

Huddle Protocol Form

Time	Protocol	Notes
2 min	Go-round Check-in <ul style="list-style-type: none"> One word to describe how you are feeling right now Go in alphabetical order (or other order) and use for rest of the call 	
1 min	Goals of the Huddle <ul style="list-style-type: none"> Share learning from learning cycles Collectively problem-solve any issues Maintain momentum of this work Norms <ul style="list-style-type: none"> Safe to share, no judgment zone Share information most relevant to the team Be concise and efficient with the group's time 	
15 min	Sharing <ul style="list-style-type: none"> What change idea did you test this week? What did you learn? <p>NOTE: Our sharing will be as specific and relevant as possible. Have any PDSAs and data in front of you.</p> <p>Suggested format:</p> <ul style="list-style-type: none"> <i>"This week I've run x PDSAs..."</i> <i>"I've been testing x change idea..."</i> <i>"I've learned..."</i> <i>"Therefore, next I want to..."</i> 	
6 min	Open Discussion <ul style="list-style-type: none"> Where are you struggling? What support do you need from the team? 	
3 min	Next Steps by Person <ul style="list-style-type: none"> What will you do next? 	