con **Mary Nichols** al **828-645-3127** or **mary.nichols@bcsemail.org** si tiene preguntas, solicitudes adicionales o si desea recibir más información. Muchas Gracias.

Firma/Título

Signature/Title



Mary Nichols

Principal

Weaverville Elementary

ПРАВО БАТЬКІВ ЗНАТИ

До кого: До всіх Батьків

Від: **Weaverville Elementary School**

Дата: **November 2023**

Мета: Лист повідомлення про Право Батьків Знати Інформацію

Як батьки учня школи **Weaverville Elementary School**, які є частиною нашого сповіщення про початок кожного навчального року, ви маєте право знати про (1) професійну кваліфікацію та критерії ліцензування вчителів, які навчають вашу дитину, (2) інформацію щодо участі учнів у обов'язковому державному або місцевому тестуванні та афілійованих умож, (3) мовні інструкції та протоколи та послуги ідентифікації тих, хто вивчає англійську мову, а також наші гарантії, що така інформація надаватиметься зрозумілою мовою та в доступному форматі. Це вимога для всіх державних шкільних підрозділів (PSU), які отримують кошти за програмою Title I, і дозволяє вам запитувати таку інформацію та отримувати відповідь своєчасно. Нижче наведено додаткова інформація про Право Батьків Знати цю інформацію.

(1) Професійна кваліфікація та критерії ліцензування вчителів

- a. **Weaverville Elementary School** інформує батьків, що вони мають право вимагати інформацію щодо професійної кваліфікації класних керівників їхніх учнів, і наша відповідь буде надана своєчасно, включаючи наступну інформацію та чи вчитель учня—
 - i. відповідав державним критеріям кваліфікації та ліцензування для рівнів класів та предметних галущів, за якими вчитель викладає,
 - ii. викладає в умовах надзвичайної ситуації чи іншого тимчасового статусу, через який державні кваліфікаційні критерії або критерії ліцензування були скасовані,
 - iii. викладання в галузі дисципліни атестації викладача.
- b. Чи надають дитині послуги напівпрофесіонали та, якщо так, знати їх кваліфікацію.
- c. Інформація щодо рівня досягнень і академічного розвитку учня, якщо вона застосовна та доступна, щодо кожного необхідного державного академічного оцінювання; і
- d. Своєчасно повідомте, що вашу дитину протягом 4 або більше тижнів поспіль навчав вчитель, який не відповідає відповідним вимогам державної сертифікації чи ліцензії на призначеному рівні класу та предметній галузі.

(2) Прозорість Тестування та інформація, участь учнів у обов'язковому державному чи місцевому тестуванні та афілійовані умови

а. Батьки можуть вимагати та своєчасно отримувати відповідь, інформацію щодо будь-якої державної або місцевої шкільної політики щодо участі учнів у будь-яких обов'язкових і пов'язаних процедурах оцінювання або права батьків відмовити дитині від такого оцінювання, де це можливо.

- а. **Weaverville Elementary School** має зробити широкодоступним через публічні засоби та сповістити, у тому числі шляхом розміщення у зрозумілій та доступній формі на нашому веб-сайті про кожну оцінку з інформацією про кожне оцінювання відповідно до вимог штату та на місцевому рівні, щоб відповідати вимогам, де така інформація доступна та можлива для звіту, включаючи—
- i. предмет оцінки,
 - ii. мета, для якої розроблено та використовується оцінка,
 - iii. джерело вимоги до оцінки, і
 - iv. якщо така інформація доступна,
 - 1. кількість часу, який учні витратять на оцінювання, і розклад оцінювання; і
 - 2. час і формат розповсюдження результатів.

(3) Протоколи та послуги ідентифікації тих, хто вивчає мову та англійську мову

а. Не пізніше 30 днів після початку навчального року, **Weaverville Elementary School** повідомить батьків особи, яка вивчає англійську мову, визначену для участі в такій програмі, з такою інформацією—

- i. причини ідентифікації їхньої дитини як такої, що вивчає англійську мову, і потребує включення до освітньої програми з вивчення мови,
- ii. рівень володіння дитиною англійською мовою, як цей рівень оцінювався та статус навчальних досягнень дитини,
- iii. методи навчання, що використовуються в програмі, в якій їхня дитина бере або братиме участь, і методи навчання, що використовуються в інших доступних програмах, включаючи те, чим такі програми відрізняються за змістом, навчальними цілями та використанням англійської та рідної мов в інструкції,
- iv. наскільки програма, в якій бере або братиме участь їхня дитина, відповідатиме освітнім перевагам і потребам їхньої дитини,
- v. як така програма конкретно допоможе їхній дитині вивчити англійську мову та досягти стандартів академічних досягнень для підвищення в класі та закінчення школи,
- vi. конкретні вимоги до закінчення програми, включаючи очікувану швидкість переходу з такої програми в класи, які не пристосовані для тих, хто вивчає англійську мову, і очікувану швидкість закінчення середньої школи,
- vii. у випадку дитини з інвалідністю, як такі програми та послуги відповідають цілям індивідуальної освітньої програми дитини, і

1. інформація, що стосується батьківських прав, включаючи письмові вказівки. детально описуючи право батьків на те, щоб їхня дитина була негайно виключена з такої програми на їхню вимогу,
 2. детально описуючи варіанти, від яких батьки мають відмовитися, щоб зарахувати свою дитину до такої програми або вибрати іншу програму чи метод навчання, якщо такі є, і,
 3. допомагати батькам у виборі різних програм і методів навчання, якщо пропонується більше Title I /методики.
- b. Спеціальне правило протягом навчального року — для дітей, визначених як такі, що вивчають англійську мову протягом поточного навчального року, **Weaverville Elementary School** повинен повідомити батьків дітей протягом перших 2 тижнів після того, як дитина буде вміщена в освітню програму з вивчення мови.
- c. ч. Участь батьків — **Weaverville Elementary School** запровадить ефективні засоби інформаційної роботи з батьками тих, хто вивчає англійську мову, щоб поінформувати таких батьків:
- i. як вони можуть бути залучені до навчання своїх дітей; і
 - ii. бути активними учасниками допомоги своїм дітям —
 1. оволодіти англійською мовою,
 - iii. 2. досягти високого рівня в рамках всебічної освіти; і відповідати складним державним академічним стандартам, які очікуються від усіх учнів. **Weaverville Elementary School** прагне запровадити ефективні засоби інформаційної роботи з батьками, що включає проведення та надсилання сповіщень про можливості регулярних зустрічей для формулювання та відповіді на рекомендації батьків тих, хто вивчає англійську мову.

Будь ласка зв'яжіться **Mary Nichols** at **828-645-3127** or mary.nichols@bcsemail.org якщо у вас є додаткові запити, запитання або ви хочете отримати більше інформації про цю інформацію.

Дякуємо.

Signature/Title



Mary Nichols

Principal

Weaverville Elementary

Кому: Всем Родителям

От кого: **Weaverville Elementary School**

Дата: **November 2023**

Тема: Письмо и Уведомление о Праве Родителей Знать

Как родитель ученика **Weaverville Elementary School** и как часть нашего уведомления начала года вы имеете право знать о (1) профессиональной квалификации критериях лицензирования учителей, которые обучают вашего ребёнка, (2) информации об участии учащихся в обязательном государственном или местном тестировании и связанных с ним регламентах, (3) языковых инструкциях и о протоколах и услугах идентификации учащихся, изучающих английский язык, и наша гарантия того, что такая информация будет представлена на понятном языке и в доступном формате. Это требование для всех общеобразовательных школ (PSUs), которые получают финансирование Title I, которое даёт вам право запрашивать эту информацию и получать своевременный ответ. Ниже представлена дополнительная информация о Праве-Родителей-Знать.

(1) Профессиональная Квалификация и Критерии Лицензирования Учителей

- a. **Weaverville Elementary School** информирует родителей, о том что они имеют право запросить информацию о профессиональной квалификации классного руководителя их ученика, и ответ будет дан своевременно, включая информацию о том, если учитель ученика:
 - i. удовлетворяет областные условия квалификации и критерии лицензирования для уровня класса и областей знаний, в которых учитель даёт инструкции,
 - ii. преподаёт в чрезвычайном или другом временном статусе, из-за которого были отменены государственные квалификационные или лицензионные критерии, и
 - iii. преподаёт в области дисциплины аттестации учителя.
- b. Оказывают ли ребенку услуги пара профессионалы и если да, то их квалификация.
- c. Информация об уровне успеваемости и академическом росте учащегося, если применимо и доступно, по каждой из требуемых государственных академических оценок; и
- d. Своевременное уведомление о том, что ваш ребенок обучался в течение 4 или более недель подряд учителем, который не соответствует требованиям государственной сертификации или лицензирования в назначенном классе и предметной области.

(2) Прозрачность тестирования и информации, Участие учеников в обязательном государственном или местном тестировании и связанные с ним правила:

- a. Родители могут запросить и своевременно получить ответ, информацию о регламентах штата или местной школы в отношении участия учащихся в любых обязательных процедурах тестирования, а также о родительском праве отказаться от участия ребенка в таком тестировании, если это применимо.

b. **Weaverville Elementary School** должна сделать широкодоступным через общедоступные средства связи и уведомления, в том числе путем размещения в четкой и понятной форме на нашем веб-сайте каждой оценки с информацией о каждой оценке в соответствии с требованиями штата и на местном уровне, соблюдая, где такая информация доступна, включая—

- i. предмет тестирования,
- ii. цель, для которой тестирование разработано и используется,
- iii. источник требования для тестирования, и
- iv. где эта информация доступна —
 - 1. количество времени, которое учащиеся потратят на выполнение теста и график проведения тестирования; и
 - 2. время и формат распространения результатов.

(3) Языковые инструкции и Протоколы идентификации учащихся, изучающих английский язык, и услуги

- a. Не позднее, чем 30 дней после начала учебного года, **Weaverville Elementary School** проинформирует родителей, если ученик, изучающий английский язык, выбран для участия в такой программе со следующей информацией —
- i. причины идентификации их ребенка как изучающего английский язык и нуждающегося в размещении в образовательной программе обучения языку,
 - ii. уровень владения английским языком у ребенка, как оценивался этот уровень и статус успеваемости ребенка,
 - iii. методы обучения, используемые в программе, в которой участвует или будет участвовать их ребенок, и методы обучения, используемые в других доступных программах, в том числе, чем такие программы отличаются по содержанию, учебным целям и использованию английского и родного языков в инструкциях,
 - iv. как программа, в которой участвует или будет участвовать их ребенок, будет соответствовать образовательным возможностям и потребностям их ребенка,
 - v. как такая программа конкретно поможет их ребенку выучить английский язык и соответствовать стандартам академической успеваемости для перехода в другой класс и выпуска,
 - vi. конкретные выходные требования для программы, включая ожидаемую скорость перехода из такой программы в классы, не предназначенные для изучающих английский язык, и ожидаемую скорость окончания высшей школы,
 - vii. в случае ребенка с инвалидностью, насколько такие программы и услуги соответствуют задачам индивидуальной программы обучения ребенка, и
 - viii. информация, касающаяся родительских прав, включая письменные инструкции
 - 1. подробное описание права родителей на немедленный выход их ребенка из такой программы по их запросу,
 - 2. подробное описание вариантов, от которых родители должны отказаться, чтобы записать своего ребенка в такую программу или выбрать другую программу или метод обучения, если они доступны, и,

3. помогать родителям в выборе различных программ и методов обучения, если предлагается более 1 программы/метода.
- b. Специальное правило в течение учебного года — для детей, идентифицированных как изучающие английский язык в течение текущего учебного года **Weaverville Elementary School** должна уведомлять родителей в течение первых 2 недель, если ребёнка разместили в образовательную программу языковых инструкций.
- c. Родительское Участие — **Weaverville Elementary School** должны внедрять эффективные средства информационно-разъяснительной работы с родителями изучающих английский язык, чтобы информировать их —
- i. как они могут участвовать в образовании их детей; и
 - ii. быть активными участниками в помощи их детям —
 - 1. чтобы достичь уровня владения английским языком,
 - 2. достичь высокого уровня в рамках всестороннего образования; и соответствовать сложным государственным академическим стандартам, ожидаемым от всех учеников.
 - iii. **Weaverville Elementary School** стремится внедрять эффективные средства информационно-разъяснительной работы с родителями, которые включают в себя рассылку уведомлений о возможности проведения регулярных встреч для формулирования рекомендаций родителям учащихся, изучающих английский язык, и реагирования на них.

Пожалуйста, свяжитесь с **Mary Nichols** по 828-645-3127 or mary.nichols@bcsemail.org если у вас есть дополнительные запросы, вопросы или вы хотите получить дополнительную информацию о содержании этого письма. Благодарим.

Подпись/Должность

Signature/Title



Mary Nichols

Principal

Weaverville Elementary

Către: Toți părinții

De la: **Weaverville Elementary School**

Data: **November 2023**

Cu privire la: Scrisoare și Notificare către Părinți privind Dreptul la Cunoaștere

În calitate de părinte al unui elev de la **Weaverville Elementary School** și parte a notificării noastre de început de fiecare an școlar, aveți dreptul de a afla despre (1) calificările profesionale și criteriile de licență ale profesorilor care instruiesc copilul dvs., (2) informații cu privire la participarea studenților la testarea obligatorie de stat sau locale și politicile afiliate, (3) predare lingvistică, protocoale și servicii de identificare a cursanților englezi și asigurarea noastră că astfel de informații vor apărea într-un limbaj ușor de înțeles și într-un format accesibil. Aceasta este o cerință pentru toate unitățile școlare publice (PSU) care primesc fondurile Titlului I și vă permite să solicitați astfel de informații și să primiți un răspuns în timp util. Mai jos sunt detalii suplimentare despre informațiile despre Dreptul Părinților la Cunoaștere.

(1) Calificările Profesionale și Criteriile de Licență ale Profesorilor

- a. **Weaverville Elementary School** informează părinții că au dreptul de a solicita informații cu privire la calificările profesionale ale profesorilor de clasă ai elevului dvs, iar răspunsul nostru va avea loc în timp util, inclusiv următoarele informații și dacă profesorul elevului:
 - i. a îndeplinit criteriile de calificare și licență de stat pentru nivelurile de clasă și disciplinele în care profesorul oferă instruire,
 - ii. predă în regim de urgență sau alt statut provizoriu prin care s-a renunțat la criteriile de calificare sau licență de stat și
 - iii. este predare în domeniul disciplinei de certificare a profesorului.
- b. Dacă copilului i se oferă servicii de către paraprofesiști și, dacă da, calificările acestora.
- c. Informații despre nivelul de performanță și creștere academică a studentului, dacă este cazul și disponibil, cu privire la fiecare dintre evaluările academice de stat necesare; și
- d. Observați în timp util că copilului dvs i s-a predat timp de 4 sau mai multe săptămâni consecutive de către un profesor care nu îndeplinește cerințele de certificare sau licență de stat aplicabile la nivelul clasei și domeniul de studiu alocat.

(2) Transparența și Informarea Testării, Participarea Studenților la Testarea Obligatorie de Stat sau Locală și Politicile Afiliate

- a. Părinții pot solicita și primi un răspuns în timp util, informații cu privire la orice politică școlară de stat sau locală cu privire la participarea elevilor la orice evaluări mandatate și proceduri afiliate sau dreptul părinților de a renunța ca copilul lui să participe la o astfel de evaluare, acolo unde este cazul.
- b. **Weaverville Elementary School** va pune la dispoziție pe scară largă prin mijloace publice și notificări, inclusiv prin postarea într-o manieră clară și accesibilă pe site-ul nostru web, fiecare notă va oferit informații despre fiecare evaluare, conform cerințelor statului și la nivel local, pentru a se conforma acolo unde astfel de informații sunt disponibile și realizabil de raportat, inclusiv:
 - i. subiectul evaluat,

- ii. scopul pentru care este concepută și utilizată evaluarea
- iii. sursa cerinței pentru evaluare și
- iv. acolo unde aceste informații sunt disponibile -
 - 1. cantitatea de timp pe care elevii o vor petrece pentru evaluarea și programul de evaluare; și
 - 2. timpul și formatul pentru diseminarea rezultatelor.

(3) Protocoale și Servicii de Predare a Limbii și de Identificare a Cursanților de Limba Engleză

- a. Nu mai târziu de 30 de zile de la începutul anului școlar, **Weaverville Elementary School** va informa părinții despre un cursant de limba engleză identificat pentru a participa la un astfel de program cu următoarele informații—
 - i. motivele pentru identificarea copilului lor ca cursant de limba engleză și care are nevoie de plasare într-un program educațional de predare a limbii străine,
 - ii. nivelul de cunoaștere a limbii engleze a copilului, modul în care a fost evaluat acest nivel și nivelul performanței academice a copilului,
 - iii. metodele de instruire utilizate în programul în care copilul lor participă sau va participa și metodele de instruire utilizate în alte programe disponibile, inclusiv modul în care aceste programe diferă în ceea ce privește conținutul, obiectivele de instruire și utilizarea limbii engleze și a unei limbi materne în instrucție,
 - iv. modul în care programul la care participă sau va participa copilul lor va satisface punctele forte și nevoile educaționale ale copilului lor,
 - v. cum un astfel de program îi va ajuta în mod special pe copilul lor să învețe limba engleză și să îndeplinească standardele de performanță academică pentru promovarea clasei și absolvire,
 - vi. cerințele specifice de ieșire pentru program, inclusiv rata așteptată de tranziție de la un astfel de program în săli de clasă care nu sunt adaptate pentru cursanți de limba engleză și rata așteptată de absolvire a liceului,
 - vii. în cazul unui copil cu dizabilități, modul în care astfel de programe și servicii îndeplinesc obiectivele programului de educație individualizată a copilului și
 - viii. informații referitoare la drepturile părintești care includ îndrumări scrise
 - 1. care detaliază dreptul pe care îl au părinții de a-și scoate imediat copilul din acest program, la cererea acestora,
 - 2. detalierea opțiunilor pe care părinții le au de a refuza să-și înscrie copilul într-un astfel de program sau să aleagă un alt program sau metodă de instruire, dacă este disponibilă și,
 - 3. să ajute părinții în selectarea diferitelor programe și metode de instruire dacă este oferit mai mult de 1 program/metodă.
- b. Regulă Specială în Timpul Anului Școlar—Pentru acei copii identificați ca cursanți de limba engleză în cursul anului școlar curent, **Weaverville Elementary School** va anunța părinții

copiilor în primele 2 săptămâni de la plasarea copilului într-un program educațional de predare a limbilor străine. .

- c. Participarea Părinților—**Weaverville Elementary School** va implementa un mijloc eficient de informare a părinților care învață limba engleză pentru a informa acești părinți—
- i. cum pot fi implicați în educația copiilor lor;
 - ii. să fie participanți activi pentru a-și ajuta copiii să—
 1. obțineți cunoștințe la limba engleză,
 2. să atingă niveluri înalte într-o educație completă; și să îndeplinească standardele academice provocatoare de stat așteptate de la toți studenții.
 - iii. **Weaverville Elementary School** se angajează să implementeze un mijloc eficient de informare a părinților, care include organizarea și trimiterea de anunțuri cu privire la oportunitățile pentru întâlniri regulate pentru a formula și a răspunde recomandărilor din partea părinților care învață limba engleză.

Vă rugăm să contactați **Mary Nichols** la 828-645-3127 or mary.nichols@bcsemail.org dacă aveți solicitări suplimentare, întrebări sau doriți să primiți mai multe despre aceste informații. Mulțumesc.

Semnătura/Titlu l

Signature/Title



Mary Nichols

Principal

Weaverville Elementary